

APPROVED



Lowcountry Montessori School

Minutes

Board Meeting

Date and Time

Thursday November 19, 2020 at 5:30 PM

The mission of Lowcountry Montessori School is to provide an authentic Montessori education building a foundation for lifelong learning.

Directors Present

G. Alexander (remote), J. Dameworth (remote), K. Recchia (remote), P. Chester (remote), S. Meyer (remote), T. Vande Burgt (remote)

Directors Absent

A. Moody, D. Fent, S. Lemstrom

Guests Present

A. Horn (remote), M. Zappia, S. Fox

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

G. Alexander called a meeting of the board of directors of Lowcountry Montessori School to order on Thursday Nov 19, 2020 at 5:46 PM.

C.

Reading of the Mission Statement

D. Approval of Agenda

E. Statement of Compliance with FOIA

II. Director's Report

A. November Update

Outreach First Friday downtown in front of Lulu Burgess

Holiday play on December 10th in front of the school.

Starting tours on Wednesdays at 8:45 am.

III. Committee Reports

A. Finance

Revenues is around 70% remaining which is on track for the year to date. Expenses are running in line with what would be expected at this point. Covid supply lines are broken out. 66% remaining with expenses. Official numbers will be provided in December and the State will be meeting in January to give final number for per pupil funding. Budget is in the positive. Have been conservative with numbers with state funding, so we hope that our funds will be greater than this predicts.

T. Vande Burgt made a motion to approve the financial report for October.

P. Chester seconded the motion.

The board **VOTED** to approve the motion.

B. Facilities

Met last week and discussed air conditioners to replace. Need to approve replacing the two air conditioning units. Also discussed replacing the core doors on building 2 and building 3. Process for bids if company is related to facility administrator. Also discussed idea of purchasing director position.

T. Vande Burgt made a motion to Replace 2 units 302 and 312 by Langs.

S. Meyer seconded the motion.

The board **VOTED** to approve the motion.

C. Governance

Everyone up for re-election is going to run in the next election. We may have one more person, but they may need to be appointed.

P. Chester made a motion to Nominate Tom and Steven for election for board for another term.

K. Recchia seconded the motion.

The board **VOTED** to approve the motion.

D. Academic Excellence

We did not meet this month. STAR assessments were completed for all students on campus this past week. Charter re-write committee is forming.

E. Fundraising

Looking at moving silent auction to March of next year. Looking for board members to seek out donations from companies for the auction.

IV. Unfinished Business

A. Review and approve revised architect contract

J. Dameworth made a motion to approve the new updated contract with architect.

K. Recchia seconded the motion.

The board **VOTED** to approve the motion.

B. Update on USDA loans

Had Letter of Conditions signed today with USDA. Will be moving forward with architect and looking for a bridge loan from conventional bank.

C. COVID-19 response

Keeping numbers in mind from Beaufort County with COVID cases. We will be transparent with our parents and the community. We are making plans for if the numbers go up or if we have cases within our community.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,

A. Horn