



Lowcountry Montessori School

Minutes

Facilities Committee October Meeting

Date and Time

Tuesday October 24, 2017 at 6:00 PM

Location

Lowcountry Montessori School Room 211

Committee Members Present

C. Heyward, C. Lucas, M. Zappia

Committee Members Absent

A. Moody

Guests Present

J. Bowman, M. Watkins

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

C. Lucas called a meeting of the Facilities Committee of Lowcountry Montessori School to order on Tuesday Oct 24, 2017 at 6:25 PM.

C. Approve Minutes

M. Zappia made a motion to approve minutes.

J. Bowman seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Facility

A. Playground Costs and Planning

Got two quotes so far

- Need \$1,000 to install the existing equipment
 - From vendors, labor can be expected between 25-40% of equipment cost on top
 - Matt wants to get to about \$15,000 in fund raising to support equipment
- Clay asked if it's possible to provide recreational equipment within budget that doesn't require installation
- Cabbell suggested contacting the insurance company to assess liability against building our own equipment
- Cabbell pointed out that two of the local charters schools are replacing their playgrounds and that may result in surplus equipment
- John supported a hard look at the building internally if liability doesn't out way
- Matt to work with Amy to fit equipment installation into existing budget and come back to committee if unable to fit

B. Gymnasium Meeting with Builder

- Matt presented some concerns found during the meeting and some pictures/ideas that could be worked with
- Clay suggested a work session in February to develop an overall plan
- Matt is just still waiting on steel costs in order to give fund raising the budgetary numbers

III. Other Business

A. Traffic Study

- Matt presented a study conducted by SC DOT to adjust the traffic pattern for LMS drop-off/pick and indicated that DOT was looking for input from LMS
 - The committee doesn't see any potential issues for the school with the proposals but the proposals don't match property lines and the committee doesn't see any benefit

B. 1 Year Walk-Through with Updates

Tabled.

C. Q&A Meeting Scheduling

- ◦ Committee is unaware of what this refers to

D. Facilities Meeting Schedule

- ◦ Tuesday/Thursday start between 4 and 530 based on input from Alex.

IV. Closing Items

A. Adjourn Meeting

M. Zappia made a motion to adjourn the meeting.

M. Watkins seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,

C. Lucas