

APPROVED



Lowcountry Montessori School

Minutes

January Board Meeting

Date and Time

Thursday January 25, 2018 at 6:30 PM

Location

749 Broad River Dr., Beaufort, SC 29906

The mission of Lowcountry Montessori School is to provide an authentic Montessori education building a foundation for lifelong learning.

Directors Present

A. Moody, C. Lucas, D. Fent, D. Pickett, I. Deysach, K. Wiley, P. Chester, S. Lemstrom

Directors Absent

C. Blumenstein, S. Wiggins

Guests Present

A. Horn, C. Heyward, M. Zappia, S. Fox

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

A. Moody called a meeting of the board of directors of Lowcountry Montessori School to order on Thursday Jan 25, 2018 at 6:30 PM.

C. Reading of Mission Statement

D. Approval of Agenda

P. Chester made a motion to Approve agenda.

C. Lucas seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Statement of Compliance with FOIA

F. Approval of Minutes from Previous Meeting

P. Chester made a motion to approve minutes from the November Board Meeting on 11-30-17 November Board Meeting on 11-30-17.

D. Fent seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Class Presentation

A. LowcoBricks presentation

Mr. Bell's MicroEconomy class explained the mission of LowcoBricks, a fundraising effort designed around customized bricks to be installed in the LMS courtyard/pathways. Their goal is to raise \$30,000 by selling customized bricks ranging in price from \$25-150 via online and in-person orders. The online ordering link will eventually be added to the main LMS web page and bricks will be offered for sale through the end of the year.

III. Director's Report

A. December/January update.

The parent ed night showcasing the LMS math progression was successful (largest turnout to date) and the next is scheduled for March 13. There have been 200+ applications for the next school year, with outreach efforts held at the farmer's market and TJ Maxx. The charter amendments discussed in November/December 2017 have been submitted and we're waiting for a response.

IV. Committee Reports

A. Academic Excellence

No meeting for December/January. There is a need for one more board member to contribute to this committee

B. Governance

No committee meetings in December/January. The governance committee will meet in early February to work out changes to the conflict of interest policy and draft a change to the charter that would allow for new board members to be elected in the spring (rather than in the fall). If an additional charter amendment cannot be added to the amendments submitted in January, the election cycle will continue as defined in the charter and the election amendment will be submitted in January 2019.

C. Finance

The vote to approve monthly financials was tabled so that the Finance Committee could review reports from December and January. December, January, and February financials will be voted on at the February 22 meeting.

D. Fundraising

The fundraising committee is working on development - seeking out new funding sources and business connections - and continues preparations for the RTR fundraiser in April. Donors will be invited to the school to cultivate more personal relationships that might not always be purely funding-related, but that might include mentorships, etc. Considering hosting a Chamber of Commerce "business for breakfast" event as well as weekly community tours (separate from parent tours). Amy tasked the board with bringing a sponsor and/or vendor to the RTR event.

E. Facilities

Playground installation project has restarted due to issues with contractor. New bids or estimates required before installation can proceed.

The gym project timeline and estimates have not changed. Waiting for input from BJWSA regarding potential issues with sewer line.

V. Public Comment

A. Public comment period, limited to 3 minutes per person.

No public comments.

VI. New Business

A. Enrollment numbers for 2018-19 school year

Shift in enrollment was discussed briefly and will be discussed more in February (considering adjusting class sizes). Also considering an income-based sliding scale for pre-K fees.

VII. Old Business

A.

Update on proposed new building.

As reported during Facilities Committee meeting, there are no substantial changes to the gym project overall. Waiting on input from BJWSA regarding potential issues with sewer line.

B. Committee and Board-level Goals

This discussion was tabled due to time constraints.

VIII. Executive Session

A. Executive Session

K. Wiley made a motion to enter executive session, with Matt Zappia invited to attend.

P. Chester seconded the motion.

The board **VOTED** unanimously to approve the motion.

P. Chester made a motion to exit executive session at 8:23.

C. Lucas seconded the motion.

The board **VOTED** unanimously to approve the motion.

IX. Closing Items

A. Adjourn Meeting

P. Chester made a motion to adjourn the meeting.

C. Lucas seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,

K. Wiley