

APPROVED



Lowcountry Montessori School

Minutes

Governance Committee Meeting

Date and Time

Wednesday February 12, 2020 at 10:00 AM

The mission of Lowcountry Montessori School is to provide an authentic Montessori education building a foundation for lifelong learning.

Committee Members Present

A. Moody, P. Chester, S. Lemstrom

Committee Members Absent

None

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

S. Lemstrom called a meeting of the Governance Committee of Lowcountry Montessori School to order on Wednesday Feb 12, 2020 at 10:03 AM.

II. Governance

A. Discuss board election process and timeline

Planned this year's election timeline:

February/ March - determine who's renewing (Clay, Tom, Doug terms ending); recruit new applicants to target 11-12 total members

April - applications due and vote on candidates at April board meeting

May - election; seat new board members and elect new officers at May meeting

Some discussion about recruitment, including advertising or reaching out to communities like Sun City, Dataw Island, and Fripp Island.

Governance committee will review orientation documents and make necessary revisions before new members begin terms in May.

Discussed including input from administrative team in board's due diligence when reviewing prospective board members' applications.

B. Review bylaws and begin revision process

Briefly discussed the bylaw review process and will plan to prepare and vote on actual amendments once we have the current version of the bylaws (will need to request from Amy H. as Board On Track version is not updated).

Bylaw sections to be reviewed include sections on board member responsibilities and the minimum/maximum number of board members allowed.

C. Review policy manual and discuss amendments

Briefly discussed policy manual, format, and revision process; actual revisions will take place in next board cycle/term (2020-21 school year).

D. Discuss Robert's Rules implementation

Considered pros and cons of Robert's Rules as practiced during board training session; while there are clear benefits, an intermediate step of adhering more strictly to published agenda time allotments per topic may be taken (rather than converting completely to the more formal process).

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:35 AM.

Respectfully Submitted,
A. Moody