



Lowcountry Montessori School

Board meeting

Published on September 26, 2023 at 8:48 PM EDT

Date and Time

Thursday September 28, 2023 at 5:30 PM EDT

Location

Lowcountry Montessori School

The mission of Lowcountry Montessori School is to provide an authentic Montessori education building a foundation for lifelong learning.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
Opening Items			
A. Record Attendance and Guests		Gregory Alexander	1 m
B. Call the Meeting to Order		Gregory Alexander	1 m
1			
C. Reading of the Mission Statement		Gregory Alexander	5 m
1 Read Mission Statement			
2 Pledge of Allegiance			

	Purpose	Presenter	Time
D. Approval of Agenda	Vote	Gregory Alexander	1 m
E. Statement of Compliance with FOIA		Gregory Alexander	
II. Consent Agenda			5:38 PM
A. Approve minutes from 8/24/2023 regular board meeting. 8-24-23 approval of minutes	Approve Minutes	Gregory Alexander	1 m
III. Public Comment			5:39 PM
A. Public comment period, limited to 3 minutes per person. The LMS public comment policy: https://app2.boardontrack.com/public/6m1IWX/home	FYI		10 m
IV. Director's Report			5:49 PM
A. September Update	FYI	Amy Horn	10 m
V. Committee Reports			5:59 PM
A. Finance Report Finance update Discuss and vote on keeping Prestige as our accountant	Vote	Prestige	20 m
B. Governance Discussion of hiring a Lobbyist.	Discuss	Gregory Alexander	10 m
C. Facilities Vote on Insulation Bid.	Vote	Martha Watkins	15 m
VI. New Business			6:44 PM
A. Audit report Review and vote on audit report.	Vote	Gregory Alexander	15 m

	Purpose	Presenter	Time
B. Charter rewrite update Update on Charter rewrite.	Discuss	Amy Horn	5 m
VII. Executive Session			7:04 PM
A. Executive Session	Discuss		30 m
<p>This session held in accordance with SC Code of Law, Title 30, Chapter 4, meaning it pertains to one or more of the following types of discussions:</p> <ul style="list-style-type: none"> • Section 30-4-70(a)(1) Discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of an employee, a student, or a person regulated by a public body or the appointment of a person to a public body. • Section 30-4-70(a)(2) Discussion of negotiations incident to proposed contractual arrangements and proposed sale or purchase of property, the receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege, settlement of legal claims, or the position of the public agency in other adversary situations involving the assertion against the agency of a claim. 			
VIII. Other Business			7:34 PM
A. Vote on matters from Executive Session, if required	Vote	Gregory Alexander	5 m
IX. Closing Items			7:39 PM
A. Adjourn Meeting	Vote	Gregory Alexander	

Coversheet

Approve minutes from 8/24/2023 regular board meeting.

Section: II. Consent Agenda
Item: A. Approve minutes from 8/24/2023 regular board meeting.
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Board meeting on August 24, 2023

DRAFT



Lowcountry Montessori School

Minutes

Board meeting

Date and Time

Thursday August 24, 2023 at 5:30 PM

Location

Lowcountry Montessori School

The mission of Lowcountry Montessori School is to provide an authentic Montessori education building a foundation for lifelong learning.

Directors Present

C. Garnes, C. Rentz, G. Alexander, J. Dameworth, J. Ephland, J. Iszkula, J. Poole, L. Young (remote), S. McNamara

Directors Absent

None

Guests Present

A. Horn, April Bell, B. Shaffer, M. Watkins, Rose Beck, S. Fox, Shane Vohn

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

G. Alexander called a meeting of the board of directors of Lowcountry Montessori School to order on Thursday Aug 24, 2023 at 5:34 PM.

C. Reading of the Mission Statement

D. Approval of Agenda

E. Statement of Compliance with FOIA

II. Consent Agenda

A. Approve minutes from 7/27/2023 regular board meeting.

J. Poole made a motion to approve the minutes from Board meeting on 07-27-23.

J. Ephland seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Director's Report

A. August Update

See Director's Report

IV. Committee Reports

A. Finance Report

See Financial Statements

B. Governance

C. Facilities

V. New Business

A. ESSER 3 Public Comment

Amendment described by Amy Horn. Let public know that ESSER III was amended to say:

Salary and benefits for Music/Theater and Culinary position for , 2023-24. Research shows that art education improves overall education for students. This is a 2.0 position. Existing activity.

Public was allowed to respond. No response.

B. Discussion of Strategic planning

C. Meeting Changes

Move Elections to after Executive Session

L. Young made a motion to Move elections to After Executive Session.

J. Ephland seconded the motion.

The board **VOTED** to approve the motion.

D. Charter rewrite

VI. Executive Session

A. Executive Session

J. Iszkula made a motion to Go into Executive Session.

J. Ephland seconded the motion.

The board **VOTED** unanimously to approve the motion.

J. Poole made a motion to Out of Executive Session.

J. Ephland seconded the motion.

The board **VOTED** to approve the motion.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:08 PM.

Respectfully Submitted,

L. Young

Coversheet

September Update

Section: IV. Director's Report
Item: A. September Update
Purpose: FYI
Submitted by:
Related Material: Director's Report to Board 9-23.docx
doc02600620230927124350.pdf

Director's Report

1. Enrollment: 388
2. Personnel:
 - a. We hired a new person to help with the LE and learning center Jeannine Blink. She will be doing training for guides and working with students in Ms. Tanya and Nicole's room for the next few weeks and then will do part time in LE and part time in the LC working on interventions.
3. Architect/New Building Update:
 - a. No news.
4. Conversations with District/Montessori trainers:

Amy Horn attended the Kids First Conference in Columbia this week. This conference is put on by SCPCSD and Erskine.
5. No litigation pertaining to our school.
6. Student injuries:
 - a. None
7. LMS items pertaining to management

Police were called to the school twice this month for student issues. This can be discussed in executive session if needed.
8. Academic results/progress:

N/A
9. Highlights:

Ground breaking ceremony on September 21st was a success.
Heroes on Horseback has started again.
Trash to Treasure is October 21st at Shelling. All are invited to come. We need items to auction.
District will be here on October 4th to meet with leadership, board and staff.

10. Management items for executive session

Non-recurring matters:

None

Main goals to be working on for the next months:

We are still working on the following things. These are goals that will take time. The charter rewrite will be turned into district on October 15th.

1. Equity audit
2. Strategic Planning with staff
3. Charter rewrite

Incident Management Summary - Count Breakout By Code

Filter Options

Pause

School

Lowcountry Montessori School

Show/Hide columns

Code Type

BEHAVIORCODE

Date Range

09/01/2023

09/29/2023

Category	Sub-Category	Total	Gender		Grade Level												Ethnicity									
			F	M	K	01	02	03	04	05	06	07	08	09	10	11	12	99	A	B	H	I	M	P	W	
014 Hit/Kick/Push*	014 Hit/Kick/Push*	2	0	2	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2
016 Inappropriate Language*	016 Inappropriate Language*	2	2	0	0	0	0	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	2
017 Inappropriate Behavior*	017 Inappropriate Behavior*	13	3	10	0	3	3	0	0	1	0	3	0	0	0	0	2	0	0	0	0	0	0	0	0	12
030 Violation of Class Rules*	030 Violation of Class Rules*	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
230 Tobacco Violation*	Vaping Products*	3	3	0	0	0	0	0	0	1	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2
270 Refusal to Obey/Defiant*	270 Refusal to Obey/Defiant*	6	2	4	0	2	2	0	0	0	0	0	0	0	0	1	0	1	0	0	0	0	0	0	0	4
650 Intimidation*	Verbal*	1	1	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1

Report generated at 12:23 PM on 09/27/2023

Coversheet

Facilities

Section: V. Committee Reports
Item: C. Facilities
Purpose: Vote
Submitted by:
Related Material: Facilities Report 9_21_2023.pdf

Facilities Report 9/20/2023

Hurricane

During the hurricane, we had a major tree come down in the back gardens. Thankfully it just missed our building and also the movement station causing very minimal damage. We were able to cut it up and clean it up in-house, and even used some of the stumps for seating in our playyard. No other repercussions that we have found so far.

Attic Bids

We have had a problem with the insulation slowly falling down for some time now. We have put it off until it can no longer be put off anymore. I am in the process of getting quotes to have the attics redone with spray foam. We can do 2 options: one building this year starting with the worst, or both at the same time, potentially saving money as construction costs continue to rise.

Grant

I wrote a grant this month that the district was offering for anything security relates. I included the remainder of the metal doors that we would like to get installed in all of our lockdown areas. It also included butter proof tint for our glass doors and windows and some upgrades to our lockdown security system. We were notified that we were in the running for the grant and I will hopefully know something by the end of Nov. The grant request totals **\$122,245.75**.

High Concern

All of our bathroom sinks were installed without carriers (lavatory braces inside the walls) This is not a building code violation, however is almost always done in schools or high volume public buildings. In order to save money, the builder had them removed from the original plans. This week, we had a student put too much weight on the sink causing it to fall and break into pieces, causing them to cut their hand. This is the second time this has happened and is concerning as we do not want anyone being hurt. I have done some investigation as to remedying this, but it is going to be a big job. I have contacted our plumbing company to get a quote to get this fixed, I think it is something that has to be high on the priority list.



Proposal

Date	Proposal
9/25/2023	1676591

Atlantic Spray Foam
 2050 Old Bailey's Rd Unit 10
 Ridgeland, SC 29936
 Phone: 843-707-4066
 Website: www.atlanticsprayfoam.net

Watkins, Martha
 749 Broad River Dr
 Beaufort, SC 29906

Atlantic Spray Foam is pleased to provide you with a quotation based on the requirements determined at the site address listed above.

WE PROPOSE TO SUPPLY ALL EQUIPMENT, LABOR AND MATERIALS TO THE FOLLOWING SPECIFICATIONS:

- All items must be removed from the attic, prior to Atlantic Spray Foam completing the job.
- Atlantic Spray Foam needs to utilize the construction zone in order to spray the back building. ASF needs 300 feet of hose in order to reach the attic.
- Job will need atleast 5 working days to complete project. Job must be done when school is closed for atleast 5 business days.
- ASF will put 2 foam rigs on job to make sure job is complete in 1 week.
- ASF would need to have a site visit with IT technician and prior to ASF starting work.
- All Fire Alarms must be put in TEST MODE while work is being done in attic.
- If Sprinklers are present in Attic, ASF will cover all sprinklers.

Prep

- Atlantic Spray Foam will prep all areas of the area we will be working in. (Floors, Walls, Windows, Doors, Ceiling Tile, Personal Items)

Removal of Existing Insulation

- Atlantic Spray Foam will remove all existing fiberglass in the attic.

Average 5" Open Cell Foam / R19

- Attic - Roof Deck

Average 3.5" Open Cell / R13

- Attic - Gable Ends/Exterior Walls

Average 3.5" Open Cell / R13

- Attic - Dormers

Fee for above:

\$24,500.00

ADDITIONAL OPTIONS: (Check if Desired)

Building 3 Thermal Barrier - Total: \$16,200.00

Thermal Barrier - Attic Storage

- Attic - Roof Deck (if required by municipality)

- Thermal Barrier - Attic Storage
 - Attic - Gables/Dormers (If required by municipality)

Building 2 - Total: \$24,900.00

- Prep
 - Atlantic Spray Foam will prep all areas of the area we will be working in. (Floors, Walls, Windows, Doors, Ceiling Tile, Personal Items)
- Removal of Existing Insulation
 - Atlantic Spray Foam will remove all existing fiberglass in the attic.
- Average 5" Open Cell Foam / R19
 - Attic - Roof Deck
- Average 3.5" Open Cell / R13
 - Attic - Gable Ends/Exterior Walls
- Average 3.5" Open Cell / R13
 - Attic - Dormers

Building 2 Thermal Barrier - Total: \$16,200.00

- Thermal Barrier - Attic Storage
 - Attic - Roof Deck (If required by municipality)
- Thermal Barrier - Attic Storage
 - Attic - Gables/Dormers (If required by municipality)

Total for Additional Selected Option(s): **\$24,900.00**

Grand Total with Selected Options: **\$49,400.00**

APPROVALS:

REP: _____

AUTHORIZED BY: _____

DATE: _____

DATE: _____

EMAIL: joe@atlanticsprayfoam.net

CUST. EMAIL: m.watkins@lowcomo.com

50% Deposit is required on 1st day of starting job and remaining balance must be paid in full within 30 days of completion.

Terms and Conditions

****Important:** The proposal price is based on all work listed above.

Choosing portions of proposed work could require revised pricing. All pricing is good for 30 days.

PAYMENT TERMS: DUE UPON COMPLETION

All valuables must be removed from any area that ASF needs to gain access to. ASF will be adding \$50.00 per hour to any job that is not ready for the spray foam crew due to having to remove articles.

50% Deposit is required on 1st day of starting job and remaining balance must be paid in full within 30 days of completion.

Payment Terms

PAYMENT IS DUE THE DAY JOB IS COMPLETED- Atlantic Spray Foam does not require a deposit before the job has started. ASF does require 100% payment at the end of last day foam/fiberglass crew is onsite. ASF does accept all major credit cards. There is a 3.3% credit card processing fee added. If payment cannot be paid on final day then a 50% deposit will be required before the job has started. Additionally, Atlantic Spray Foam recommends contacting a termite company, prior to the spray.

Due to the shortage of spray foam insulation our pricing is only good for 2 weeks from estimate date.

