

APPROVED



Lowcountry Montessori School

Minutes

Monthly Board meeting

School Board Meeting

Date and Time

Thursday October 27, 2022 at 5:30 PM

Location

Low Country Montessori School

The mission of Lowcountry Montessori School is to provide an authentic Montessori education building a foundation for lifelong learning.

Directors Present

A. Thompson, C. Garnes (remote), G. Alexander (remote), J. Dameworth, J. Ephland, J. Poole, L. Young, S. Boggs

Directors Absent

None

Guests Present

A. Horn, B. Shaffer, Debbie Bell - PTO, Hannah Crowler, Ken Martin - Annual Audit, S. Fox

I. Opening Items

A. Determination of Quorum

B.

Call the Meeting to Order

A. Thompson called a meeting of the board of directors of Lowcountry Montessori School to order on Thursday Oct 27, 2022 at 5:33 PM.

C. Reading of the Mission Statement

D. Approval of Agenda

J. Ephland made a motion to Approve the Agenda.

J. Poole seconded the motion.

The board **VOTED** unanimously to approve the motion.

S. Boggs made a motion to Make a change to the Agenda for Hannah to present the financials prior to the Director's Report. This was done after Public Comment.

J. Ephland seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Statement of Compliance with FOIA

II. Consent Agenda

A. Approve minutes from 9/22/2022 Regular board meeting.

A. Thompson made a motion to approve the minutes from Monthly Board meeting on 09-22-22.

J. Ephland seconded the motion.

The board **VOTED** unanimously to approve the motion.

A. Thompson made a motion to approve the minutes from Special Board meeting on 10-12-22.

J. Ephland seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Public Comment

A. Public comment period, limited to 3 minutes per person.

Debbie Bell - PTO: shared with us all that the PTO is doing for LMS

- LMS Coupon Card - \$15 each
- Booth at harvest Festival
- Fall Book Fair
- Winter Family Fun night with Silent Auction

IV. Director's Report

A.

September Update

See Report.

V. Committee Reports

A. Finance Report

See Financials attached. All financial reports were reviewed and in good stead year-to-date.

B. Governance

Need to finish Director Evaluation.

C. Facilities

See full report; however, LMS is in desperate need to replace 4 water heaters.

A. Thompson made a motion to Approve the \$16k quote from Palmetto Plumbing for the 4 water heaters.

J. Ephland seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. New Business

A. High School Course credits

Discussion to Approve the following courses to get high school course credits:

- Photography
- Life Management
- Senior Thesis Project

S. Boggs made a motion to Approve the 3 high school courses listed above for high school credits.

J. Ephland seconded the motion.

The board **VOTED** unanimously to approve the motion.

VII. Audit Presentation

A. Approval of cancelation of days

AUDIT PRESENTATION - Ken Martin

- strong system of controls
- layered with Prestige adds additional control
- financials represent the actual state of affairs
- compliance audit - also in good stead

S. Boggs made a motion to Not require the make up the 2 days school was closed from Jan.

A. Thompson seconded the motion.

The board **VOTED** unanimously to approve the motion.

J. Dameworth made a motion to Approve the 2023-2024 Calendar.

A. Thompson seconded the motion.

The board **VOTED** unanimously to approve the motion.

VIII. Executive Session

A. Executive Session

S. Boggs made a motion to Go into Executive Session.

J. Poole seconded the motion.

The board **VOTED** unanimously to approve the motion.

J. Ephland made a motion to Come out of Executive Session.

J. Dameworth seconded the motion.

The board **VOTED** unanimously to approve the motion.

IX. Other Business

A. Vote on matters from Executive Session, if required

No action needed.

X. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:24 PM.

Respectfully Submitted,

L. Young