



# Martin Luther King Jr. Charter School of Excellence

## Monthly Human Resources meeting

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### Date and Time

Wednesday July 7, 2021 at 6:15 PM EDT

### Location

<https://anet.zoom.us/j/94208750001?pwd=U3owYS9aSWU4d3RhNTI0Q3ZnTmRGdz09>

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:15 PM</b>
<b>A.</b> Record Attendance			1 m
<b>B.</b> Call the Meeting to Order			
<b>C.</b> Approve meeting minutes	Approve Minutes	Patricia Rapinchuk	5 m
<b>II. Human Resources</b>			<b>6:21 PM</b>
<b>A.</b> Role of Human Resources	Discuss	Patricia Rapinchuk	20 m
Review and discuss role of Human Resource representative and HR Knowledge in managing and addressing personnel issues in school, and review possible training options for current personnel.			
<b>B.</b> Succession planning for Executive Director	Discuss	Dominic Basile-Vaughan	20 m

	Purpose	Presenter	Time
	Update Committee on status of ED Succession Planning Responsibility Delegation for short term emergency succession plan.		

**III. Other Business**

**IV. Closing Items**

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| <b>A.</b> | Adjourn Meeting | Vote |
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