

APPROVED



# Lowcountry Montessori School

## Minutes

### November Facilities Committee

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#### **Date and Time**

Monday November 4, 2019 at 4:00 PM

#### **Location**

749 Broad River Drive

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The mission of Lowcountry Montessori School is to provide an authentic Montessori education building a foundation for lifelong learning.

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#### **Committee Members Present**

C. Lucas (remote), M. Zappia

#### **Committee Members Absent**

*None*

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

C. Lucas called a meeting of the Facilities Committee of Lowcountry Montessori School to order on Monday Nov 4, 2019 at 4:05 PM.

### **II. Facilities**

#### **A.**

## **USDA Update**

Conference call today. Appraisal was approved by USDA, USDA requested some additional information about environmental, Raymond James following up to determine if they are referring to phase 1 or phase 2. Expecting more update next week. Next step is to prepare for public notice. A Board meeting will be needed to review/approve obligation documentation. May need two meeting to complete review/approval (USDA will bring obligation documents to the board). Attorney will be engaged after that point for closing.

Another corporation is buying the school facility and administration is working to assess how this will affect early buyout.

## **B. Playground Planning**

Administration has funding to complete a pergola (shade structure) (funding came from fund raising). Administration just wanted to know if facilities committee had any input. Clay discussed concerns over the landscaping/setup of another structure in between the buildings without losing the purpose of that area, Matt reported that the new landscaping is helping to manage that.

DSS inspection just occurred. LMS passed, the one thing the representative noted was that prior approval wasn't requested on the playground equipment. They still didn't come up with anything indicating that LMS needed to submit for approval. Matt reviewed the Public Playground Manual with the representative. DSS now requires additional playground equipment in the 3-4y/o area must have DSS prior approval.

## **C. New Building Plans**

Tabled until next meeting.

## **D. Facilities Support Funding**

Matt will be requesting data from the accountants on what has been spent from facilities repairs and try to categorize and make some suggestions on ways to organize/categorize facility maintenance costs.

## **III. Closing Items**

### **A. Adjourn Meeting**

C. Lucas made a motion to adjourn the meeting.

M. Zappia seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:51 PM.

Respectfully Submitted,  
C. Lucas