APPROVED

Lowcountry Montessori School

Minutes

Board meeting

monthly board meeting

Date and Time
Wednesday March 25, 2026 at 4:00 PM

Location
Low country Montessori School

The mission of Lowcountry Montessori School is to provide an authentic Montessori education building a foundation for lifelong learning.

Directors Present
A. Chavarria, A. Walker (remote), A. Wright, G. Alexander, J. Poole, K. Lyon, L. Lyles, M. Thompson, T. Brosnan

Directors Absent
None

Directors who arrived after the meeting opened
G. Alexander, J. Poole

Guests Present
B. Shaffer (remote), C.Creamer, H.Skinner, K.Chapman, M. Hill, N.Boriello (remote), N.Ormsby, S. Fox, V.Roming (remote)

I. Opening Items

A. Call the Meeting to Order

A. Chavarria called a meeting of the board of directors of Lowcountry Montessori School to order on Wednesday Mar 25, 2026 at 4:00 PM.

B. Determination of Quorum

C. Reading of the Mission Statement

D. Approval of Agenda

K. Lyon made a motion to approve the agenda.
A. Wright seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Poole	Absent
M. Thompson	Aye
T. Brosnan	Aye
A. Walker	Aye
K. Lyon	Aye
A. Chavarria	Aye
G. Alexander	Absent
A. Wright	Aye
L. Lyles	Aye

E. Statement of Compliance with FOIA

II. Consent Agenda

A. Approve minutes prior minutes

K. Lyon made a motion to approve the minutes from Board meeting on 02-25-26.
A. Wright seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

L. Lyles	Aye
A. Walker	Aye
G. Alexander	Absent
A. Wright	Aye
K. Lyon	Aye
J. Poole	Absent
A. Chavarria	Aye
T. Brosnan	Aye

Roll Call

M. Thompson Aye

III. Public Comment

A. Public comment period, limited to 3 minutes per person.

Public comment made by K. Chapman and M. Thompson
G. Alexander arrived.
J. Poole arrived.

IV. Committee Reports

A. Finance Report

Presented by J. Strickland from Copper Advisors.
In preliminary stages of fiscal year end 2027 budget, would like regular updates for enrollment by grade.
27 cash on hand
Revenue reflects timing of State vs Federal Funding. Federal funding claims are being processed.
135 day count was 357 May and June funding will be based off those numbers.

B. Governance

Next meeting scheduled for 3-30-26 at 4pm.

Board Positions up for election presented by L. Lyles
4 Spots up for election 2 appointed and 2 voted
A. Wright- appointed
J. Poole
K. Lyons
L. Lyles - appointed

C. Facilities

Presented by N. Ormsby
A. Wright asked about fence repairs being done.
N. Ormsby stated that they are sourcing a lot of the materials needed to repair the fence from other projects already on hand.
T. Brosnan asked if the rest of the fence has been inspected
N. Ormsby stated that they have inspected the fence and that it seems to have just been the one section of the fence and draining issues.

Discussion had about gym set up for the upcoming talent show.

Facilities Update - 3/24/26 1. Safety & Emergency We are still waiting to complete our annual fire inspection with our local fire marshal. Our front gate on the playground leading into the front lawn collapsed during recess on 3/24/26. No one was hurt, thankfully. We have caution-taped the area off and alerted the staff to be extra vigilant with their students during recess. We are working to access, and plan to repair in-house if we don’t run into any larger underlying issues. We believe this will be the least expensive and fastest way to complete this. 2. Acoustic Panels - HS Community Hub Space Still pending. I believe we are waiting to complete this project and hope to add it in the budget for July 1. 3. Warranty Items - New Construction There are still some pending items. CMC is still working to remedy the remaining issues. 4. Gym Floor - Warranty for Striping and Additional Needed Covering for Safety The gym floor painting and restriping has been scheduled for the week of Spring Break. 5. Other Events - Bookfair Bookfair is this week! We have great volunteers helping us again, and the kids are very excited!

V. Director's Report

A. March Update

Presented by S. Fox
Report Attached

M. Thompson asked about timing of preliminary budget
S. Fox stated that they have been working on it, but has not heard about it before today, believe it will be April.
M. Thompson asked if we could try to set a date

G. Alexander asked about middle school information meeting attendance
S. Fox stated about 20 parents
G. Alexander asked if there were parents with issues there, did parents' express issues they had at the meeting
N. Ormsby stated she was there and that she didn't think that was really the place to have an issues conversation. That it was really an information meeting for the program
G. Alexander asked if there was a Question-and-Answer meeting
S. Fox stated she was trying to figure out ways to engage parents, and would welcome feedback on when and where and how
H. Skinner suggested Focus Groups comprised of former middle school and current high school parents

VI. New Business

A. Fundraising Committee

T. Brosnan made a motion to approve the minutes from Fundraising Committee Meeting on 03-04-26.
M. Thompson seconded the motion.
The board **VOTED** unanimously to approve the motion.
Presented by A. Wright
Report Attached

B. Academic Excellence

Presented by M. Thompson
Would like to form an Academic Excellence Committee, he would be willing to chair the committee, would need a note taker for minutes. Would like to have parents, teachers, and board members on the committee.

There was a discussion about the committee and if maybe a focus group would be the way to go first in regard to the middle school program.
There were some questions about the committee's role and goals. If in the way it was being discussed it would be an overstep of the Boards Job.
There were reminders that any issues should be following the chain of reporting, the guides, then the director, and then the Board if needed.

A. Chavarria asked S. Fox to come up with Focus Group Questions. Asked M. Thompson to come up with who he would like the Focus Group to be comprised of ex: parents, teachers, students.

Conclusion as of this meeting is that an outside unbiased person would be selected to ask questions that have been come up with over a 4-day period. A Sign-Up Genius will be created for times to interview with the unbiased person. There will be a Google Form for middle and High School students to fill out with their experience in the middle school program.

C. Board Times

Presented by G. Alexander
Discussion had to change time of Regular Board meeting.
Conclusion as of this meeting is to move the meeting to the Fourth Thursday of the month, starting at 4:30pm.
Vote will be scheduled for next meeting.

VII. Other Business

A. Vote on matters from Executive Session, if required

T. Brosnan made a motion to go into Executive Session to discuss personnel matters.
G. Alexander seconded the motion.
The board **VOTED** unanimously to approve the motion.

J. Poole made a motion to leave Executive Session.
G. Alexander seconded the motion.
Nothing in Executive Session required a vote
The board **VOTED** unanimously to approve the motion.
M. Thompson made a motion to adjourn the meeting.
T. Brosnan seconded the motion.
The board **VOTED** unanimously to approve the motion.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:28 PM.

Respectfully Submitted,
L. Lyles

Documents used during the meeting

None