

DRAFT



# Summit Academy Charter School

## Minutes

### Board Meeting

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#### **Date and Time**

Wednesday April 20, 2016 at 7:00 PM

#### **Location**

27 Huntington Street

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#### **Trustees Present**

F. Mitchell, J. Bailin, N. Campbell, N. Dominguez

#### **Trustees Absent**

M. Bernard

#### **Guests Present**

C. Swift (remote)

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

N. Campbell called a meeting of the board of trustees of Summit Academy Charter School to order on Wednesday Apr 20, 2016 at 7:15 PM.

#### **C. Approve Minutes**

Changes to minutes

- Page 1: Approve minutes- indicates that motion did not carry. The motion did carry.
- Enrollment number conflict. True enrollment at 316.
- Page 3: Curriculum & instruction overview- number fluency, not umber.
- Adjournment: Indicates motion did not carry. It did.

J. Bailin made a motion to approve minutes from the Board Meeting on 02-24-16 Board Meeting on 02-24-16.

N. Dominguez seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Academic Excellence**

### **A. School Report (February & March)**

- Please see attached slide presentation.

## **III. Development**

### **A. Pitch Book**

- Soften language around public education on slide 3.
- More context around Red Hook (history) on slide 5.
- Adjust Red Hook average median household income to Summit average median income. Information can be captured by free and reduced lunch eligibility.
- Online feedback to be sent to Nestor for more revised version at next board meeting.
- Scholarship money awarded to individual students? Possibly average? on page 10

### **B. Local Heroes Banquet**

## **IV. Finance**

### **A. Review of 2015 - 2016 Budget Year to Date**

- Summit will have a deficit of over \$500,000 at year end. At the beginning of the year the school had 390 scholars registered. After the shooting across the street over 40 families declined their seats and then throughout the year scholars left. Admin opted not to layoff staff.
- The surplus cash from 2014-2015 has help the school to maintain operational costs.
- We will not be able to give bonuses until December if at all.

### **B.**

## **2016 - 2017 Budget Planning**

- The finance committee has begun meeting to flesh out a preliminary budget. Planning is around 325 - 350 scholars.
- Need to decrease number of teaching staff and restructure to propose a balanced budget.
- Mrs. Swift will work with Ms. Campbell and Ms. Handshaw to propose appropriate instructional team.

## **V. Governance**

### **A. SWAT Analysis**

- Tabled until next meeting.

### **B. Board Recruitment Plan**

- Tabled until next meeting.

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:40 PM.

Respectfully Submitted,  
N. Campbell