

APPROVED



# Lowcountry Montessori School

## Minutes

### Monthly Board meeting

School Board Meeting

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#### Date and Time

Thursday October 27, 2022 at 5:30 PM

#### Location

Low Country Montessori School

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The mission of Lowcountry Montessori School is to provide an authentic Montessori education building a foundation for lifelong learning.

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#### Directors Present

A. Thompson, C. Garnes (remote), G. Alexander (remote), J. Dameworth, J. Ephland, J. Poole, L. Young, S. Boggs

#### Directors Absent

*None*

#### Guests Present

A. Horn, B. Shaffer, Debbie Bell - PTO, Hannah Crowler, Ken Martin - Annual Audit, S. Fox

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#### I. Opening Items

##### A. Determination of Quorum

##### B.

### **Call the Meeting to Order**

A. Thompson called a meeting of the board of directors of Lowcountry Montessori School to order on Thursday Oct 27, 2022 at 5:33 PM.

### **C. Reading of the Mission Statement**

### **D. Approval of Agenda**

J. Ephland made a motion to Approve the Agenda.

J. Poole seconded the motion.

The board **VOTED** unanimously to approve the motion.

S. Boggs made a motion to Make a change to the Agenda for Hannah to present the financials prior to the Director's Report. This was done after Public Comment.

J. Ephland seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E. Statement of Compliance with FOIA**

## **II. Consent Agenda**

### **A. Approve minutes from 9/22/2022 Regular board meeting.**

A. Thompson made a motion to approve the minutes from Monthly Board meeting on 09-22-22.

J. Ephland seconded the motion.

The board **VOTED** unanimously to approve the motion.

A. Thompson made a motion to approve the minutes from Special Board meeting on 10-12-22.

J. Ephland seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **III. Public Comment**

### **A. Public comment period, limited to 3 minutes per person.**

Debbie Bell - PTO: shared with us all that the PTO is doing for LMS

- LMS Coupon Card - \$15 each
- Booth at harvest Festival
- Fall Book Fair
- Winter Family Fun night with Silent Auction

## **IV. Director's Report**

### **A.**

## **September Update**

See Report.

## **V. Committee Reports**

### **A. Finance Report**

See Financials attached. All financial reports were reviewed and in good stead year-to-date.

### **B. Governance**

Need to finish Director Evaluation.

### **C. Facilities**

See full report; however, LMS is in desperate need to replace 4 water heaters.

A. Thompson made a motion to Approve the \$16k quote from Palmetto Plumbing for the 4 water heaters.

J. Ephland seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VI. New Business**

### **A. High School Course credits**

Discussion to Approve the following courses to get high school course credits:

- Photography
- Life Management
- Senior Thesis Project

S. Boggs made a motion to Approve the 3 high school courses listed above for high school credits.

J. Ephland seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VII. Audit Presentation**

### **A. Approval of cancelation of days**

AUDIT PRESENTATION - Ken Martin

- strong system of controls
- layered with Prestige adds additional control
- financials represent the actual state of affairs
- compliance audit - also in good stead

S. Boggs made a motion to Not require the make up the 2 days school was closed from Jan.

A. Thompson seconded the motion.

The board **VOTED** unanimously to approve the motion.

J. Dameworth made a motion to Approve the 2023-2024 Calendar.

A. Thompson seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VIII. Executive Session**

### **A. Executive Session**

S. Boggs made a motion to Go into Executive Session.

J. Poole seconded the motion.

The board **VOTED** unanimously to approve the motion.

J. Ephland made a motion to Come out of Executive Session.

J. Dameworth seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **IX. Other Business**

### **A. Vote on matters from Executive Session, if required**

No action needed.

## **X. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:24 PM.

Respectfully Submitted,

L. Young