

APPROVED



# Lowcountry Montessori School

## Minutes

### Board Meeting

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#### Date and Time

Thursday March 26, 2020 at 5:30 PM

#### Location

<https://meet.google.com/ojp-hamt-tgr>

Join by phone

+1 240-776-5768 PIN: 391 768 337#

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The mission of Lowcountry Montessori School is to provide an authentic Montessori education building a foundation for lifelong learning.

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#### Directors Present

A. Moody (remote), C. Lucas (remote), D. Fent (remote), G. Alexander (remote), J. Dameworth (remote), K. Recchia (remote), P. Chester (remote), S. Lemstrom (remote), T. Vande Burgt (remote)

#### Directors Absent

None

#### Guests Present

A. Horn (remote), M. Zappia (remote), S. Fox (remote), Taylor Lloyd

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#### I. Opening Items

A.

## **Record Attendance and Guests**

### **B. Call the Meeting to Order**

S. Lemstrom called a meeting of the board of directors of Lowcountry Montessori School to order on Thursday Mar 26, 2020 at 5:36 PM.

### **C. Reading of the Mission Statement**

### **D. Approval of Agenda**

T. Vande Burgt made a motion to approve the agenda.

D. Fent seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E. Statement of Compliance with FOIA**

### **F. Approve Minutes from Previous Meeting**

J. Dameworth made a motion to approve the minutes from Board Meeting on 02-27-20.

T. Vande Burgt seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **G. Approve Minutes from the Finance Committee Meeting**

T. Vande Burgt made a motion to approve the minutes from Finance Committee Meeting on 01-20-20.

D. Fent seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Director's Report**

### **A. March Update**

Discipline

Balance

Attendance

## **III. Committee Reports**

### **A. Governance**

Discussed options for virtual board elections. Discussed postponing elections.

### **B. Academic Excellence**

Discussed virtual learning amendment.

### **C. Finance**

Looking for 33-34% of budget. Projecting 135 day count to be about 350. Slightly higher than budgeted. Potential budget amendments to current year which will likely include changes due to the COVID closure and final 350 days count revenue changes. Budget draft to be discussed in next finance committee meeting and presented at April board meeting.

T. Vande Burgt made a motion to approve the February financial reports.

D. Fent seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Fundraising**

Discussed board discretionary fund.

### **E. Facilities**

## **IV. New Business**

### **A. Vote on Consulting Invoice**

T. Vande Burgt made a motion to approve consulting invoice.

J. Dameworth seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

G. Alexander Aye

T. Vande Burgt Aye

A. Moody Aye

C. Lucas Abstain

D. Fent Aye

S. Lemstrom Aye

K. Recchia Aye

J. Dameworth Aye

P. Chester Aye

### **B. FY21 School Calendar**

Reviewed school calendar. Admin will formalize when complete.

### **C. LP Checking Account Change**

G. Alexander made a motion to approve the addition of overdraft protection to the LP Checking account.

T. Vande Burgt seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **V. Old Business**

### **A. COVID-19 Response**

Discussed emergency succession plan.

BOD to evaluate in committees what goals may need to shift based on the COVID closure.

## **VI. Executive Session**

### **A. Executive Session**

D. Fent made a motion to enter executive session.

G. Alexander seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Discuss expulsion hearing**

### **C. Discuss student/parent concern**

## **VII. Other Business**

### **A. Vote on matters from Executive Session, if required**

D. Fent made a motion to leave executive session.

J. Dameworth seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

C. Lucas Aye

K. Recchia Aye

S. Lemstrom Aye

A. Moody Aye

T. Vande Burgt Absent

J. Dameworth Aye

D. Fent Aye

P. Chester Aye

G. Alexander Absent

## **VIII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:31 PM.

Respectfully Submitted,  
S. Lemstrom