

APPROVED



Lowcountry Montessori School

Minutes

Facilities Committee Meeting

Date and Time

Tuesday September 8, 2020 at 4:00 PM

The mission of Lowcountry Montessori School is to provide an authentic Montessori education building a foundation for lifelong learning.

Committee Members Present

A. Moody (remote), M. Watkins (remote), M. Zappia (remote), T. Vande Burgt (remote)

Committee Members Absent

None

Guests Present

A. Horn (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

A. Moody called a meeting of the Facilities Committee of Lowcountry Montessori School to order on Tuesday Sep 8, 2020 at 4:05 PM.

II. Unfinished Business

A. Ionization equipment

Discussed various types of air cleaning equipment, including looking at the differences between MERV filter-based solutions and ionization projects. Still researching options that would be best-suited to LMS environment and budget.

III. New Business

A. Guidelines for RFP process

Still researching appropriate forms and process.

B. Any new business needing consideration

Discussed new financial policy and requirements for school contractors to be licensed/bonded/insured.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:50 PM.

Respectfully Submitted,
A. Moody