

# Lowcountry Montessori School

## Board Meeting

---

### Date and Time

Thursday October 24, 2019 at 6:30 PM EDT

### Location

749 Broad River Dr., Beaufort, SC 29906

---

The mission of Lowcountry Montessori School is to provide an authentic Montessori education building a foundation for lifelong learning.

---

### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:30 PM</b>
A. Record Attendance and Guests		Clay Lucas	1 m
B. Call the Meeting to Order		Sara Lemstrom	1 m
C. Reading of the Mission Statement		Sara Lemstrom	1 m
D. Approval of Agenda	Vote	Sara Lemstrom	1 m
E. Statement of Compliance with FOIA		Sara Lemstrom	1 m
F. Approve Minutes from Previous Meeting	Approve Minutes	Clay Lucas	1 m
Approve minutes for Board Meeting on September 26, 2019			
G. Approve Minutes from Finance Committee Meeting	Approve Minutes	Sara Lemstrom	1 m
Approve minutes for Finance Committee Meeting on October 21, 2019			
H. Approve Minutes from Facilities Committee Meeting	Approve Minutes	Clay Lucas	
Approve minutes for October Facilities Committee on October 14, 2019			
I. Approve Minutes of the Academic Excellence Committee	Approve Minutes	Amy Horn	1 m
Approve minutes for Academic Excellence Committee Meeting on October 23, 2019			
<b>II. Public Comment</b>			<b>6:38 PM</b>
A. Public comment period, limited to 3 minutes per person.	FYI		3 m
<b>III. Director's Report</b>			<b>6:41 PM</b>
A. October update.	Discuss	Amy Horn	5 m
<b>IV. Committee Reports</b>			<b>6:46 PM</b>
A. Governance	Vote	Sara Lemstrom	10 m
Vote to move November Board meeting to Nov 21, 2019			
Board Orientation Survey: <a href="https://scde.formstack.com/forms/boardorientationsurvey">https://scde.formstack.com/forms/boardorientationsurvey</a>			
Goals update			
Board Self-Evaluation			
Review current committee assignments			
Vote on Winter Workshop			
Conflict of Interest Statements			

Vote on any items necessary from committee presentation.			
<b>B. Academic Excellence</b>	Vote	Amy Horn	5 m
Discuss SC Report Card			
Vote for any necessary items from committee presentation.			
<b>C. Finance</b>	Vote	Patrick Chester	15 m
Vote on approving September Financial Reports.			
Discuss Combined Financial Policy draft.			
<b>D. Fundraising</b>	Vote	Doug Fent	5 m
Discuss fundraising goals.			
Vote on any items necessary from committee presentation.			
<b>E. Facilities</b>	Vote	Clay Lucas	5 m
Discuss Facilities Committee goals.			
Vote on any items necessary from committee report.			
<b>F. Review architect agreement</b>	Vote	Amy Horn	
<b>V. New Business</b>			<b>7:26 PM</b>
<b>A. Vote on approval for new school credit card</b>	Vote	Amy Horn	5 m
School is in need of non-American Express Credit card. Not all vendors will take American Express. Previously, debit cards were used when American Express was not accepted, however the proposed fiscal policy does not allow the use of debit cards.			
<b>VI. Old Business</b>			<b>7:31 PM</b>
<b>A. CEO Evaluation</b>	Discuss	Sara Lemstrom	5 m
<b>B. Easement Update</b>	Discuss	Amy Horn	5 m
<b>C. USDA Update</b>	Discuss	Amy Horn	5 m
Discuss projected vs actual USDA expenditures.			
<b>D. USDA Grants Update</b>	Discuss	Amy Horn	5 m
<b>VII. Executive Session</b>			<b>7:51 PM</b>
<b>A. Executive Session</b>	Discuss		5 m
This session held in accordance with SC Code of Law, Title 30, Chapter 4, meaning it pertains to one or more of the following types of discussions:			
<ul style="list-style-type: none"> <li>• Section 30-4-70(a)(1) Discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of an employee, a student, or a person regulated by a public body or the appointment of a person to a public body.</li> <li>• Section 30-4-70(a)(2) Discussion of negotiations incident to proposed contractual arrangements and proposed sale or purchase of property, the receipt of legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege, settlement of legal claims, or the position of the public agency in other adversary situations involving the assertion against the agency of a claim.</li> </ul>			
<b>B. Discuss Contractual Matter</b>	Discuss	Amy Horn	5 m
<b>C. Discuss Parent/Student Concern</b>	Discuss	Amy Horn	15 m
<b>D. Discuss information from attorney related to contractual matter</b>	Discuss	Amy Horn	5 m
<b>VIII. Other Business</b>			<b>8:21 PM</b>
<b>A. Vote on matters from Executive Session, if required</b>	Vote	Amy Horn	5 m
<b>IX. Closing Items</b>			<b>8:26 PM</b>
<b>A. Adjourn Meeting</b>	Vote		