



# Lowcountry Montessori School

## Board meeting

### monthly board meeting

Published on January 26, 2026 at 9:06 PM EST  
Amended on February 11, 2026 at 11:17 AM EST

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#### Date and Time

Wednesday January 28, 2026 at 4:00 PM EST

#### Location

Low country Montessori School

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The mission of Lowcountry Montessori School is to provide an authentic Montessori education building a foundation for lifelong learning.

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#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>4:00 PM</b>
Opening Items			
<b>A.</b> Call the Meeting to Order		Gregory Alexander	1 m
1			
<b>B.</b> Determination of Quorum		Gregory Alexander	1 m

	Purpose	Presenter	Time
<b>C.</b> Reading of the Mission Statement 1 Read Mission Statement 2 Pledge of Allegiance		Gregory Alexander	5 m
<b>D.</b> Approval of Agenda	Vote	Gregory Alexander	1 m
<b>E.</b> Statement of Compliance with FOIA		Gregory Alexander	1 m
<b>II. Consent Agenda</b>			<b>4:09 PM</b>
<b>A.</b> Approve minutes prior minutes  12-20-25 Minutes  Approve minutes for Board Workshop on December 20, 2025	Approve Minutes	Gregory Alexander	5 m
<b>III. Public Comment</b>			<b>4:14 PM</b>
<b>A.</b> Public comment period, limited to 3 minutes per person.  (No title) Thursday, November 21 2024 · 5:30 – 6:30pm Google Meet joining info Video call link: <a href="https://meet.google.com/smi-gvdy-rhj">https://meet.google.com/smi-gvdy-rhj</a> Or dial: (US) +1 513-480-5035 PIN: 389 173 104#	FYI		10 m
<b>IV. Committee Reports</b>			<b>4:24 PM</b>
<b>A.</b> Finance Report  Finance update	Discuss	Copper Advisers	20 m
<b>B.</b> Governance  Governance - meeting 02-05-26 @ 4pm	FYI	Gregory Alexander	5 m
<b>C.</b> Facilities  Update on facilities.	FYI	Martha Watkins	10 m

	Purpose	Presenter	Time
<b>V. Director's Report</b>			<b>4:59 PM</b>
<b>A. January Update</b> Director Report	FYI	Sarah Fox	15 m
<b>VI. New Business</b>			<b>5:14 PM</b>
<b>A. Fundraising Committee</b> Report from Fundraising committee  Vote on approving fundraiser committee minutes	Vote	Angela Wright	15 m
<b>B. Sponsorship and Budget</b> Sponsorship and Budget discussion	Discuss	Matt Thompson	15 m
<b>C. Discuss and Vote on PreK 3 and 4 Pay Plan</b>	Vote	Sarah Fox	
<b>D. Approve 2026-2027 School Year Calendar</b>	Vote	Sarah Fox	5 m
<b>VII. Executive Session</b>			<b>5:49 PM</b>
<b>A. Executive Session</b>	Discuss		30 m
<p>This session held in accordance with SC Code of Law, Title 30, Chapter 4, meaning it pertains to one or more of the following types of discussions:</p> <ul style="list-style-type: none"> <li>• Section 30-4-70(a)(1) Discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of an employee, a student, or a person regulated by a public body or the appointment of a person to a public body.</li> <li>• Section 30-4-70(a)(2) Discussion of negotiations incident to proposed contractual arrangements and proposed sale or purchase of property, the receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege, settlement of legal claims, or the position of the public agency in other adversary situations involving the assertion against the agency of a claim.</li> </ul>			

	Purpose	Presenter	Time
<b>VIII. Other Business</b>			<b>6:19 PM</b>
<b>A.</b> Vote on matters from Executive Session, if required	Vote	Gregory Alexander	5 m
<b>IX. Closing Items</b>			<b>6:24 PM</b>
<b>A.</b> Adjourn Meeting	Vote	Gregory Alexander	2 m

# Coversheet

## Approve minutes prior minutes

**Section:** II. Consent Agenda  
**Item:** A. Approve minutes prior minutes  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** Minutes for Board Workshop on December 20, 2025  
2025\_12\_20\_board\_workshop\_minutes.pdf

APPROVED



# Lowcountry Montessori School

## Minutes

### Board Workshop

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#### Date and Time

Saturday December 20, 2025 at 10:00 AM

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The mission of Lowcountry Montessori School is to provide an authentic Montessori education building a foundation for lifelong learning.

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#### Directors Present

A. Chavarria, A. Walker, G. Alexander, J. Poole, K. Lyon, L. Lyles, T. Brosnan

#### Directors Absent

A. Wright, M. Thompson

#### Guests Present

S. Fox

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#### I. Opening Items

##### A. Record Attendance

##### B. Call the Meeting to Order

G. Alexander called a meeting to order on Saturday Dec 20, 2025 at 10:07 AM.

##### C. Approve Minutes

T. Brosnan made a motion to approve the minutes from Board meeting on 11-19-25.

K. Lyon seconded the motion.

The team **VOTED** unanimously to approve the motion.

T. Brosnan made a motion to approve the minutes from Governance meeting on 10-13-25.

K. Lyon seconded the motion.

The team **VOTED** unanimously to approve the motion.

## II. Closing Items

### A. Adjourn Meeting

A. Chavarria made a motion to end Board Training Meeting.

K. Lyon seconded the motion.

The team **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:00 AM.

Respectfully Submitted,

L. Lyles

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# Lowcountry Montessori School

## Minutes

### Board Workshop

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#### **Date and Time**

Saturday December 20, 2025 at 10:00 AM

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#### **Directors Present**

A. Chavarria, A. Walker, G. Alexander, J. Poole, K. Lyon, L. Lyles, T. Brosnan

#### **Directors Absent**

A. Wright, M. Thompson

#### **Guests Present**

S. Fox

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Respectfully Submitted,

L. Lyles

# Coversheet

## Finance Report

**Section:** IV. Committee Reports  
**Item:** A. Finance Report  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** 2025.12.31 LMS Financial Packet.pdf



# Financial Packet

Prepared by Copper Advisors

This packet has been prepared to provide a clear, comprehensive overview of financial information, supporting materials, and key considerations relevant to your review. At Copper Advisors, we are committed to clarity, transparency, and thoughtful guidance in every engagement.

Please review the enclosed materials at your convenience. Should you have any questions or require additional information, we welcome the opportunity to assist.

Copper Advisors | Strategic Financial Guidance

## Statement of Financial Position

## Lowcountry Montessori School

As of December 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
<b>Assets</b>	
Current Assets	
Bank Accounts	
100 CBCN6764 OP Cash	248,373.12
102 CBCN2511 FA Cash	0.00
103 CBCN Savings	8,824.48
104 WTBT3030 Money Market	412,769.69
<b>Total for Bank Accounts</b>	<b>\$669,967.29</b>
Accounts Receivable	
105 Square Receivables	0.00
106 RevTrak Receivables	-904.45
<b>Total for Accounts Receivable</b>	<b>-\$904.45</b>
Other Current Assets	
131 Due From State	50,843.10
132 Due From Federal	2,365.41
160 Prepaid Expense	11,385.31
<b>Total for Other Current Assets</b>	<b>\$64,593.82</b>
<b>Total for Current Assets</b>	<b>\$733,656.66</b>
<b>Total for Assets</b>	
<b>\$733,656.66</b>	
<b>Liabilities and Equity</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	36,299.52
<b>Total for Accounts Payable</b>	<b>\$36,299.52</b>
Credit Cards	
412 Credit Card Payable	80,702.82
Divvy Credit Card	0.00
<b>Total for Credit Cards</b>	<b>\$80,702.82</b>
Other Current Liabilities	
415 Retainage Payable	25,000.00
420 Deferred Revenue	88,291.94
431 Due to State (District)	0.00
441 Payroll Liabilities	0.00
444 PR Liab - New York Life	0.00
445 Accrued Payroll	160,765.38
446 PR Liab - Retirement	9,630.18
<b>Total for Other Current Liabilities</b>	<b>\$283,687.50</b>
<b>Total for Current Liabilities</b>	<b>\$400,689.84</b>

These financial statements have not been subjected to an audit, review, or compilation engagement, and no assurance is provided on them.

## Statement of Financial Position

### Lowcountry Montessori School

As of December 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
<b>Total for Liabilities</b>	<b>\$400,689.84</b>
Equity	
799 Fund Equity	555,341.10
Retained Earnings	147,205.59
Net Income	-369,579.87
<b>Total for Equity</b>	<b>\$332,966.82</b>
<b>Total for Liabilities and Equity</b>	<b>\$733,656.66</b>

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# Lowcountry Montessori School Statement of Revenues and Expenses

## Year to Date vs. Annual Budget

As of Date: December 31, 2025

	Year To Date 12/31/2025	Year Ending 6/30/2026	Remaining Budget 6/30/2026	Percent Remaining 6/30/2026
	Actual YTD	FY2026	Remaining Budget	Percent Remaining
<b>REVENUE</b>				
<b>Revenue from Local Sources</b>				
<b>Earnings on Investments</b>				
1510 - Interest Income	\$ 11,138.91	\$ 6,097.75	\$ (5,041.16)	-82.67%
<b>Total Earnings on Investments</b>	<b>\$ 11,138.91</b>	<b>\$ 6,097.75</b>	<b>\$ (5,041.16)</b>	<b>-82.67%</b>
<b>Food Services</b>				
1610 - Lunch Sales to Students	\$ 16,770.08	\$ 135,000.00	\$ 118,229.92	87.58%
<b>Total Food Services</b>	<b>\$ 16,770.08</b>	<b>\$ 135,000.00</b>	<b>\$ 118,229.92</b>	<b>87.58%</b>
<b>Pupil Activities</b>				
1740 - Student Fees/Supplies	\$ 48,137.55	\$ 40,879.96	\$ (7,257.59)	-17.75%
1770 - Pupil - Gardening	6,838.00	873.36	(5,964.64)	-88.25%
1788 - Pupil - Club Revenue	1,025.35	1,057.02	31.67	3.00%
1789 - Pupil - Sports Revenue	7,482.24	5,024.40	(2,457.84)	-33.00%
1790 - Other Pupil Income	7,385.46	59,364.97	51,979.51	70.45%
1791 - Pre-K Income-Extended Hours	48,149.26	50,368.20	2,218.94	4.61%
1792 - Student Supply Income	0.00	1,998.00	1,998.00	100.00%
1793 - Field Trips	21,952.60	57,472.38	35,519.78	61.80%
1794 - Early Care/After Care	18,547.29	17,109.55	(1,437.74)	-7.75%
1795 - Pre-K App Fee	500.00	3,000.00	2,500.00	50.00%
<b>Total Pupil Activities</b>	<b>\$ 160,017.75</b>	<b>\$ 237,147.84</b>	<b>\$ 77,130.09</b>	<b>32.52%</b>
<b>Other Revenue from Local Sources</b>				
1910 - Rentals	0.00	\$ 22,000.00	22,000.00	100.00%
1920 - Contributions and Donations	11,258.96	11,705.96	\$ 447.00	3.82%
1921 - Restricted Donations	0.00	600.00	600.00	100.00%
1922 - Fundraising	17,127.41	868.80	(16,258.61)	-95.00%
1990 - Miscellaneous Local Revenue	4,310.07	43,138.27	38,828.20	90.01%
1999 - Revenue from other Local Sources	1,067.22	4,200.00	3,132.78	74.59%
<b>Total Other Revenue from Local Sources</b>	<b>\$ 33,763.66</b>	<b>\$ 82,513.03</b>	<b>\$ 48,749.37</b>	<b>59.08%</b>
<b>Total Revenue from Local Sources</b>	<b>\$ 221,690.40</b>	<b>\$ 460,758.62</b>	<b>\$ 239,068.22</b>	<b>51.89%</b>
<b>Revenue from State Sources</b>				
<b>Restricted State Funding</b>				
3135 - Reading Coaches	\$ 21,416.12	\$ 53,467.00	\$ 32,050.88	59.95%
<b>Total Restricted State Funding</b>	<b>\$ 21,416.12</b>	<b>\$ 53,467.00</b>	<b>\$ 32,050.88</b>	<b>59.95%</b>
<b>State Aid to Classrooms</b>				
3103 - State Aid to Classrooms	1,761,118.96	3,952,428.31	2,191,309.35	55.44%
3503 - State Aid to Classrooms	363,209.56	1,050,645.50	687,435.94	65.43%
<b>Total State Aid to Classrooms</b>	<b>2,124,328.52</b>	<b>5,003,073.81</b>	<b>2,878,745.29</b>	<b>57.54%</b>

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	Year To Date 12/31/2025	Year Ending 6/30/2026	Remaining Budget 6/30/2026	Percent Remaining 6/30/2026
<b>Education Improvement Act</b>				
3507 - EIA Revenue - Aid to District - Technology		53,750.00	53,750.00	100.00%
3519 - EIA Revenue - Grade 10 Assessments		342.00	342.00	100.00%
3526 - EIA Revenue - Refurbishment of K-8 Science	1,663.28	1,678.84	15.56	0.93%
3528 - EIA Revenue - Industry Certificates	1,387.08	0.00	(1,387.08)	0.00%
3529 - EIA Revenue - CATE	8,810.85	5,454.60	(3,356.25)	-61.53%
3532 - EIA Revenue - National Board Salary Supplem	2,646.20	5,000.00	2,353.80	47.08%
3536 - EIA Revenue - Health Fitness - Nurse		15,000.00	15,000.00	100.00%
3540 - EIA Revenue - Early Childhood Program	14,399.09	120,000.00	105,600.91	88.00%
3557 - EIA Revenue - Summer Reading Program		2,911.79	2,911.79	100.00%
3577 - EIA Revenue Teacher Supplies	13,200.00	9,200.00	(4,000.00)	-43.48%
3595 - EIA Revenue - EEDA Supplies and Materials	1,058.57	1,129.04	70.47	6.24%
<b>Total Education Improvement Act</b>	<b>\$ 43,165.07</b>	<b>\$ 214,466.27</b>	<b>\$ 171,301.20</b>	<b>79.87%</b>
<b>Total Revenue from State Sources</b>	<b>\$ 2,188,909.71</b>	<b>\$ 5,271,007.08</b>	<b>\$ 3,082,097.37</b>	<b>58.47%</b>
<b>Revenue from Federal Sources</b>				
<b>Elementary &amp; Secondary Education Act (ESEA)</b>				
4311 - ATSI Grant	0.00	29,000.00	29,000.00	100.00%
4341 - Title III - ESOL	0.00	1,526.51	1,526.51	100.00%
4351 - Title II - Improving Teacher Quality	0.00	9,366.85	9,366.85	100.00%
<b>Total Elementary &amp; Secondary Education Act (ESEA)</b>	<b>\$ 0.00</b>	<b>\$ 39,893.36</b>	<b>\$ 39,893.36</b>	<b>100.00%</b>
<b>Programs for Children with Disabilities</b>				
4510 - IDEA Revenue	\$ 0.00	\$ 69,612.61	\$ 69,612.61	100.00%
4520 - IDEA Preschool Revenue	\$ 0.00	\$ 1,155.12	\$ 1,155.12	100.00%
<b>Total Programs for Children with Disabilities</b>	<b>\$ 0.00</b>	<b>\$ 70,767.73</b>	<b>\$ 70,767.73</b>	<b>100.00%</b>
<b>Other Federal Sources</b>				
4998 - Recycling Education Grant	\$ 0.00	\$ 1,500.00	\$ 1,500.00	100.00%
<b>Total Other Federal Sources</b>	<b>\$ 0.00</b>	<b>\$ 1,500.00</b>	<b>\$ 1,500.00</b>	<b>100.00%</b>
<b>Total Revenue from Federal Sources</b>	<b>\$ 0.00</b>	<b>\$ 112,161.09</b>	<b>\$ 112,161.09</b>	<b>100.00%</b>
<b>TOTAL REVENUE</b>	<b>\$ 2,410,600.11</b>	<b>\$ 5,843,926.79</b>	<b>\$ 3,433,326.68</b>	<b>58.75%</b>
<b>EXPENSE</b>				
<b>Kindergarten Programs - 111</b>				
6110 - Regular Salary	\$ 80,021.63	\$ 108,777.91	\$ 28,756.28	26.44%
6115 - Teacher Assistant/Clerical Salary	\$ 23,329.28	\$ 75,894.63	\$ 52,565.35	69.26%
6120 - Substitute/Temporary Salary	\$ 1,368.80	\$ 0.00	\$ (1,368.80)	0.00%
6210 - Group Health & Life Insurance	\$ 8,235.08	\$ 14,492.64	\$ 6,257.56	43.18%
6220 - Employee Retirement	\$ 3,441.95	\$ 3,738.73	\$ 296.78	7.94%
6230 - Social Security	\$ 7,117.89	\$ 14,127.45	\$ 7,009.56	49.62%
6260 - Unemployment Compensation Tax	\$ 16.69	\$ 280.00	\$ 263.31	94.04%
6410 - Supplies	\$ 2,970.07	\$ 15,600.00	\$ 12,629.93	80.96%
6420 - Textbooks	\$ 11,638.80	\$ 0.00	\$ (11,638.80)	0.00%
<b>Total Kindergarten Programs - 111</b>	<b>138,140.19</b>	<b>232,911.36</b>	<b>94,771.17</b>	<b>40.69%</b>
<b>Primary Programs - 112</b>				
6110 - Regular Salary	160,200.87	\$ 246,932.68	\$ 86,731.81	35.12%
6115 - Teacher Assistant/Clerical Salary	74,188.34	133,845.70	59,657.36	44.57%
6210 - Group Health & Life Insurance	23,719.12	42,631.20	18,912.08	44.36%
6220 - Employee Retirement	6,549.19	12,799.94	6,250.75	48.83%
6230 - Social Security	16,690.56	28,670.55	11,979.99	41.79%
6260 - Unemployment Compensation Tax	60.31	560.00	499.69	89.23%
6410 - Supplies	8,209.35	22,362.35	14,153.00	63.29%
6420 - Textbooks	986.98	\$ 0.00	\$ (986.98)	0.00%
<b>Total Primary Programs - 112</b>	<b>\$ 290,604.72</b>	<b>\$ 487,802.42</b>	<b>\$ 197,197.70</b>	<b>40.43%</b>
<b>Elementary Programs - 113</b>				
6110 - Regular Salary	\$ 231,900.85	\$ 404,165.01	\$ 172,264.16	42.62%
6115 - Teacher Assistant/Clerical Salary	35,126.05	163,019.00	127,892.95	78.45%
6120 - Substitute/Temporary Salary	21,420.33	60,553.70	39,133.37	64.63%
6210 - Group Health & Life Insurance	26,295.60	108,981.60	82,686.00	75.87%
6220 - Employee Retirement	6,549.00	17,573.17	11,024.17	62.73%
6230 - Social Security	20,578.43	48,021.93	27,443.50	57.15%

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	Year To Date	Year Ending	Remaining	Percent
	12/31/2025	6/30/2026	Budget 6/30/2026	Remaining 6/30/2026
6260 - Unemployment Compensation Tax	94.06	1,470.00	1,375.94	93.60%
6270 - Worker's Compensation Tax	19,078.06	19,896.19	818.13	4.11%
6311 - Instructional Services	0.00	2,078.86	2,078.86	100.00%
6410 - Supplies	23,621.09	26,277.66	2,656.57	10.11%
6420 - Textbooks	1,509.60	5,155.26	3,645.66	70.72%
<b>Total Elementary Programs - 113</b>	<b>\$ 386,173.07</b>	<b>\$ 857,192.38</b>	<b>\$ 471,019.31</b>	<b>54.95%</b>

	Year To Date 12/31/2025	Year Ending 6/30/2026	Remaining Budget 6/30/2026	Percent Remaining 6/30/2026
<b>High School Programs - 114</b>				
6110 - Regular Salary	\$ 223,330.25	\$ 376,935.19	153,604.94	40.75%
6115 - Teacher Assistant/Clerical Salary	\$ 24,108.30	\$ 12,978.00	(11,130.30)	-85.76%
6120 - Substitute/Temporary Salary	\$ 259.25	\$ 0.00	(259.25)	0.00%
6210 - Group Health & Life Insurance	48,751.85	52,381.20	3,629.35	6.93%
6220 - Employee Retirement	9,136.32	11,727.15	2,590.83	22.09%
6230 - Social Security	17,557.65	29,828.36	12,270.71	41.14%
6260 - Unemployment Compensation Tax	54.53	560.00	505.47	90.26%
6311 - Instructional Services	0.00	8,065.14	8,065.14	100.00%
6410 - Supplies	2,496.17	15,600.00	13,103.83	84.00%
6420 - Textbooks	0.00	2,663.05	2,663.05	100.00%
6640 - Membership Dues & Fees	192.48	0.00	(192.48)	0.00%
<b>Total High School Programs - 114</b>	<b>\$ 325,886.80</b>	<b>\$ 510,738.09</b>	<b>\$ 184,851.29</b>	<b>36.19%</b>
<b>Vocational Programs - 115</b>				
6410 - Supplies	726.60	0.00	(726.60)	0.00%
<b>Total Vocational Programs - 115</b>	<b>\$ 726.60</b>	<b>\$ 0.00</b>	<b>\$ (726.60)</b>	<b>0.00%</b>
<b>Montessori Programs - 118</b>				
6110 - Regular Salary	52,102.13	259,041.99	206,939.86	79.89%
6130 - Overtime Salary	314.45	0.00	(314.45)	0.00%
6210 - Group Health & Life Insurance	3,973.74	24,489.99	20,516.25	83.77%
6220 - Employee Retirement	780.78	5,368.24	4,587.46	85.46%
6230 - Social Security	3,783.29	19,816.71	16,033.42	80.91%
6260 - Unemployment Compensation Tax	11.23	420.00	408.77	97.33%
6410 - Supplies	0.00	520.00	520.00	100.00%
<b>Total Montessori Programs - 118</b>	<b>60,965.62</b>	<b>309,656.93</b>	<b>248,691.31</b>	<b>80.31%</b>
<b>Speech Handicapped - 126</b>				
6311 - Instructional Services	\$ 14,274.00	\$ 45,000.00	\$ 30,726.00	68.28%
<b>Total Speech Handicapped - 126</b>	<b>\$ 14,274.00</b>	<b>\$ 45,000.00</b>	<b>\$ 30,726.00</b>	<b>68.28%</b>
<b>Learning Disabilities - 127</b>				
6110 - Regular Salary	\$ 108,331.28	\$ 281,498.90	\$ 173,167.62	61.52%
6210 - Group Health & Life Insurance	2,913.52	27,976.56	25,063.04	89.59%
6220 - Employee Retirement	2,417.52	7,818.92	5,401.40	69.08%
6230 - Social Security	7,944.83	21,534.67	13,589.84	63.11%
6260 - Unemployment Compensation Tax	39.94	490.00	450.06	91.85%
6311 - Instructional Services	4,342.50	59.99	(4,282.51)	-7138.71%
6410 - Supplies	695.05	2,363.52	1,668.47	70.59%
<b>Total Learning Disabilities - 127</b>	<b>\$ 126,684.64</b>	<b>\$ 341,742.56</b>	<b>\$ 215,057.92</b>	<b>62.93%</b>
<b>Early Childhood - 139</b>				
6110 - Regular Salary	57,746.68	109,746.42	51,999.74	47.38%
6115 - Teacher Assistant/Clerical Salary	16,977.08	63,943.15	46,966.07	73.45%
6210 - Group Health & Life Insurance	9,034.78	22,727.76	13,692.98	60.25%
6220 - Employee Retirement	2,092.47	5,827.58	3,735.11	64.09%
6230 - Social Security	4,734.73	13,287.25	8,552.52	64.37%
6260 - Unemployment Compensation Tax	1.73	280.00	278.27	99.38%
6311 - Instructional Services	0.00	144.00	144.00	100.00%
6410 - Supplies	2,469.40	4,680.00	2,210.60	47.24%
<b>Total Early Childhood - 139</b>	<b>93,056.87</b>	<b>220,636.16</b>	<b>127,579.29</b>	<b>57.82%</b>

	Year To Date 12/31/2025	Year Ending 6/30/2026	Budget 6/30/2026	Percent Remaining 6/30/2026
<b>After School Program - 175</b>				
6110 - Regular Salary	\$ 11,906.40	\$ 19,000.00	\$ 7,093.60	37.33%
6210 - Group Health & Life Insurance	\$ 16.60	\$ 0.00	\$ (16.60)	0.00%
6220 - Employee Retirement	\$ 210.73	\$ 0.00	\$ (210.73)	0.00%
6230 - Social Security	860.88	1,453.50	592.62	40.77%
6260 - Unemployment Compensation Tax	6.15	140.00	133.85	95.61%
6410 - Supplies	0.00	199.58	199.58	100.00%
<b>Total After School Program - 175</b>	<b>\$ 13,000.76</b>	<b>\$ 20,793.08</b>	<b>\$ 7,792.32</b>	<b>37.48%</b>
<b>Guidance Services - 212</b>				
6110 - Regular Salary	\$ 69,846.26	\$ 134,695.87	\$ 64,849.61	48.15%
6210 - Group Health & Life Insurance	7,902.10	28,667.04	20,764.94	72.43%
6220 - Employee Retirement	2,537.42	5,387.83	2,850.41	52.90%
6230 - Social Security	4,323.71	10,304.23	5,980.52	58.04%
6260 - Unemployment Compensation Tax	0.00	140.00	140.00	100.00%
6313 - Student Services	425.00	2,677.50	2,252.50	84.13%
6410 - Supplies	57.06	1,400.30	1,343.24	95.93%
<b>Total Guidance Services - 212</b>	<b>\$ 85,091.55</b>	<b>\$ 183,272.77</b>	<b>\$ 98,181.22</b>	<b>53.57%</b>
<b>Health Services - 213</b>				
6110 - Regular Salary	\$ 32,282.20	\$ 58,519.45	\$ 26,237.25	44.84%
6120 - Substitute/Temporary Salary	508.25	0.00	(508.25)	0.00%
6210 - Group Health & Life Insurance	97.53	0.00	(97.53)	0.00%
6220 - Employee Retirement	1,179.21	2,340.78	1,161.57	49.62%
6230 - Social Security	2,508.45	4,476.74	1,968.29	43.97%
6260 - Unemployment Compensation Tax	1.50	70.00	68.50	97.86%
6311 - Instructional Services	187.50	0.00	(187.50)	0.00%
6410 - Supplies	1,410.78	2,080.00	669.22	32.17%
<b>Total Health Services - 213</b>	<b>\$ 38,175.42</b>	<b>\$ 67,486.97</b>	<b>\$ 29,311.55</b>	<b>43.43%</b>
<b>Psychological Services - 214</b>				
6313 - Student Services	\$ 7,930.00	\$ 14,000.00	\$ 6,070.00	43.36%
<b>Total Psychological Services - 214</b>	<b>\$ 7,930.00</b>	<b>\$ 14,000.00</b>	<b>\$ 6,070.00</b>	<b>43.36%</b>
<b>Curriculum Development - 221</b>				
6110 - Regular Salary	\$ 95,907.10	\$ 158,686.67	\$ 62,779.57	39.56%
6120 - Substitute/Temporary Salary	\$ 3,651.97	0.00	(3,651.97)	0.00%
6210 - Group Health & Life Insurance	8,610.37	6,928.08	(1,682.29)	-24.28%
6220 - Employee Retirement	2,206.34	3,463.47	1,257.13	36.30%
6230 - Social Security	7,313.55	12,139.53	4,825.98	39.75%
6260 - Unemployment Compensation Tax	10.03	140.00	129.97	92.84%
6410 - Supplies	180.00	499.20	319.20	63.94%
<b>Total Curriculum Development - 221</b>	<b>\$ 117,879.36</b>	<b>\$ 181,856.95</b>	<b>\$ 63,977.59</b>	<b>35.18%</b>
<b>Staff Training - 224</b>				
6312 - Instructional Programs Improvement Services	\$ 842.80	\$ 32,000.00	\$ 31,157.20	97.37%
6332 - Travel	6,710.34	8,000.00	1,289.66	16.12%
6410 - Supplies	50.50	0.00	(50.50)	0.00%
<b>Total Staff Training - 224</b>	<b>\$ 7,603.64</b>	<b>\$ 40,000.00</b>	<b>\$ 32,396.36</b>	<b>80.99%</b>
<b>Board of Directors - 231</b>				
6318 - Audit Services	\$ 13,000.00	\$ 15,000.00	\$ 2,000.00	13.33%
6319 - Legal Services	4,589.45	8,000.00	3,410.55	42.63%
6332 - Travel	0.00	500.00	500.00	100.00%
6410 - Supplies	146.55	79.44	(67.11)	-84.48%
6412 - Fundraising Expenses	1,807.55	1,779.65	(27.90)	-1.57%
6445 - Technology Equipment and Software	0.00	500.00	500.00	100.00%
6640 - Membership Dues & Fees	3,656.37	0.00	(3,656.37)	0.00%
6650 - Liability Insurance	0.00	18,000.00	18,000.00	100.00%
<b>Total Board of Directors - 231</b>	<b>\$ 23,199.92</b>	<b>\$ 43,859.09</b>	<b>\$ 20,659.17</b>	<b>47.10%</b>

These financial statements have not been subjected to an audit, review, or compilation engagement, and no assurance is provided on them.

	Year To Date 12/31/2025	Year Ending 6/30/2026	Remaining Budget 6/30/2026	Percent Remaining 6/30/2026
<b>School Administration - 233</b>				
6110 - Regular Salary	\$ 55,562.72	\$ 0.00	\$ (55,562.72)	0.00%
6111 - Principal / Assistant Princi	125,263.48	328,470.06	203,206.58	61.86%
6115 - Teacher Assistant/Clerical Salary	35,481.38	128,498.83	93,017.45	72.39%
6210 - Group Health & Life Insurance	7,421.05	30,000.00	22,578.95	75.26%
6220 - Employee Retirement	7,635.97	16,877.96	9,241.99	54.76%
6230 - Social Security	15,886.67	34,958.12	19,071.45	54.56%
6260 - Unemployment Compensation Tax	39.68	490.00	450.32	91.90%
6312 - Instructional Programs Improvement Services	600.00	0.00	(600.00)	0.00%
6315 - Management Services	7,123.75	7,500.00	376.25	5.02%
6319 - Legal Services	1,312.50	0.00	(1,312.50)	0.00%
6332 - Travel	201.60	2,747.81	2,546.21	92.66%
6350 - Advertising	7,466.14	10,000.00	2,533.86	25.34%
6360 - Printing & Binding	18,199.14	41,315.20	23,116.06	55.95%
6410 - Supplies	5,367.58	41,600.00	36,232.42	87.10%
6412 - Fundraising Expenses	3,026.50	0.00	(3,026.50)	0.00%
6445 - Technology Equipment and Software	4,075.55	8,320.00	4,244.45	51.02%
6640 - Membership Dues & Fees	1,438.35	30.00	(1,408.35)	-4694.50%
6690 - Other Fees and Objects	6,988.64	0.00	(6,988.64)	0.00%
<b>Total School Administration - 233</b>	<b>\$ 303,090.70</b>	<b>\$ 650,807.98</b>	<b>\$ 347,717.28</b>	<b>53.43%</b>
<b>Fiscal Services - 252</b>				
6315 - Management Services	\$ 31,500.00	\$ 63,000.00	\$ 31,500.00	50.00%
6399 - District 2%	42,795.72	100,061.48	57,265.76	57.23%
6690 - Other Fees and Objects	9,118.01	3,553.70	(5,564.31)	-156.58%
<b>Total Fiscal Services - 252</b>	<b>\$ 83,413.73</b>	<b>\$ 166,615.18</b>	<b>\$ 83,201.45</b>	<b>49.94%</b>
<b>Operation &amp; Maint. of Plant - 254</b>				
6110 - Regular Salary	\$ 101,146.87	\$ 198,224.40	\$ 97,077.53	48.97%
6120 - Substitute/Temporary Salary	\$ 959.50	0.00	(959.50)	0.00%
6130 - Overtime Salary	\$ 149.63	0.00	(149.63)	0.00%
6210 - Group Health & Life Insurance	20,185.45	14,546.64	(5,638.81)	-38.76%
6220 - Employee Retirement	1,088.53	2,501.50	1,412.97	56.48%
6230 - Social Security	7,284.56	14,781.67	7,497.11	50.72%
6260 - Unemployment Compensation Tax	60.81	700.00	639.19	91.31%
6311 - Instructional Services	292.50	0.00	(292.50)	0.00%
6321 - Public Utility Services (Excl energy)	5,507.61	19,255.35	13,747.74	71.40%
6323 - Repairs & Maintenance Servic	21,350.79	60,000.00	38,649.21	64.42%
6324 - Property Insurance	59,024.66	73,500.00	14,475.34	19.69%
6325 - Rentals	1,338.67	2,000.00	661.33	33.07%
6329 - Other Property Services	3,569.57	19,988.23	16,418.66	82.14%
6332 - Travel	0.00	56.28	56.28	100.00%
6340 - Communication	28,345.24	81,601.40	53,256.16	65.26%
6410 - Supplies	19,685.03	41,600.00	21,914.97	52.68%
6470 - Energy (Electric, Gas, and Other Heating Fuels)	25,446.58	44,559.80	19,113.22	42.89%
6525 - Buildings	0.00	18,000.00	18,000.00	100.00%
6530 - Improvements other than Buildings	917.16	0.00	(917.16)	0.00%
6640 - Membership Dues & Fees	3,307.80	0.00	(3,307.80)	0.00%
<b>Total Operation &amp; Maint. of Plant - 254</b>	<b>\$ 299,660.96</b>	<b>\$ 591,315.27</b>	<b>\$ 291,654.31</b>	<b>49.32%</b>
<b>Food Services - 256</b>				
6110 - Regular Salary	\$ 8,521.87	\$ 43,260.00	\$ 34,738.13	80.30%
6210 - Group Health & Life Insurance	\$ 1,838.90	\$ 6,874.08	\$ 5,035.18	73.25%
6220 - Employee Retirement	\$ 85.20	\$ 1,730.40	\$ 1,645.20	95.08%
6230 - Social Security	\$ 611.34	\$ 3,309.39	\$ 2,698.05	81.53%
6260 - Unemployment Compensation Tax		\$ 70.00	\$ 70.00	100.00%
6391 - Food Services and Supplies	\$ 3,475.91	\$ 0.00	\$ (3,475.91)	0.00%
6410 - Supplies	\$ 1,627.28	\$ 0.00	\$ (1,627.28)	0.00%
6460 - Food Services	\$ 28,845.55	\$ 74,880.00	\$ 46,034.45	61.48%
6460.1 - Food Services	\$ 4,782.30	\$ 0.00	\$ (4,782.30)	0.00%
6640 - Membership Dues & Fees	\$ 104.94	\$ 0.00	\$ (104.94)	0.00%
<b>Total Food Services - 256</b>	<b>\$ 49,893.29</b>	<b>\$ 130,123.87</b>	<b>\$ 80,230.58</b>	<b>61.66%</b>

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	Year To Date 12/31/2025	Year Ending 6/30/2026	Remaining Budget 6/30/2026	Percent Remaining 6/30/2026
<b>Security - 258</b>				
6329 - Other Property Services	\$ 625.00	\$ 500.00	\$ (125.00)	-25.00%
<b>Total Security - 258</b>	<b>\$ 625.00</b>	<b>\$ 500.00</b>	<b>\$ (125.00)</b>	<b>-25.00%</b>
<b>Information Services - 263</b>				
6410 - Supplies	\$ 300.00	\$ 6,654.45	\$ 6,354.45	95.49%
<b>Total Information Services - 263</b>	<b>\$ 300.00</b>	<b>\$ 6,654.45</b>	<b>\$ 6,354.45</b>	<b>95.49%</b>
<b>Technology and Data Processing - 266</b>				
6345 - Technology	\$ 240.00	\$ 4,811.35	\$ 4,571.35	95.01%
6445 - Technology Equipment and Software	7,129.90	15,000.00	7,870.10	52.47%
<b>Total Technology and Data Processing - 266</b>	<b>\$ 7,369.90</b>	<b>\$ 19,811.35</b>	<b>\$ 12,441.45</b>	<b>62.80%</b>
<b>Pupil Activity - 271</b>				
6332 - Travel	351.15	\$ 0.00	\$ (351.15)	0.00%
6660 - Pupil Activity	3,470.50	47,392.50	43,922.00	92.68%
6661 - Pupil - Sports Expense	13,046.13	35,787.80	22,741.67	63.55%
6662 - Pupil - Field Trip	15,864.13	70,713.88	54,849.75	77.57%
6663 - Pupil - Clubs	391.68	554.69	163.01	29.39%
6664 - Pupil - Garden	5,892.63	\$ 0.00	\$ (5,892.63)	0.00%
<b>Total Pupil Activity - 271</b>	<b>\$ 39,016.22</b>	<b>\$ 154,448.87</b>	<b>\$ 115,432.65</b>	<b>74.74%</b>
<b>Debt Service - 500</b>				
6610 - Redemption of Principal	134,018.55	173,999.29	39,980.74	22.98%
6620 - Interest Expense	75,074.43	366,031.67	290,957.24	79.49%
<b>Total Debt Service - 500</b>	<b>209,092.98</b>	<b>540,030.96</b>	<b>330,937.98</b>	<b>61.28%</b>
<b>TOTAL EXPENSE</b>	<b>\$ 2,721,855.94</b>	<b>\$ 5,817,256.69</b>	<b>\$ 3,095,400.75</b>	<b>53.21%</b>
<b>Total Net Income Without Construction</b>	<b>\$ (311,255.83)</b>	<b>\$ 26,670.10</b>	<b>\$ 337,925.93</b>	<b>1267.06%</b>
<b>Total Net Income</b>				
<b>Construction Net Income</b>				
<b>Construction Revenue</b>				
5997 - Construction Financing Sources	0.00	0.00	0.00	0.00%
<b>Total Construction Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Construction Expense</b>				
6410 - Supplies	0.00	0.00	0.00	0.00%
6520 - Construction Services	58,324.04	0.00	(58,324.04)	0.00%
6611 - Redemption of Principal	0.00	0.00	0.00	0.00%
<b>Total Construction Expense</b>	<b>58,324.04</b>	<b>0.00</b>	<b>(58,324.04)</b>	<b>0.00%</b>
<b>Total Construction Net Income</b>	<b>\$ (58,324.04)</b>	<b>\$ 0.00</b>	<b>\$ 58,324.04</b>	<b>0.00%</b>
<b>Net Income Without Construction</b>	<b>\$ (311,255.83)</b>	<b>\$ 26,670.10</b>	<b>\$ 337,925.93</b>	<b>1267.06%</b>
<b>Total Net Income</b>	<b>\$ (369,579.87)</b>	<b>\$ 26,670.10</b>	<b>\$ 396,249.97</b>	<b>1485.75%</b>

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# Coversheet

## Facilities

**Section:** IV. Committee Reports  
**Item:** C. Facilities  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** Facilities Report 1\_25\_26.pdf

## **Facilities Update - 1/26/26**

### **1. Safety & Emergency**

Port Royal PD visited our school earlier this month and conducted some staff training for emergency situations, and helped us review our plans and drills. We are currently going through that process and planning another safety drill in the near future.

We were able to secure a safer reunification location, and are working on the details of that.

We have received most of our safety blinds for lockdown purposes for the new buildings and some for our doors in the existing buildings that do not currently have them, and they are currently being installed. We have installed approximately half of them, and are waiting for the next day off, when we can continue the installation process.

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### **2. Acoustic Panels - HS Community Hub Space**

We are progressing through this process. I spoke with Jack Bonnette (OSF) last week, and he has verbally agreed on granting the waiver, provided the specs meet code, and we have a 3rd-party inspector sign off on it at the end of the project. The quote for the inspection came in at \$1,120.00. Additionally, OSF wants a projected date of completion for the project, and some additional paperwork submitted. I am waiting on two updated quotes from the company with the panels. One is for doing approximately half of what we had originally requested a quote for, due to budget constraints, and the other is for the full project. Both quotes include the additional panels needed for the other two walls we are currently building to create a four-wall effect for our community hub.

We have finished installing the panels for our rolling walls and added them to the top for additional sound absorption. We built and installed two additional sound-absorbing panels with materials we already had, and we are in the process of building three more. This has made a substantial impact on noise reduction.

### **3. Warranty Items - New Construction**

Our one-year warranty expires on January 31, and we have been continuing to address minor issues to ensure all systems in the new building are functioning as intended. There are some additional items still pending, but CMC has agreed to still fix those beyond the warranty time, as they are still waiting on parts to come in for repairs.

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### **4. Gym Floor - Warranty for Striping and Additional Needed Covering for Safety**

The basketball striping has been peeling off on several areas of the gym floor. This is still covered under warranty, however, CMC recommended having the entire surface acid washed and painted to ensure the longevity of the striping. We have had additional concerns as the gym floor is quite slippery in areas, and we have had kids fall quite a bit due to slipping. CMC has agreed to use a slip resistant paint specifically for gym floors before restriping, but this is not covered under warranty. We will have to pay an additional \$5,000 for this to be done. This was a decision that had to be made very quickly in order for the striping to still be covered under warranty.

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### **4. Other Quotes**

We received a quote as an alternative option to painting the gym floor. This is an outdoor floating floor system with a sixteen-year warranty. The base price (not fully worked out with all details, and only includes materials, not installation) came in at \$21,501.00. Ultimately, we decided that this could be a good option for a later time when we can save for it, and decided to go with the painting option for a current solution.



# Coversheet

## January Update

**Section:** V. Director's Report  
**Item:** A. January Update  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** Director's Report to Board January 2026.pdf  
2026 - 27 LMS Calendar 011926 - Detail.pdf  
Teacher Appreciation Day 130 (1).png

## Director's Report January 2026

### 1. Enrollment as of 1/22/26:

Current count is 400.

- PreK3 - 19
- PreK4 - 31
- Kindergarten - 31
- 1st - 20
- 2nd - 34
- 3rd - 40
- 4th - 30
- 5th - 27
- 6th - 36
- 7th - 23
- 8th - 19
- 9th - 26
- 10th - 21
- 11th - 23
- 12th - 20

### 2. Personnel:

- Chloe McElveen will be the Long Term Sub for Mary Crowder in Art. We are still looking for a replacement for next year.
- Intent to Return Form for staff has been sent out. Once we see the results we will begin posting for positions.

### 3. Architect/New Building Update:

- See facilities report

### 4. Conversations with District/Montessori trainers:

- Still trying to plan visits to different public Middle School programs
- Montessori Cultural trainer coming on campus in February for an initial visit to see classrooms and materials we use to better plan the training.

5. Litigation pertaining to our school.
  - none
  
6. Student injuries:
  - A fight on the last day of school before Winter break initiated by a student who was leaving.
  
7. LMS items pertaining to management
  - none
  
8. Academic results/progress:
  - Just finished up iReady Winter testing. Info attached.
  - MTSS progress reports
  
9. Highlights:
  - CRASE training / CBC tour of facility
  - Winter Concert
  - Mid Year Reviews
  - CTE Showcase
  
10. Management items for executive session
  - yes
  
11. Fundraising Needs/Upcoming Events:
  - LE not going to Barrier Island this year.
  - International Night - 2/12/26 and Gallery Walk on the 13th
  - Hosting the CLIC meeting in March
  
12. Non-recurring matters:
  - none
  
13. Main goals to be working on for the next months:
  1. Budget
  2. Schedule/Staffing for next year
  3. Cultural Trainer

Date	Event
<b>5th day - August 12, 2026 / 45th day - October 8, 2026 / 135th day - March 18, 2027</b>	
<b>Weather Make-up Days: 10/23/26, 2/15/27, 3/12/27</b>	
<b>Regular Board Meetings: 8/26, 9/30, 10/28, 11/18, no 12, 1/27, 2/24, 3/24, 4/28, 5/26</b>	
<b>7/30 - 7/31</b>	<b>P - UE - Teacher Work Days (TWD)</b>
<b>8/3 - 8/5</b>	<b>ALL - Teacher Work Days (TWD)</b>
<b>8/5</b>	<b>New Student/Family Orientation AND Open House for Returning Families</b>
<b>8/6</b>	<b>First Day of School for Half Ks (A-L), 1st - 12th</b>
<b>8/10</b>	<b>First Day of School for Half Ks (M-Z)</b>
<b>8/12</b>	<b>ALL KINDERGARTENERS</b>
<b>8/13</b>	<b>First Day of School for K3 AND K4</b>
<b>8/14</b>	<b>Half Day / TWD</b>
<b>8/28</b>	<b>Half Day / TWD</b>
<b>8/31</b>	<b>Maria Montessori's B'day Celebration</b>
<b>9/7</b>	<b>No School / Labor Day</b>
<b>9/11</b>	<b>High School Service Learning / Half Day / TWD</b>
<b>9/25</b>	<b>High School Service Learning / Half Day / TWD</b>
<b>9/21</b>	<b>International Day of Peace Celebration</b>
<b>10/8</b>	<b>High School Service Learning / Half Day / TWD</b>
<b>10/9</b>	<b>No School / Mini Fall Break</b>
<b>10/12</b>	<b>No School / Mini Fall Break / Indigenous Peoples Day</b>
<b>10/22</b>	<b>Half Day / Celebrations of Learning</b>
<b>10/23</b>	<b>No School / Celebrations of Learning / TWD / WMUD</b>
<b>10/26- 10/30</b>	<b>School Spirit Week ending with Historical Character Day</b>
<b>11/3</b>	<b>No School / Election Day</b>
<b>11/6</b>	<b>High School Service Learning / Half Day / TWD</b>
<b>11/11</b>	<b>No School / Veteran's Day</b>
<b>11/20</b>	<b>Harvest Feast / Half Day / No Aftercare</b>
<b>11/23 - 27</b>	<b>No School / Thanksgiving Break</b>
<b>12/4</b>	<b>High School Service Learning / Half Day / TWD</b>
<b>12/18</b>	<b>High School Service Learning / Half Day / TWD</b>
<b>12/19</b>	<b>Half Day / TWD / No Aftercare</b>
<b>12/21 - 1/4</b>	<b>No School / Winter Break</b>
<b>1/4</b>	<b>TWD</b>
<b>1/5</b>	<b>Students Return</b>
<b>1/15</b>	<b>High School Service Learning / Half Day / TWD</b>
<b>1/18</b>	<b>No School / MLK, Jr. Day</b>
<b>1/29</b>	<b>High School Service Learning / Half Day / TWD</b>
<b>2/11</b>	<b>Mini Winter Break / Half Day / TWD / No Aftercare</b>
<b>2/12</b>	<b>No School / Mini Winter Break</b>
<b>2/15</b>	<b>No School / Mini Winter Break / WMUD</b>
<b>2/26</b>	<b>High School Service Learning / Half Day / TWD</b>
<b>3/11</b>	<b>Half Day / Celebrations of Learning</b>
<b>3/12</b>	<b>No School / Celebrations of Learning / TWD</b>
<b>3/26</b>	<b>High School Service Learning / Half Day / TWD</b>
<b>3/29</b>	<b>No School</b>
<b>4/9</b>	<b>High School Service Learning / Half Day / TWD / No Aftercare</b>
<b>4/12 - 16</b>	<b>No School / Spring Break</b>
<b>4/22</b>	<b>Earth Day</b>
<b>4/30</b>	<b>High School Service Learning / Half Day / TWD</b>
<b>5/14</b>	<b>High School Service Learning / Half Day / TWD</b>
<b>5/28</b>	<b>Half Day / Last Day / No Aftercare</b>
<b>5/31</b>	<b>No School / Memorial Day</b>
<b>6/1 - 6/2</b>	<b>TWD / WMUD</b>

# **Staff Appreciation Day 1/30/26**

Help us spoil our amazing staff with a Salty & Savory Snack Bar!

If you'd like to contribute, sign up to bring a snack item using the QR code below.



Whether homemade or store-bought, every contribution is appreciated—and helps us say **THANK YOU!!** to the staff who do so much for our kids every day.



# Coversheet

## Fundraising Committee

**Section:** VI. New Business  
**Item:** A. Fundraising Committee  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** 2026\_01\_29\_fundraising\_committee\_meeting\_agenda.pdf  
2026\_01\_07\_fundraising\_committee\_meeting\_minutes.pdf



# Lowcountry Montessori School

## Fundraising Committee Meeting

Published on January 26, 2026 at 9:46 AM EST

### Date and Time

Thursday January 29, 2026 at 3:30 PM EST

### Location

Lowcountry Montessori School

The mission of Lowcountry Montessori School is to provide an authentic Montessori education building a foundation for lifelong learning.

### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>3:30 PM</b>
<b>A.</b>	Record Attendance		1 m
<b>B.</b>	Call the Meeting to Order		1 m
<b>C.</b>	Old Business	Angela Wright	25 m
	<ul style="list-style-type: none"> <li>• Follow up on items from last meeting               <ul style="list-style-type: none"> <li>◦ Event form for fundraising</li> <li>◦ Talent Show</li> <li>◦ High Tea</li> </ul> </li> </ul>		

	Purpose	Presenter	Time
<ul style="list-style-type: none"> <li>◦ Drive In Night</li> <li>◦ Spring Fling</li> </ul>			
<b>II. New Business</b>			<b>3:57 PM</b>
Discuss Future Fundraisers			
<b>A. Future Fundraising Roles</b>	Discuss		25 m
Discuss upcoming fundraisers. Assign roles for upcoming fundraisers			
<ul style="list-style-type: none"> <li>• Spring events                             <ul style="list-style-type: none"> <li>◦ Spring Fling (role assignments)</li> <li>◦ Basketball game</li> <li>◦ Adult prom</li> </ul> </li> </ul>			
<b>III. Other Business</b>			
<b>IV. Closing Items</b>			<b>4:22 PM</b>
<b>A. Adjourn Meeting</b>	Discuss	Angela Wright	2 m

DRAFT



# Lowcountry Montessori School

## Minutes

### Fundraising Committee Meeting

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#### **Date and Time**

Wednesday January 7, 2026 at 5:00 PM

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The mission of Lowcountry Montessori School is to provide an authentic Montessori education building a foundation for lifelong learning.

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#### **Committee Members Present**

A. Wright

#### **Committee Members Absent**

*None*

#### **Guests Present**

J. Poole, Kelly Godwin, Kotina Forbes, Natasha Ormsby, Rose Beck, T. Brosnan, Valerie Romig

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#### **I. Opening Items**

##### **A. Record Attendance**

##### **B. Call the Meeting to Order**

A. Wright called a meeting of the Fundraising Committee of Lowcountry Montessori School to order on Wednesday Jan 7, 2026 at 5:01 PM.

##### **C.**

## Old Business

Follow up on items from last meeting:

- Cookbook sales-have sold 47 books for total of \$635; still approximately \$1200 short of paying back investment
  - will sell cookbooks at winter concert and other school events
  - Beaufort bookstore is willing to do an event and sell them in their store
- Photo sessions- made \$900 which will be split with high school
- Holiday shop- made \$491.55
- Event form for fundraising- K. Godwin will create and send to Angela

## II. New Business

### A. Future Fundraising Roles

- Talent show has been scheduled for March 13 (J. Poole)
  - Need to schedule auditions and communicate that with facilities
  - Stage concerns/logistics
  - Need to fill out event form to secure date
- High Tea has been scheduled for March 21 (T. Brosnan)
  - Will start selling tickets 4 weeks out
  - Technically "afternoon tea" rather than "high tea"
  - Will do 2 sessions, one for K-3 and one for UE. Cap at 20 tickets per session time
  - Provide small sandwiches, teas, scones; provide a short etiquette lesson
  - T. Brosnan will work on logistics and finalize at next meeting
- Basketball game- A. Chavarria was not present to discuss; will push to next meeting
- Adult Prom- likely will work toward for next year; A. Chavarria not present to discuss; will push to next meeting
- Drive In Night - V. Romig will follow up with Hwy 21 and report back dates next meeting
- Spring Fling
  - Fundraising committee will take this over as it is a whole school fundraiser and falls under their purview; this will also relieve workload on staff
  - Will be focus of next meeting; R. Beck will bring folder of planning information

## III. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,  
A. Wright