



Allegiance STEAM Academy

Regular Meeting of the Board of Directors

Published on August 8, 2025 at 10:53 AM PDT
Amended on August 11, 2025 at 1:18 PM PDT

Date and Time

Monday August 11, 2025 at 5:30 PM PDT

Location

ONSITE MEETING LOCATION:

7930 Locust Ave

Fontana, Ca. 92336

SATELLITE MEETING LOCATIONS:

5862 C St

Chino, Ca. 91710

<https://zoom.us/j/92734798328>

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

Allegiance STEAM Academy- Thrive charter school ("Allegiance STEAM Academy"), also known as ASA Thrive, is a direct-funded, independent, public charter school operated by the Allegiance STEAM Academy nonprofit public benefit corporation and governed by Allegiance STEAM Academy, Incorporated corporate Board of Directors ("Board"). The purpose of a public meeting of the Board, is to conduct the affairs of Allegiance STEAM

Academy in public. We are pleased that you are in attendance and hope you will visit these meetings often. Your participation assures us of continuing community interest in our school.

- 1. Agendas are available to all audience members at the meeting. Note that the order of business on this agenda may be changed without prior notice. For more information on this agenda, please contact Allegiance at: info@asathrive.org
- 2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments."
- 3. "Public Comments" are set aside for members of the audience to comment. However, due to public meeting laws, the Board can only listen to your issue, not take action. The public is invited to address the Board regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Please turn in comment cards to the Board Secretary prior to the item you wish to speak on. These presentations are limited to three (3) minutes.
- 4. In compliance with the Americans with Disabilities Act (ADA) and upon request, Allegiance STEAM Academy may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact Allegiance STEAM Academy

Agenda

	Purpose	Presenter
I. Opening Items		
A. Call the Meeting to Order		Troy Stevens
B. Record Attendance		Troy Stevens
C. Pledge of Allegiance		Troy Stevens
D. Approval of Agenda for the Regular Board Meeting August 11th, 2025	Vote	Troy Stevens
It is recommended that the Board of Directors approve the Agenda for Regular Board Meeting for August 11th, 2025		
E. Reports	Discuss	Sebastian Cognetta
Monthly Reports		

	Purpose	Presenter
<ul style="list-style-type: none"> • Principal - Chino • Principal - Fontana • PACK - Chino • PACK - Fontana • CEO 		
F. Student Celebrations		Sebastian Cognetta
G. Public Comments	Discuss	Marcilyn Jones
<p>Members of the public may address the Board at Regular Board meetings on Agenda or Non-Agenda items that are within the subject matter jurisdiction of the Board, and at Special Board meetings on Agenda items only.</p> <p>Speakers may be called in the order requests are received, or grouped by subject area. No individual presentations shall be for more than three (3) minutes. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for discussion at a future Board meeting.</p>		

II. Items Scheduled for Consent

A. Approve Minutes for July 22, 2025, Special Board Meeting	Approve Minutes	Troy Stevens
<p>It is recommended that the Board of Directors:</p> <p>Approve and adopt the Board Meeting Minutes for July 22, 2025.</p>		
B. Check Registrar - ASA Chino	Vote	Sebastian Cognetta
<p>It is recommended that the Board of Directors:</p> <p>Approve and adopt the ASA Chino Check Registrar for June, 2025</p>		
C. Check Registrar - ASA Fontana	Vote	Sebastian Cognetta
<p>It is recommended that the Board of Directors:</p> <p>Approve and adopt the ASA Fontana Check Registrar for June, 2025</p>		
D. James & Genevieve Wilson Foundation	Vote	Sebastian Cognetta
<p>It is recommended that the Board of Directors approve and adopt the:</p>		

Purpose Presenter

- [James & Genevieve Wilson Foundation Grant Application](#)

III. Governance

- A.** Revised Fiscal Policies and Procedures - General Purchasing Procedures Vote Sebastian Cognetta

It is recommended that the Board of Directors approve and adopt the

[Revised Fiscal Policies and Procedures - General Purchasing Procedures](#)

- B.** Attendance Recovery Policy Vote Callie Moreno

It is recommended that the Board of Directors approve and adopt the: [Attendance Recovery Policy](#)

- C.** Revised Attendance Policy Vote Callie Moreno

It is recommended the Board of Directors approve and adopt the:

[Revised Attendance Policy](#)

IV. Items Scheduled for Discussion, Action, Other Business

- A.** Board on Track Renewal Vote Sebastian Cognetta

It is recommended that the Board approve and adopt the:

[Board on Track Renewal](#)

- B.** Attuned Spark Survey

It is recommended that the Board approve and adopt the:

[The Attuned Spark Survey for Employees](#)

- C.** 2026-2027 Board Calendar Vote Sebastian Cognetta

It is recommended that the Board of Directors approve and adopt the:

[2026-2027 Board Calendar](#)

Purpose Presenter

- D.** Williams 4th Quarterly Report 24-25 ASA Chino Vote Sebastian Cognetta

It is recommended that the Board of Directors approve and adopt the:

[Williams 4th Quarterly Report 24-25 ASA Chino](#)

V. Finance

- A.** FY25 Budget - ASA Chino Vote Sebastian Cognetta

It is recommended that the Board of Directors:

Approve and adopt the [FY25 Budget for ASA Chino](#)

- B.** FY25 Budget - ASA Fontana Vote Sebastian Cognetta

It is recommended that the Board of Directors:

Approve and adopt the [FY25 Budget for ASA Fontana](#)

VI. Communications

- A.** Communications Discuss Troy Stevens

Communications from CEO & Board

VII. Closing Items

- A.** Adjourn Meeting Vote Troy Stevens

It is recommended that the Board of Directors:

Adjourn the meeting.

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Coversheet

Approve Minutes for July 22, 2025, Special Board Meeting

Section:	II. Items Scheduled for Consent
Item:	A. Approve Minutes for July 22, 2025, Special Board Meeting
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Special Meeting of the Board of Directors on July 22, 2025

DRAFT



Allegiance STEAM Academy

Minutes

Special Meeting of the Board of Directors

Date and Time

Tuesday July 22, 2025 at 5:00 PM

Location

ONSITE MEETING LOCATION:

5862 C St.
Chino, CA 91710

SATELLITE MEETING LOCATIONS:

7930 Locust Ave.
Fontana, CA 92336

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Directors Present

M. Jones, S. Bhojani, S. Thompson, T. Stevens

Directors Absent

S. Odo

Guests Present

S. Cognetta

I. Opening Items

A. Call the Meeting to Order

T. Stevens called a meeting of the board of directors of Allegiance STEAM Academy to order on Tuesday Jul 22, 2025 at 5:08 PM.

B. Record Attendance

C. Public Comments - Items on the Agenda

No Public Comments

II. Public Announcement for Reason for Closed Session

A. Closed Session

5:09 PM

III. Resume Open Session

A. Report from Closed Session, if any

7:37 PM

No Report

B. Pledge of Allegiance

Pledge of Allegiance

C. Approval of Agenda for the Special Board Meeting July 22nd, 2025

M. Jones made a motion to approve Agenda for the Special Board Meeting July 22nd, 2025.

T. Stevens seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Monthly Reports

CEO Report:

- Facilities update for Chino & Fontana
- PACKWISE - 7/24 & 7/25 for new hire orientation
- Launch week begins - 7/28 (welcome staff)
- Recruitment update
- Financial update
- Teacher retention rate presentation

IV. Items Scheduled for Consent

A. Approve Minutes for June 17th, 2025, Special Board Meeting

M. Jones made a motion to approve the minutes from Special Board Meeting of the Board of Directors on 06-17-25.

S. Thompson seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Approve Minutes for June 23rd, 2025, Special Board Meeting

T. Stevens made a motion to approve the minutes from Special Board Meeting of the Board of Directors on 06-23-25.

S. Thompson seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Governance

A. RESOLUTION OF THE BOARD OF DIRECTORS OF ALLEGIANCE STEAM ACADEMY INC. TO APPROVE FIRST AMENDED AND RESTATED BYLAWS

M. Jones made a motion to adopt the RESOLUTION OF THE BOARD OF DIRECTORS OF ALLEGIANCE STEAM ACADEMY INC. TO APPROVE FIRST AMENDED AND RESTATED BYLAWS.

T. Stevens seconded the motion.

Discussion on governance - increasing board from a maximum of 5 to 7 members

The board **VOTED** unanimously to approve the motion.

B. Appointment of New Board Member(s) to the Governing Board

T. Stevens made a motion to appoint the following candidate(s) to the Allegiance STEAM Academy Governing Board in accordance with the Board Recruitment and Selection Process: Jacob Kaaekuahiwi Martin Casas.

S. Thompson seconded the motion.

discussion of selection process, candidate pool, qualifications of candidates.

The board **VOTED** unanimously to approve the motion.

C. Appointment of Board Chair

M. Jones made a motion to appoint Troy Stevens as Chairman of the Board to preside over meetings and perform such other duties as may be assigned by the Board.

S. Bhojani seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

T. Stevens Abstain

S. Thompson Aye

S. Bhojani Aye

M. Jones Aye

S. Odo Absent

D. Appointment of Secretary

T. Stevens made a motion to appoint Marcy Jones as Secretary to oversee corporate recordkeeping, ensure compliance with notice and recordkeeping requirements, and serve as liaison to the chartering agency on matters related to policy and records.

S. Bhojani seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Bhojani Aye

M. Jones Abstain

S. Thompson Aye

Roll Call

T. Stevens Aye
S. Odo Absent

E. Appointment of Treasurer

T. Stevens made a motion to appoint Sam Odo as Treasurer to oversee corporate financial records, monitor fiscal processes including audit committee reporting, and serve as liaison to the chartering agency on fiscal matters.

M. Jones seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Revised Conflict of Interest Policy

T. Stevens made a motion to Approve and adopt the Revised Conflict of Interest Policy.

M. Jones seconded the motion.

The board **VOTED** unanimously to approve the motion.

G. Revised Fiscal Policies and Procedures - General Purchasing Procedures

Discussion of general purchasing procedures and revisions made to the policy

H. Attendance Recovery Policy

Discussion of attendance recovery, including required documentation

I. Revised Attendance Policy

Discussion of rationale for the revision including the proposal to separate the involuntary disenrollment procedures into its own policy.

VI. Items Scheduled for Discussion, Action, Other Business

A. 2025-26 ASA Fontana Memorandum of Understanding (MOU)

Discussion of proposed draft of ASA Fontana MOU. An MOU has not been signed.

B. Declaration of Need for Fully Qualified Educators - Local Assignment Options

M. Jones made a motion to approve and adopt Authorization of Course Agreements Consistent with Education Code § 44258.3].

S. Bhojani seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Revised Job Description: Director of Teacher Development

S. Bhojani made a motion to approve and adopt the Revised Job Description: Director of Teacher Development.

T. Stevens seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Board On Track Renewal

Discussion of a quote for the Board on Track renewal, including adding professional development to use the system and an inquiry for multi-year discount.

E. 2026-2027 Board Calendar

Discussion of the drafted 2026-2027 board calendar.

F. Attuned Spark Survey

Discussion of the quote for Attuned Spark survey which is administered to employees and the proposal to continue to partner with them.

VII. Communications

A. Communications

- S Cognetta - Thank you to staff and families. We look forward to welcoming everyone. Thank you to the board for their time.
- S Bhojani - A lot of the work happens in the summer and is thankful to all. Also wants to thank everyone that expressed interest in being a part of the board.
- M Jones - Thanks the authorizers and especially with the facilities. Thank you to the facilities team. Excited about the digital campaigns for marketing and the new school year.
- T Stevens - Excited for the new school year and the work that has gone on in the summer. Looking forward to welcoming new board members and thankful for all those that applied and hopes they will continue to be involved in the schools. Excited to open the school. Thankful for the recruiting and enrollment teams that have been working hard.
- S Thompson - No comment

VIII. Closing Items

A. Adjourn Meeting

S. Bhojani made a motion to adjourn the meeting.

M. Jones seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:32 PM.

Respectfully Submitted,

S. Cognetta

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:32 PM.

Respectfully Submitted,

S. Cognetta

Documents used during the meeting

None

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