

APPROVED



# Lowcountry Montessori School

## Minutes

### Facilities Committee Meeting

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#### Date and Time

Wednesday May 27, 2020 at 2:00 PM

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The mission of Lowcountry Montessori School is to provide an authentic Montessori education building a foundation for lifelong learning.

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#### Committee Members Present

A. Moody (remote), M. Zappia (remote), T. Vande Burgt (remote)

#### Committee Members Absent

C. Lucas

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

A. Moody called a meeting of the Facilities Committee of Lowcountry Montessori School to order on Wednesday May 27, 2020 at 2:05 PM.

### II. Facilities

#### A. School Security Grant

The meeting opened with a discussion of the state of the access control project bid evaluation process. The committee noted in open session that Clay Lucas, an LMS board member, had submitted one of the multiple bids for the project. Mr. Lucas notified the committee of the potential for a conflict of interest at that time, and recused himself from any discussion of the project or bid selection process. Mr. Lucas was not present at this meeting.

The facilities committee acknowledged that, if they decide to recommend assigning a contract to Mr. Lucas, the resolution of any conflict of interest issues must be discussed and voted on by full board, minus Mr. Lucas, as detailed in the LMS Board Governance Policies adopted in 2016.

### **III. Executive Session**

#### **A. Discuss access control bids.**

T. Vande Burgt made a motion to enter executive session at 2:20 p.m.

A. Moody seconded the motion.

The committee **VOTED** unanimously to approve the motion.

T. Vande Burgt made a motion to leave executive session at 2:58 p.m.

A. Moody seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### **IV. Other Business**

#### **A. Vote on matters from Executive Session, if required.**

T. Vande Burgt made a motion to forward the bid from Carolina Low Voltage to the full board for approval.

A. Moody seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### **V. Closing Items**

#### **A. Adjourn Meeting**

A. Moody made a motion to adjourn.

T. Vande Burgt seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:05 PM.

Respectfully Submitted,  
A. Moody