Lowcountry Montessori School

Minutes

Board Meeting

Date and Time
Thursday March 26, 2020 at 5:30 PM

Location
https://meet.google.com/ojp-hamt-tgr

Join by phone
+1 240-776-5768 PIN: 391 768 337#

The mission of Lowcountry Montessori School is to provide an authentic Montessori education building a foundation for lifelong learning.

Directors Present
A. Moody (remote), C. Lucas (remote), D. Fent (remote), G. Alexander (remote), J. Dameworth (remote), K. Recchia (remote), P. Chester (remote), S. Lemstrom (remote), T. Vande Burgt (remote)

Directors Absent
None

Guests Present
A. Horn (remote), M. Zappia (remote), S. Fox (remote), Taylor Lloyd

I. Opening Items

    A.

Record Attendance and Guests

B. Call the Meeting to Order

S. Lemstrom called a meeting of the board of directors of Lowcountry Montessori School to order on Thursday Mar 26, 2020 at 5:36 PM.

C. Reading of the Mission Statement

D. Approval of Agenda

T. Vande Burgt made a motion to approve the agenda.
D. Fent seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Statement of Compliance with FOIA

F. Approve Minutes from Previous Meeting

J. Dameworth made a motion to approve the minutes from Board Meeting on 02-27-20.
T. Vande Burgt seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. Approve Minutes from the Finance Committee Meeting

T. Vande Burgt made a motion to approve the minutes from Finance Committee Meeting on 01-20-20.
D. Fent seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Director's Report

A. March Update

Discipline

Balance

Attendance

III. Committee Reports

A. Governance

Discussed options for virtual board elections. Discussed postponing elections.

B. Academic Excellence

Discussed virtual learning amendment.

C. Finance

Looking for 33-34% of budget. Projecting 135 day count to be about 350. Slightly higher than budgeted. Potential budget amendments to current year which will likely include changes due to the COVID closure and final 350 days count revenue changes. Budget draft to be discussed in next finance committee meeting and presented at April board meeting.

T. Vande Burgt made a motion to approve the February financial reports.

D. Fent seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Fundraising

Discussed board discretionary fund.

E. Facilities

IV. New Business

A. Vote on Consulting Invoice

T. Vande Burgt made a motion to approve consulting invoice.

J. Dameworth seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

C. Lucas	Abstain
G. Alexander	Aye
J. Dameworth	Aye
K. Recchia	Aye
S. Lemstrom	Aye
T. Vande Burgt	Aye
P. Chester	Aye
A. Moody	Aye
D. Fent	Aye

B. FY21 School Calendar

Reviewed school calendar. Admin will formalize when complete.

C. LP Checking Account Change

G. Alexander made a motion to approve the addition of overdraft protection to the LP Checking account.

T. Vande Burgt seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Old Business

A. COVID-19 Response

Discussed emergency succession plan.

BOD to evaluate in committees what goals may need to shift based on the COVID closure.

VI. Executive Session

A. Executive Session

D. Fent made a motion to enter executive session.
G. Alexander seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Discuss expulsion hearing

C. Discuss student/parent concern

VII. Other Business

A. Vote on matters from Executive Session, if required

D. Fent made a motion to leave executive session.
J. Dameworth seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

P. Chester	Aye
G. Alexander	Absent
C. Lucas	Aye
J. Dameworth	Aye
S. Lemstrom	Aye
A. Moody	Aye
T. Vande Burgt	Absent
K. Recchia	Aye
D. Fent	Aye

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:31 PM.

Respectfully Submitted,

S. Lemstrom