



Lowcountry Montessori School

Minutes

Facilities Committee Meeting

Date and Time

Tuesday January 12, 2021 at 3:00 PM

Location

<https://meet.google.com/aqp-rgsd-rdk>

[Join by phone](#)

(US) +1 225-532-1636 PIN: 794 893 079#

The mission of Lowcountry Montessori School is to provide an authentic Montessori education building a foundation for lifelong learning.

Committee Members Present

A. Moody (remote), M. Watkins (remote), T. Vande Burgt (remote)

Committee Members Absent

None

Guests Present

A. Horn (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

A. Moody called a meeting of the Facilities Committee of Lowcountry Montessori School to order on Tuesday Jan 12, 2021 at 3:05 PM.

II. New Business

A. Discuss HVAC repair needs

Discussed possible replacement of two failed A/C units and repair of exposed wiring. Given that these issues affect daily operations, and the opportunity to perform work before students return to in-person classes, the committee unanimously agreed that the situation met the emergency procurement conditions in the LMS Financial Policy, and recommended that work be completed the week of 1/11/21.

An explanation of the issue and the costs incurred will be forwarded to the Finance Committee and reported to the full board at the next regular meeting.

B. Any other new business needing consideration

No other new business.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:15 PM.

Respectfully Submitted,
A. Moody