



Allegiance STEAM Academy

Regular Meeting of the Board of Directors

Published on December 5, 2025 at 12:36 PM PST

Date and Time

Monday December 8, 2025 at 5:30 PM PST

Location

ONSITE MEETING LOCATION:

7930 Locust Ave

Fontana, Ca. 92336

SATELLITE MEETING LOCATIONS:

5862 C St

Chino, Ca. 91710

<https://zoom.us/j/94959976164>

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

Allegiance STEAM Academy- Thrive charter school ("Allegiance STEAM Academy"), also known as ASA Thrive, is a direct-funded, independent, public charter school operated by the Allegiance STEAM Academy nonprofit public benefit corporation and governed by Allegiance STEAM Academy, Incorporated corporate Board of Directors ("Board"). The purpose of a public meeting of the Board, is to conduct the affairs of Allegiance STEAM Academy in public. We are pleased that you are in attendance and hope you will visit these meetings often. Your participation assures us of continuing community interest in our school.

- 1. Agendas are available to all audience members at the meeting. Note that the order of business on this agenda may be changed without prior notice. For more information on this agenda, please contact Allegiance at: info@asathrive.org
- 2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments."
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- 4. In compliance with the Americans with Disabilities Act (ADA) and upon request, Allegiance STEAM Academy may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact Allegiance STEAM Academy

Agenda

	Purpose	Presenter
I. Opening Items		
A. Call the Meeting to Order		Troy Stevens
B. Record Attendance		Troy Stevens
<ul style="list-style-type: none">• Troy Stevens, Chair• Samantha Odo, Treasurer• Marcylin Jones, Secretary• Shantay Thompson, Member• Shehzad Bhojani, Member• Martin Casas, Member		

	Purpose	Presenter
• Jacob Kaaekuahiwi, Member		
C. Approval of Agenda	Vote	Troy Stevens
It is recommended that the Board of Directors:		
approve the Agenda for Regular Board Meeting.		
D. Pledge of Allegiance		Troy Stevens
E. Reports		Sebastian Cognetta
Reports		
<ul style="list-style-type: none"> • Principal - Chino • Principal - Fontana • PACK - Chino • PACK - Fontana 		
F. Student Celebrations		Sebastian Cognetta
G. Public Comments	Discuss	Marcilyn Jones
Members of the public may address the Board at Regular Board meetings on Agenda or Non-Agenda items that are within the subject matter jurisdiction of the Board, and at Special Board meetings on Agenda items only.		
Speakers may be called in the order requests are received, or grouped by subject area. No individual presentations shall be for more than three (3) minutes. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for discussion at a future Board meeting.		

II. Items Scheduled for Consent

A. Approve Minutes for November 12, 2025, Regular Board Meeting	Approve Minutes	Troy Stevens
It is recommended that the Board of Directors:		
Approve and adopt the Board Meeting Minutes for November 12, 2025.		
B. Approve Check Registrar	Vote	Sebastian Cognetta
It is recommended that the Board of Directors:		

Purpose Presenter

Approve and adopt the ASA [Check Register](#) for October, 2025 for:

- ASA Chino
- ASA Fontana

III. Governance

- | | | | |
|-----------|----------------------------------|------|--------------------|
| A. | Student Education Records Policy | Vote | Sebastian Cognetta |
|-----------|----------------------------------|------|--------------------|

It is recommended that the Board of Directors:

approve and adopt the [Student Education Records Policy](#).

- | | | | |
|-----------|-----------------------------------|------|---------------|
| B. | Revised Suicide Prevention Policy | Vote | Callie Moreno |
|-----------|-----------------------------------|------|---------------|

It is recommended that the Board of Directors:

approve and adopt the [Revised Suicide Prevention Policy](#)

- | | | | |
|-----------|--|------|--------------------|
| C. | Revised Parent, Guest, and Visitor Civility Policy | Vote | Sebastian Cognetta |
|-----------|--|------|--------------------|

It is recommended the Board of Directors:

approve and adopt the [Revised Parent, Guest, and Visitor Civility Policy](#).

IV. Items Scheduled for Discussion, Action, Other Business

- | | | | |
|-----------|---|------|--------------------|
| A. | Williams Settlement – Fiscal Year 2024–25 Annual Report | Vote | Sebastian Cognetta |
|-----------|---|------|--------------------|

Per **California Education Code §1240(c)(2)(A)(i)**, the San Bernardino County Superintendent of Schools is required to annually monitor all Williams-identified schools and report findings to the district's governing board at a regularly scheduled meeting. The County Superintendent has submitted the **Fiscal Year 2024–25 Williams Annual Report** for Allegiance STEAM Academy Thrive.

It is recommended that the Board of Directors:

approve and adopt the [Williams Settlement – Fiscal Year 2024–25 Annual Report](#)

- | | | | |
|-----------|--|---------|--------------|
| B. | Allegiance STEAM Academy Organization-Wide Discount Program with Sylvan Learning Centers | Discuss | Martin Casas |
|-----------|--|---------|--------------|

	Purpose	Presenter
<p>Allegiance STEAM Academy has partnered with Sylvan Learning Centers to provide an organization-wide discount for families at both ASA schools. The program offers reduced-rate academic tutoring and enrichment services, creating expanded academic support options for students outside of regular school hours.</p>		
V. Finance		
A. FY26 Budget - ASA Chino	Vote	Sebastian Cognetta
<p>It is recommended the Board of Directors:</p> <p>approve and adopt the FY26 Budget for ASA Chino.</p>		
B. FY26 Budget - ASA Fontana	Vote	Sebastian Cognetta
<p>It is recommended the Board of Directors:</p> <p>approve and adopt the FY26 Budget for ASA Fontana.</p>		
C. Approval of the 2025–26 First Interim Financial Report - ASA Chino	Vote	Sebastian Cognetta
<p>California Education Code §47604.33 requires charter schools to prepare and submit two interim financial reports each fiscal year—First Interim (reflecting financials through October 31) and Second Interim (through January 31). The First Interim Financial Report must include an updated budget, actual-to-date financials, multi-year projections, cash flow statements, and the school’s certification regarding its ability to meet financial obligations for the current and two subsequent fiscal years.</p> <p>It is recommended that the Board of Directors:</p> <p>approve and adopt the 2025–26 First Interim Financial Report - ASA Chino.</p>		
D. Approval of the 2025–26 First Interim Financial Report - ASA Fontana		
<p>California Education Code §47604.33 requires charter schools to prepare and submit two interim financial reports each fiscal year—First Interim (reflecting financials through October 31) and Second Interim (through January 31). The First Interim Financial Report must include an updated budget, actual-to-date financials, multi-year projections, cash flow statements, and the school’s certification regarding its ability to meet financial obligations for the current and two subsequent fiscal years.</p>		

Purpose Presenter

It is recommended that the Board of Directors:

approve and adopt the [2025–26 First Interim Financial Report - ASA Fontana](#).

VI. Communications

A. Communications	Discuss	Troy Stevens
Communications from CEO & Board		

VII. Closing Items

A. Adjourn Meeting	Vote	Troy Stevens
It is recommended that the Board of Directors:		
adjourn the Regular Meeting of the Board.		

• *Where All Children Can Thrive* •

Coversheet

Approve Minutes for November 12, 2025, Regular Board Meeting

Section: II. Items Scheduled for Consent
Item: A. Approve Minutes for November 12, 2025, Regular Board Meeting
Purpose: Approve Minutes
Submitted by:
Related Material:
Minutes for Regular Meeting of the Board of Directors on November 12, 2025

DRAFT



Allegiance STEAM Academy

Minutes

Regular Meeting of the Board of Directors

Date and Time

Wednesday November 12, 2025 at 3:30 PM

Location

ONSITE MEETING LOCATION:

5862 C Street
Chino, Ca. 91710

SATELLITE MEETING LOCATIONS:

7420 Locust Ave.
Fontana, Ca. 92336

Zoom: <https://zoom.us/j/93040512863>

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Directors Present

J. Kaakuahiwi, M. Casas, M. Jones, S. Bhojani, S. Thompson, T. Stevens

Directors Absent

S. Odo

Directors who left before the meeting adjourned

J. Kaakuahiwi

Guests Present

C. Moreno, C. Valenta (remote), Carmelita Lopez, J. Dizon, K. Holt, S. Cognetta, S. Lazo, S. Lopez

I. Opening Items

A. Call the Meeting to Order

T. Stevens called a meeting of the board of directors of Allegiance STEAM Academy to order on Wednesday Nov 12, 2025 at 3:38 PM.

B. Record Attendance

C. Approval of Agenda

D. Board Ethics and Transparency Training (AB 1234 Compliance Requirement)

Board Ethics and Transparency Training

Presented by Procopio, Kevin Davis

- Laws relating to personal financial gain by public officials
- Laws relating to perquisites of office
- Government transparency laws
- Laws relating to fair process

Certificates to be maintained in Central Office

To be renewed every two years.

E. Pledge of Allegiance

F. Reports

Principal - Chino, Kathleen Holt

Several community events. High School Information Nights where students could come out and meet with 13 high schools. Howling with the Community. Literature Day over 700 people in attendance. Veterans Day assemblies where students asked questions, great to see camaraderie. Instructional partners site visit, a partner collaborated with us for the in-service days and ran one of our sessions. Completed first PLN session, deep dive into data analysis. Finished round 2 and 2.5 of Math IPG observations, along with mid-year teacher observations. Lots of teacher development. Student development, ended Trimester 1 and kicked off ELOP 2nd session. Service learning drive with Inland Empire Book Project, collecting new and gently used books. Challenged students to bring in 1000 books; went above and beyond to collect 1200 books which will be picked up Monday. Tomorrow will hold mental health and wellness virtual meeting with parents.

Principal - Fontana, Cyndi Valenta

Literature week coincided with the PACKs Book Fair, big success with new vendor which provided new, alternate titles from past years. Socktober Sock Drive collected 886 pairs (591 in the tub at the last Board Meeting). Shoutout to exceeding expectations of service learning projects. Citywide effort and ASA Fontana was the only school participating. Unity Day Celebration of what makes everyone unique; showcasing traits, such as courage and kindness - day was well received by the community. Dia de los Muertos interactive opportunity celebrated schoolwide. Literature Day held, also Veterans Day Assemblies with students able to ask questions. Professional Development wrapping up professional learning cycle, including data analysis and setting goals. Report cards going home Friday.

PACK - Chino, update provided by Kathleen Holt

Completed Fall Fundraiser which was a Catalog fundraiser, extremely successful, a profit of over \$41,000. Top sellers will be going on a limo ride to celebrate next week.

Enhanced Literature Day, by providing balloon decor, lawn signs, and a coffee vendor to make the line more enjoyable as they waited for the parade. Staff were treated to a freshly Boo'd Coffee Bar. Color Run funds from last year are being put to good use, there is a brand new shade extension in the lunch area. There were two assemblies, booked for December and January, one presented by BMX Crew and another focused on music technology. Things to look forward to are the Turkey Trot Fun Run on November 21st during Mileage Club, the Holiday Boutique December 2nd-5th, assembly December 9th, and door decorating contest December 1st-5th for all the classrooms.

PACK - Fontana, update provided by Cyndi Valenta

Included in Principal's report.

CEO, Sebastian Cagnetta

Highlights - 2026-2027 open enrollment is underway, emails to prospective families, as of yesterday received Chino 201 and Fontana 83 applications. Lottery will be required due to exceeding number of open positions. Open enrollment will continue through end of December. Lottery dates will be announced at the beginning of the year.

Literature Day - Booths were setup regarding charter renewal and charter myths to build awareness with families. Aim is to submit Fontana renewal in December, and following year for Chino.

Audit - Completed prior to Chino Valley USD deadline of October 15th, and on the agenda for approval. Last years audit, 2024-2025, first year with findings which were not repeated; addressed and corrected. Only item in this years audit is regarding the ELOP 30 additional days which was corrected due to board resolution, had no findings. Strong, clean audit.

Attuned SPARK Data - 3rd party staff anonymous survey completed. Next week staff across both sites will look at departments, start taking some action, and report back in a future board meeting.

AI Task Force - kicking off next week, exiting initiatives - staff, families, and students across both schools are invited to join the task force which will help us submit policy by end of June.

AI powered short-term independent study - shoutout to Mr. Gancz. Funding and academic continuity are tied to the program, providing compliance and confidentiality.

This will assist us in beating the 95% attendance rate. AI Program to be piloted with two teachers, lower and middle school grades.

Attendance and Enrollment - Chino continues to move to its target at 958 , attendance is strong. Fontana is continuing to exceed at 350.

Intra-organizational Loan - continue to repay per our resolution.

Grants - Awarded GiveTHX for Chino and Fontana, \$6,000; use weekly SEL time, for both staff and students. STOP Grant, \$650,000, application completed by deadline for Chino and Fontana. ASES Grant, currently for Fontana. Will apply for Chino. Charter

School Facilities Incentive Grant, update in December, Prop 39 leases, etc... LACOE Grant, \$10,000, Genius Initiative for Fontana.

Board Focus Areas Trimester 1 Report - Monthly Board Report 2025-2026, review by S. Cognetta, C. Moreno, and S. Lazo

J. Kaakuahiwi left at 6:04 PM.

Chino Presentation, Video Production

8th Grade, Students A. Quizon and A. Torres

Egg Drops - partnership with University of Redlands and had a Zoom Call with Professor Eggs used were a donation by C. Birchler

G. Student Celebrations

H. Public Comments

N/A

II. Items Scheduled for Consent

A. Approve Minutes for October 13, 2025, Regular Board Meeting

S. Thompson made a motion to Approve Minutes for October 13, 2025, Regular Board Meeting Regular Meeting of the Board of Directors on 10-13-25.

M. Jones seconded the motion.

Passed 5-0

Opposed

Abstained

The board **VOTED** to approve the motion.

Roll Call

M. Jones Aye

J. Kaakuahiwi Absent

S. Thompson Aye

M. Casas Aye

S. Bhojani Aye

S. Odo Absent

T. Stevens Aye

B. Approve Check Registrar

M. Jones made a motion to Approve Check Registrar.

S. Thompson seconded the motion.

Passed 5-0

Opposed

Abstained

The board **VOTED** to approve the motion.

Roll Call

T. Stevens Aye

Roll Call

S. Thompson	Aye
S. Odo	Absent
M. Jones	Aye
M. Casas	Aye
J. Kaakuhiwi	Absent
S. Bhojani	Aye

III. Governance

A. Student Education Records Policy

Attorney General guidance based on laws updated.
School response in specific to immigration policy. Open input.

B. Revised Suicide Prevention Policy

Current policy with updates, suggestions provided to consider.
New requirement is stakeholder input and approval by January 1st.
Input to be obtained through Chino wellness event with families.

C. Revised Parent, Guest, and Visitor Civility Policy

Addition of explicit names and policy.

D. Fiscal Year 2024–2025 Annual Financial Audit

T. Stevens made a motion to Approve Fiscal Year 2024–2025 Annual Financial Audit.
S. Bhojani seconded the motion.

Passed
Opposed
Abstained

Completion two months prior to statutory deadline; met Chino Valley Unified School District requested completion date of October 15.
No audit findings.
The board **VOTED** to approve the motion.

Roll Call

S. Thompson	Aye
S. Odo	Absent
M. Jones	Aye
T. Stevens	Aye
S. Bhojani	Aye
J. Kaakuhiwi	Absent
M. Casas	Aye

IV. Items Scheduled for Discussion, Action, Other Business

A. Job Description: Certified Occupational Therapy Assistant

S. Bhojani made a motion to Approve Job Description: Certified Occupational Therapy Assistant.

S. Thompson seconded the motion.

Passed 5-0

Opposed

Abstained

The board **VOTED** to approve the motion.

Roll Call

T. Stevens Aye

S. Odo Absent

M. Casas Aye

S. Thompson Aye

S. Bhojani Aye

J. Kaakuahiwi Absent

M. Jones Aye

V. Finance

A. FY26 Budget - ASA Chino

M. Jones made a motion to Approve FY26 Budget - ASA Chino.

T. Stevens seconded the motion.

Passed 5-0

Opposed

Abstained

The board **VOTED** to approve the motion.

Roll Call

S. Thompson Aye

J. Kaakuahiwi Absent

T. Stevens Aye

S. Odo Absent

M. Casas Aye

S. Bhojani Aye

M. Jones Aye

B. FY26 Budget - ASA Fontana

S. Bhojani made a motion to Approve FY26 Budget - ASA Fontana.

S. Thompson seconded the motion.

Passed 5-0

Opposed

Abstained

The board **VOTED** to approve the motion.

Roll Call

S. Odo	Absent
T. Stevens	Aye
S. Thompson	Aye
S. Bhojani	Aye
M. Jones	Aye
J. Kaakuahiwi	Absent
M. Casas	Aye

C. Charter School Revolving Loan Fund (CSFA)

Approved in October by Charter School Finance Authority,

VI. Communications

A. Communications

Sebastian Cогnetta

Board Training, responsible for governance and oversight.
Board focus report.

Marcilyn Jones

Enjoyed literature day, helped out in the classroom. Happy Veteran's Day! Winner of Socktober, special dinner. Enjoyed focus area review, collaboration. Passion behind it - teachers and observations. Ideal world, working together - Admin, teachers, and staff.

Shantay Thompson

No comment

Shehzad Bhojani

Good job, lots happening, literature day to veterans assemblies to teacher coffee bars. Board focus areas - holistic view and standpoint. Appreciate work and time. As a board member it provides a better understanding of what is happening.

Martin Casas

Visited the Fontana campus a few weeks ago, saw amazing work being done by Teachers and staff. Encourage all to walk around and look at it in person - enlightened. Amazing presentation by students and working with the University. Students are learning how they want to learn!

Troy Stevens

Presentation of focus group and goals. Thank you Shehzad Bhojani for working with Sebastian Cогnetta. Thank you to the students for the video on how far the egg drops fall - evolution. Excited for AI. Parent involvement, AI can be intimidating. Happy Veteran's Day to all the veterans. Attended an outside veterans celebration, where \$1M was raised

for organizations and families of veterans. Importance of being kind to people.
Communicating opinions in a respectful way.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:56 PM.

Respectfully Submitted,
T. Stevens

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