

APPROVED



Lowcountry Montessori School

Minutes

Board Meeting

Date and Time

Thursday January 24, 2019 at 6:30 PM

Location

749 Broad River Dr., Beaufort, SC 29906

The mission of Lowcountry Montessori School is to provide an authentic Montessori education building a foundation for lifelong learning.

Directors Present

C. Lucas, D. Fent, D. Pickett, P. Chester, S. Lemstrom, T. Vande Burt

Directors Absent

None

Directors who arrived after the meeting opened

C. Lucas

Guests Present

A. Horn, M. Zappia, S. Fox

I. Opening Items

A. Record Attendance and Guests

B.

Call the Meeting to Order

D. Pickett called a meeting of the board of directors of Lowcountry Montessori School to order on Thursday Jan 24, 2019 at 6:37 PM.

C. Reading of Mission Statement

D. Approval of Agenda

P. Chester made a motion to approve agenda.

T. Vande Burgt seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Statement of Compliance with FOIA

F. Approval of Minutes from Previous Meeting

D. Pickett made a motion to approve minutes from the Board Meeting on 11-29-18 Board Meeting on 11-29-18.

P. Chester seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Director's Report

A. November and December update.

We had our second annual National Honor Society inductees Wednesday night. International Night is on 2/21. Hope the Board can join us. We are allowing 3 year olds who turned 3 after 9/1 and have had one student join us. Family discounts are being discussed. Combined two of our classes and that transition has gone really well. Teachers doing a phenomenal job. We have two classrooms with one set of materials and two trained teachers. Seems more spacious. Peter and Deborah are the leads functioning as one community. Two assistants are with them.

C. Lucas arrived.

III. Committee Reports

A. Academic Excellence

They met yesterday on some goals they are looking at. Exposing careers to students and school options. Many students say they want to stay here and go to TCL, and then potentially move on to another school. Will those credits transfer to the school they want? We are trying to push college readiness and bigger ambitions. The second goal is one for writing for all subjects. Dan is helping with this. Writing across all disciplines. Getting alumnae involved in the school. Some graduates from last year came and gave a presentation on what their college experience is like. One stayed locally to USCB and one went to the Citadel.

B. Governance

Did not meet. Need to talk about spring elections.

C. Finance

Everyone should have received the finance report. The committee is meeting on the third Wednesday of the month at 9:15am. The next meeting will be in February. Everything is in line on the financials and there is nothing Patrick needs to bring up and no adjustments.

P. Chester made a motion to approve the financial report through December 31st.

D. Fent seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Fundraising

Fundraising hasn't met. Amy, April, and Sarah met about Raise the Roof. The sponsorship paperwork has been updated. The marketing materials are being prepared by Katja again. One band is set, the sound person is set. We need help from the Board getting sponsors. We are adding a silent auction. We are streamlining the music to save money. We added a cake walk. Tom suggested a raffle for a high ticket item like a car. Patrick has a potential lead. We can advertise in the Jet Stream.

E. Facilities

Still need a second Board Member on the Facilities Committee. Tom said he would help. They haven't been meeting lately. They have been at a standstill but the activity will increase when the new building is being planned, built.

IV. New Business

A. Update on Architect

We put the architect on hold for a few reasons. We have been talking to different banks about bridge loans. We also talked to the EPR who would be willing for us to buy out early with us adding in the premium of the rents that would have been paid during the time missed due to buyout. There may be some room for negotiation. We are moving along slowly with the USDA application. We haven't returned in the engagement letter yet.

V. Executive Session

A. Executive Session

D. Pickett made a motion to go into Executive Session.

C. Lucas seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:25 PM.

Respectfully Submitted,

S. Fox

D. Pickett made a motion to adjourn the meeting.

D. Fent seconded the motion.

The board **VOTED** unanimously to approve the motion.