

APPROVED



# Lowcountry Montessori School

## Minutes

### Board meeting

monthly board meeting

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#### **Date and Time**

Wednesday January 28, 2026 at 4:00 PM

#### **Location**

Low country Montessori School

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The mission of Lowcountry Montessori School is to provide an authentic Montessori education building a foundation for lifelong learning.

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#### **Directors Present**

A. Chavarria, A. Walker, A. Wright (remote), G. Alexander, J. Poole, L. Lyles, M. Thompson, T. Brosnan

#### **Directors Absent**

K. Lyon

#### **Directors who arrived after the meeting opened**

J. Poole

#### **Guests Present**

B. Schaffer (remote), B. Shaffer (remote), K. Forbes, K. Goodwin, K. Scott, R. Beck, S. Fox, V. Roming

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## I. Opening Items

### A. Call the Meeting to Order

G. Alexander called a meeting of the board of directors of Lowcountry Montessori School to order on Wednesday Jan 28, 2026 at 4:00 PM.

### B. Determination of Quorum

### C. Reading of the Mission Statement

### D. Approval of Agenda

Agenda amended to add the following:

\*School year 2026-2027 calendar-vote

\*Preschool 3 and 4 pay policy-vote

\*Reduce staff spending threshold without board approval

A. Chavarria made a motion to approve agenda with amendments.

M. Thompson seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

A. Chavarria Aye

J. Poole Absent

A. Walker Aye

T. Brosnan Aye

K. Lyon Absent

L. Lyles Aye

G. Alexander Aye

A. Wright Aye

M. Thompson Aye

### E. Statement of Compliance with FOIA

## II. Consent Agenda

### A. Approve minutes prior minutes

T. Brosnan made a motion to approve the minutes from Board Workshop on 12-20-25.

A. Wright seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

A. Chavarria Aye

J. Poole Absent

M. Thompson Aye

**Roll Call**

L. Lyles        Aye  
A. Wright      Aye  
T. Brosnan    Aye  
G. Alexander   Aye  
K. Lyon        Absent  
A. Walker      Aye

**III. Public Comment**

**A. Public comment period, limited to 3 minutes per person.**

No Public Comments

**IV. Committee Reports**

**A. Finance Report**

Presented by J. Strickland from Copper Advisers  
-Federal funds have not been disbursed at this time, majority of Federal Grants have been approved  
Expenses remain about 50%  
With unrestricted cash -Days Cash on Hand 17 and a half which is about 4 days lower than last month  
IDEA Grant 1-2-4 Approved so far  
Expense Breakdown-2.7 million  
Construction Expense YTD 1.45 million  
Ratio to Revenue 60% - district likes to see that at 51% or higher  
-Watch List  
Revenue with Federal Funds coming in  
Claiming funds that are already spent  
USDA Loan Repayments

M. Thompson asked about projection that was previously asked about by the 30th  
J. Strickland currently working on, should have ready

M. Thompson presenting:  
Federal Funds will be coming in and will be swinging us the other way  
Budget created with slightly false pretenses from student count--PreK 3 and 4 do not count towards funds coming in. Looking at tightening down the budget.  
Ideas to help bring in funds  
-Alumni Association to Fundraise  
-Boost Sponsorship Opportunities for next year-has reached out to 303 associates  
-Possibly naming Maker Space after someone  
-Possible feeder program with the hospital

Have a budget for next year that is representative of the numbers we have and need. Still looking for projection numbers from Copper.

Would like to discuss moving staff spending threshold from 10k to 5k to rein in spending.

## **B. Governance**

## **C. Facilities**

## **V. Director's Report**

### **A. January Update**

Presented by S. Fox- Report Attached

Current student count 400

G. Alexander asked how the cafe is doing?

S. Fox lunches, breakfast, and Athletics all go to Square-last month was 10k in sales.

There is no waste between Culinary and the Cafe working together.

Simplifying menu to appeal to kids, meeting with Julia and Candance about that.

Not a lot of lunch sales, breakfast bringing in most of cafe sales.

-RevTrac takes a high percentage of sales, in a contract with Powerschool and RevTrac.

M. Thompson asked if payment could be Square

S. Fox we can.

-To many sales will run into staffing issues. Have presold orders and makes a few extras.

-Jen purchased healthy sodas and chips to add sales.

-Facility not set for cooking. Any cooking has to be done in Culinary while not in use.

G. Alexander asked about the concession stand at the Y, do we make any money from that.

S. Fox we made about \$800 the other night, between concessions and entry fees.

G. Alexander how much do we pay to use the YMCA?

R. Beck and S. Fox

This year we split the cost to redo the floors as payment, and purchasing the the Volleyball stand.

G. Alexander asked how the game scheduling works; can we pick more home games.

S. Fox- yes last year we didn't have a Highschool Basketball team, so we didn't sign up for games. The Highschool boys said that they had enough players and we scrambled to schedule games.

## VI. New Business

### A. Fundraising Committee

Presented by A. Wright

Fundraising meeting tomorrow at 3:30 pm

-Made \$900 on the mini sessions, that will be split between fundraising and the high school.

-Made \$491.50 at the Holiday Shop

-Have sold 47 Cookbooks, still need to sell more to make it profitable.

Upcoming Events:

-Talent Show 3-13

-High Tea 3-21

-Fundraising taking over Spring Fling that will be 5-2 from 10-2

T. Brosnan asked if Cookbooks can be sold at the concession stand at games

-Yes

M. Thompson asked if we can sell them at International night?

-That is in the works

T. Brosnan made a motion to approve the minutes from Fundraising Committee Meeting on 12-03-25.

M. Thompson seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

K. Lyon Absent

J. Poole Absent

A. Chavarria Aye

G. Alexander Aye

A. Walker Aye

T. Brosnan Aye

L. Lyles Aye

M. Thompson Aye

A. Wright Aye

T. Brosnan made a motion to approve the minutes from Fundraising Committee Meeting on 01-07-26.

M. Thompson seconded the motion.

The board **VOTED** unanimously to approve the motion.

### B.

## Discuss and Vote on PreK 3 and 4 Pay Plan

Presented by S. Fox

Preschool started out private for 3s and 4s, had issues getting payment, so it was not as successful as anticipated. The Board voted a few years back to make it a free program. Free program from 8-12. If you take any money for Preschool, you cannot receive State Funding, which is variable throughout the years, last year was 17k for 7 months, this year is 14k for 7 months. If we do not charge, we get some money for PreK 4. Part of the challenge is having families invested enough in the school to pay something, not having families just sending as free from 8-12.

The vote would be should we make the PreK 3 and 4 private or keep it free? Would like to keep it affordable but thinks that charging would be the route to go. We have gotten better at getting payment.

G. Alexander asked what we charge for extended care?

S. Fox \$245 per month if you qualify for free or reduced lunch, \$345 per month if you don't

Other programs are charging that a week for that half day.

G. Alexander asked what times the extended day program is?

S. Fox noon to 3:15pm, if they stay for after care or early care they pay extra. Right now we have 22 students that we get no money for.

G. Alexander asked how much S. Fox is proposing the fees to be?

S. Fox proposes a range off \$200 to \$400. Could be doubled. Want it to be equitable, if students qualify for free and reduced, they could qualify for ABC Vouchers

G. Alexander asked if there is a number for how many students qualify for free and reduced?

R. Beck PreK 3 10 reduced and 1 full price students.

PreK 4 9 reduced and 12 full

S. Fox 19 students who pay the free and reduced pricing and 13 students who pay the full price.

M. Thompson asked if we have gotten the numbers on how many students stay on for kindergarten from the free program? Feels like the proposed numbers should be doubled, that would still stay equitable and would help with all the upcoming things.

G. Alexander asked M. Thompson what he thinks the charge should be.

M. Thompson is still waiting to see the projection before numbers are actually discussed. He would like to vote the program private but hold off on the number at this time.

T. Bronsnan asked if other charter schools are free or private.

S. Fox the school that are district told her to look at is private. Most schools start at PreK 4, so she looked at daycares in the area.

A. Chavarria asked how are we going to vote on the making it private or public without numbers, is there a timeline?

G. Alexander asked when the lottery is?

S. Fox 10th of February and it is automated.

M. Thompson stated that after the projections are in there will be more solid numbers to be given, and we can just have another quick meeting to vote for charged amount.

K. Goodwin stated that they would also like to have the information, so that it can be passed on to the parents, along with the knowledge that if they have College saving accounts that can be used for the PreK program.

M. Thompson asked S. Fox about the DSS program?

S. Fox Ms. April started all of the DSS process, we are still in the application phase.

M. Thompson asked about a timeline to get that going.

S. Fox have to attend a webinar in February, and then we will be in that process.

Table vote until 2-5-26 meeting

A. Chavarria made a motion to table vote until 2-5-26.

A. Walker seconded the motion.

The board **VOTED** unanimously to approve the motion.

J. Poole arrived.

### **C. Approve 2026-2027 School Year Calendar**

J. Poole asked did we figure out how to add the winter break back to February?

S. Fox in order to do the February break we would have to start in July or end in June to make the necessary number of days. Did ask staff and only had one staff member ask about the February break, but after talking about it, everything was good.

A. Wright asked about the break, but if staff is good, she is good.

J. Poole liked the way the calendar flowed, thought it was very beneficial for the kids.

M. Thompson we have two weeks in December.

L. Lyles there are still the two days and a half day so counting the weekend they are getting a little break there.

A. Chavarria made a motion to approve the 2026-2027 school year calendar.

M. Thompson seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

A. Chavarria Aye

T. Brosnan Aye

A. Wright Aye

M. Thompson Aye

K. Lyon Absent

G. Alexander Aye

L. Lyles Aye

A. Walker Aye

J. Poole No

**D. Sponsorship and Budget**

M. Thompson would like to drop the Board Approval Threshold from 10k to 5k

M. Thompson made a motion to reduce Board Approval Threshold from 10k to 5k for non-budgeted items.

J. Poole seconded the motion.

The board **VOTED** unanimously to approve the motion.

**VII. Executive Session**

**A. Executive Session**

A. Chavarria made a motion to go into executive session to discuss personal matters.

J. Poole seconded the motion.

The board **VOTED** unanimously to approve the motion.

M. Thompson made a motion to leave executive session.

A. Chavarria seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

K. Lyon Absent

A. Wright Absent

**VIII. Closing Items**

**A. Adjourn Meeting**

J. Poole made a motion to adjourn meeting.

T. Brosnan seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

J. Poole      Aye  
K. Lyon        Absent  
T. Brosnan    Aye  
L. Lyles       Aye  
M. Thompson Aye  
A. Wright     Absent  
A. Chavarria Aye  
A. Walker     Aye  
G. Alexander Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:40 PM.

Respectfully Submitted,  
L. Lyles

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**Documents used during the meeting**

- Facilities Report 1\_25\_26.pdf
- Director's Report to Board January 2026.pdf
- 2026 - 27 LMS Calendar 011926 - Detail.pdf