

APPROVED



# Lowcountry Montessori School

## Minutes

### Special Board meeting

Board meeting

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#### **Date and Time**

Monday November 8, 2021 at 5:00 PM

#### **Location**

Lowcountry Montessori School

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The mission of Lowcountry Montessori School is to provide an authentic Montessori education building a foundation for lifelong learning.

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#### **Directors Present**

A. Thompson, G. Alexander, J. Dameworth, J. Ephland, L. Young, T. Vande Burgt

#### **Directors Absent**

*None*

#### **Guests Present**

A. Horn

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### **I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

G. Alexander called a meeting of the board of directors of Lowcountry Montessori School to order on Monday Nov 8, 2021 at 5:08 PM.

**C. Reading of the Mission Statement**

**D. Approval of Agenda**

T. Vande Burgt made a motion to Approve Agenda.

J. Dameworth seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Statement of Compliance with FOIA**

**II. Committee Reports**

**A. Director's Report**

Director's Report – Amy

- 365 Enrollment
- Harvest Feist – tomorrow at 10:30am
- Full Force with Field Trips
- Houston – training Amy/Becky
- Beginning re-accreditation process
  - Jan 9-11th
- Board Training

Director's Report – Amy

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**B. Governance Report**

No Meeting

No Meeting

**C. Facilities Report**

Facilities

- No mtg
- Every other month – next meeting – Dec
- Update on doors – Parts ordered

#### **D. Academic Excellence**

No Meeting

#### **E. Fundraising**

No Meeting

#### **F. Finance Meeting**

Finance – Taylor

- No mtg
- Reports sent out
- Trending on track – 65%
- Elementary supplies – 50%
- \$6k over on substitutes

### **III. New Business**

#### **A. Audit Report**

- Audit Report
  - Teachers 75% compliance
  - No significant findings
  - Motion to accept the Audit – Tom
  - 2nd – Jeannine
  - All in favor

T. Vande Burgt made a motion to Accept the Audit.

J. Dameworth seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **B. Greg's Items**

- Start Governance Meetings
- Compliance Check

### **IV. Executive Session**

#### **A. Executive Session**

T. Vande Burgt made a motion to Go into Executive Session.

J. Ephland seconded the motion.

The board **VOTED** unanimously to approve the motion.

T. Vande Burgt made a motion to Out of Executive Session.

J. Ephland seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **V. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:42 PM.

Respectfully Submitted,

L. Young