APPROVED

Lowcountry Montessori School

Minutes

Fundraising Committee Meeting

Date and Time
Monday September 21, 2026 at 4:30 PM

Location
Lowcountry Montessori School
Room 204

The mission of Lowcountry Montessori School is to provide an authentic Montessori education building a foundation for lifelong learning.

Committee Members Present
A. Wright, O. Hawkins, T. Brosnan

Committee Members Absent
A. Chavarria, A. Walker, G. Alexander, L. Lyles, M. Thompson

Guests Present
Francy Johannan, Jennifer Poole, M. Watkins, S. Fox

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

A. Wright called a meeting of the Fundraising Committee of Lowcountry Montessori School to order on Monday Sep 21, 2026 at 4:35 PM.

C. Old Business

- Food Truck Event
  - discussed adults v kids volleyball game- M. Watkins said Jne and Angie will reach out to kids and families
  - S. Fox will have Ava make a flyer
- New business (moved for timeliness) (F. Johannan)
  - Would like something to celebrate Hispanic Heritage Month; suggested food truck night (may combine with next year's food truck event)
  - For this year, a movie with don
  - Donation options and charge for snacks (A. Wright clarified with S. Fox that school cannot charge for movie admission)
  - October 16, LE and UE 5:30-7:30; serve tacos, churros, etc.
  - General school funds (technology for multi language learners)
  - Floor seating (blankets, etc); send out an email to reserve seats and get head count
- Coat Drive (S. Fox)
  - could combine with food truck night; could also just do with abandoned coats at school. Will speak with D. Savage about alternative options
- Holiday Shop
  - S. Fox states neither MS or UE has expressed interest
  - Potentially run from Dec 7-11 and seek parent volunteers
  - S. Fox has asked D. Savage to run and she agreed
  - M. Watkins suggested selling items made in art class and supplement other items as needed
  - M. Watkins- could use empty UE room for book fair and holiday shop
  - Deadline for collecting items should be determined (no clothes)
- Holiday Pictures
  - S. Fox said no photographer at this time; have put out a call for photographer in Lowdown
  - O. Hawkins suggested asking Ava for connections
- Bookfair (M. Watkins)
  - Need volunteers; C. Creamer has offered to help
  - 11/2-11/6 8:30-3:00
  - Set up Friday before, tear down Friday
  - Specifically need someone to run it and help with set up and tear down (3-4 hours) October 30 and November 6
  - Put out call for help in Lowdown
- Leaders Banquet Update (M. Watkins)
  - Date is set for October 12
  - Met with S. Stewart to answer questions

- Reached out to Bray's and Spring Island; Chamber of Commerce
- Need to send to Leadership Beaufort (A. Wright will do this)
- Meeting or reach out to Port Royal mayor (A. Wright will do this)
- Send information to Island Packet

• Revisit Food Truck Event (O. Hawkins)
- 3 confirmed (Tacos al Padrino, Gullah Express, Golden Sun); Kilwins TBD
- Vendors locked in between now and next week
- Expected turnout? 200 (S. Fox)
- T. Brosnan suggested adding freeze tag; O. Hawkins will touch base with Jen and Angie about volleyball game
- Port Royal town hall meeting on October 15 (O. Hawkins will email town to find out about commenting at meeting)
- Will ask Ava to make flyer; got suggestions for trucks from N. Ormsby
- T. Brosnan will reach out to monkey bread company

• It Girls Halloween Dance (J. Poole)
- October 22; Trunk or Treat is 5:30-7:30 with LE/primary dance from 6-7 and UE dance from 7:30-9:00.
- J. Poole will make flyer; $5 per person entry fee

II. New Business

A. Future Fundraisers

• Communications
- Update flyer to include Hispanic Heritage Month movie event
- October 5 communications for Food Truck event will start

• Event outreach
- T. Brosnan suggested selling cookbooks at student games
- S. Fox will ask R. Beck about adding to concessions

• Other Events
- J. Poole - Valentine's Dance for It Girls on February 11; LE only; dance from 5-6:30
- S. Fox - International Night will be April 8

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:09 PM.

Respectfully Submitted,
A. Wright