

APPROVED



# Lowcountry Montessori School

## Minutes

### Monthly Board meeting

School Board Meeting

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#### **Date and Time**

Thursday September 22, 2022 at 5:30 PM

#### **Location**

**Lowcountry Montessori School 749 Broad River Dr. Beaufort, SC**

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The mission of Lowcountry Montessori School is to provide an authentic Montessori education building a foundation for lifelong learning.

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#### **Directors Present**

C. Garnes, G. Alexander, J. Ephland, J. Poole, L. Young, S. Boggs

#### **Directors Absent**

A. Thompson, J. Dameworth

#### **Guests Present**

A. Horn, B. Shaffer, Chad Rentz, Hannah Chowder, M. Watkins, S. Fox

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### **I. Opening Items**

#### **A. Determination of Quorum**

#### **B. Call the Meeting to Order**

G. Alexander called a meeting of the board of directors of Lowcountry Montessori School to order on Thursday Sep 22, 2022 at 5:34 PM.

**C. Reading of the Mission Statement**

**D. Approval of Agenda**

C. Garnes made a motion to Motion made to approve the agenda as written.

S. Boggs seconded the motion.

The board **VOTED** to approve the motion.

C. Garnes made a motion to Amend the agenda at the request of Amy Horn to add item II.B.

J. Ephland seconded the motion.

The board **VOTED** to approve the motion.

**E. Statement of Compliance with FOIA**

**II. Consent Agenda**

**A. Approve minutes from 7/28/2022 Regular board meeting.**

J. Poole made a motion to approve the minutes from Monthly Board meeting on 08-25-22.

J. Ephland seconded the motion.

The board **VOTED** unanimously to approve the motion.

J. Poole made a motion to approve the minutes from Emergency Board Meeting on 09-10-22.

C. Garnes seconded the motion.

The board **VOTED** unanimously to approve the motion.

**III. Public Comment**

**A. Public comment period, limited to 3 minutes per person.**

None

**IV. Director's Report**

**A. August Update**

Discussed contents of Amy Horn's submitted Director's Report. No action was taken.

**V. Committee Reports**

**A. Finance Report**

Hannah Chowder provided the finance statements for period ending August 31, 2022 and reviewed some items of note. Discussion between board members, Amy Horn, and Hannah Chowder regarding how some items are coded. No action was taken.

## **B. Governance**

Greg Alexander provided a Governance Committee report including training being attended by two board members and Amy Horn next week. Discussion regarding the planning of future board training, a budget workshop, and completion of the Director's evaluation. It was recommended that guides from the various school levels provide Montessori training to the Board, beginning in October. This will be conducted immediately before the regularly scheduled Board Meeting over the next several months. No action was taken.

## **C. Facilities**

Martha Watkins provided an update on Facilities. Bush-hogging and leveling quotes are being obtained. She also discussed the replacement of the water heaters and the quotes that have been obtained this far. The Board expressed concern over the seemingly exorbitant pricing and requested some time to do additional research and obtain quotes before approving the expenditure. No action was taken.

# **VI. New Business**

## **A. High School Course credits**

Discussion on the approval of the high school course credits.

C. Garnes made a motion to Table the matter to allow the Board to properly review that provided documentation.

J. Poole seconded the motion.

The board **VOTED** unanimously to approve the motion.

# **VII. Executive Session**

## **A. Executive Session**

C. Garnes made a motion to Move into Executive Session.

J. Poole seconded the motion.

The board **VOTED** to approve the motion.

C. Garnes made a motion to Leave Executive Session.

J. Ephland seconded the motion.

The board **VOTED** to approve the motion.

# **VIII. Other Business**

## **A. Vote on matters from Executive Session, if required**

No action taken.

## **IX. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:22 PM.

Respectfully Submitted,  
L. Young