

APPROVED



Lowcountry Montessori School

Minutes

Special Meeting - Primary Fees and Procurement Policy

Date and Time

Monday July 1, 2019 at 1:00 PM

Location

749 Broad River Drive, Beaufort, SC 29906

The mission of Lowcountry Montessori School is to provide an authentic Montessori education building a foundation for lifelong learning.

Directors Present

C. Lucas, D. Fent, G. Alexander, K. Recchia, P. Chester, S. Lemstrom, T. Vande Burgt

Directors Absent

None

Guests Present

A. Horn, M. Zappia

I. Opening Items**A. Record Attendance and Guests****B. Call the Meeting to Order**

S. Lemstrom called a meeting of the board of directors of Lowcountry Montessori School to order on Monday Jul 1, 2019 at 1:07 PM.

C. Reading of the Mission Statement

D. Approval of the Agenda

C. Lucas made a motion to add environmental study.

D. Fent seconded the motion.

The board **VOTED** to approve the motion.

E. Statement of Compliance with FOIA

II. Public Comment

A. Public Comment Period, limited to 3 minutes per person

None

III. Old Business

A. Primary Fee Structure

Amy presented a proposal to offer free program for K3 and K4 from 0800-1100 and a fee charge for \$565/465 per month for 1pm-3:15pm.

C. Lucas made a motion to Table the proposal for reconsideration for 2020-2021 school year.

P. Chester seconded the motion.

The motion did not carry.

Roll Call

K. Recchia No

P. Chester Aye

D. Fent No

C. Lucas Aye

S. Lemstrom No

G. Alexander No

S. Lemstrom made a motion to Table the proposal until more research is collected for a July special meeting date to be determined.

G. Alexander seconded the motion.

The board **VOTED** to approve the motion.

B. Procurement Policy

C. Lucas made a motion to Transfer to finance committee.

P. Chester seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Fent made a motion to Approve administration to submit current draft form as a draft to the charity school district.

T. Vande Burgt seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Environmental Study

Requesting approval of \$6,000-\$7,000 for environmental study to lock in 3.5% interest rate on 40 year loan with zero down. The environmental study does not expire for this process. Funds are currently budgeted at \$5,000 in proposed phase 1 budget.

G. Alexander made a motion to to proceed with environmental study with a maximum expenditures of \$7,000 for phase 2 ESA.

P. Chester seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Closing Items

A. Adjourn Meeting

T. Vande Burgt made a motion to adjourn the meeting.

C. Lucas seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:30 PM.

Respectfully Submitted,

C. Lucas