



Summit Academy Charter School

Minutes

Board Meeting

Date and Time

Tuesday January 12, 2016 at 7:00 PM

Location

27 Huntington Street Brooklyn, NY 11231

27 Huntington Street
Brooklyn, NY 11231

Trustees Present

F. Mitchell, J. Bailin, M. Bernard, N. Campbell, N. Dominguez

Trustees Absent

None

Guests Present

C. Basbombe, C. Swift (remote)

I. Opening Items**A. Record Attendance and Guests****B. Call the Meeting to Order**

F. Mitchell called a meeting of the board of trustees of Summit Academy Charter School to order on Tuesday Jan 12, 2016 at 7:05 PM.

C. Approve Minutes

M. Bernard made a motion to approve minutes from the Board Meeting on 12-15-15 Board Meeting on 12-15-15.

J. Bailin seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Development

A. Pitch Book Update

- Discussion about creating PowerPoint pages for each of the highlights of the school
- Nestor sent Isabelle samples to model pages. Natasha will get from Isabelle.
- Most difficult part is gathering and exploring quantitative success of scholars.
- Must convey that SACS is an operating entity that is a work in progress. Using scores and story to point out specific strategies to improve scores.
- Paint as well as utilize the story of college admission and graduation as a big highlight.
- Prospective corporations and foundations: Robin Hood Foundation, Citi Bank
- Up-date fact sheet.
- A sample of the pitch book should be ready for the next meeting.
- Next Steps: At the next board meeting, we present plan of action
- What sets Summit apart: "must" talking points.

B. Recruitment of replacement and additional Board members.

III. Governance

A. Health Concerns at SACS

- Ms. Swift became ill after leaving work on Jan. 4, 2016. She went to the doctor and on Jan. 6th and was diagnosed with viral meningitis.
- Once she shared the diagnosis with Ms. Campbell, Ms. Campbell asked the custodians to do a courtesy cleaning. The information was inappropriately shared by a custodian with a teacher from PS 676.
- DeAnna Thompson from PS 676 called a host of DOE offices; Paul Byrne from DOE contacted Ms. Campbell.
- After discussing with DOE and DOH, Ms. Campbell contacted Bureau of Communicable Diseases.
- Back lash occurred because Ms. Campbell did not share such information with PS 676 personnel.
- N. Campbell to share with board DOE meeting dates.

B.

Recruitment of Board Members

- Conduct a board assessment. Need diversity in expertise, skill, gender, etc.
- Using external avenues to identify new board members.
- Floyd will do a SWAT analysis on the board
- Michael will devise a plan for recruitment efforts (long term and short term)
- School to send fact sheet to board members for review and annotations
- Up-date board net and other sites for that purpose.

C. Resignation of Ashley Carter

J. Bailin made a motion to Accept the resignation of Ashley Carter.

N. Dominguez seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Finance

A. Committee Update

- Trying to make offers to staff sooner than later
- Michael to adjust timeline for budgeting so the board can begin working on new budgets

V. Academic Excellence

A. Principal's Report

Please see Powerpoint attached

B. Relationship with P.S. 676

- Ms. Thompson has made it more challenging to co-locate in the building.
- PS 676 staff is threatening and harassing SACS personnel.
- PS 676 principal finds fault with everything SACS does. We feel unwelcomed and unwanted in the building.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:35 PM.

Respectfully Submitted,
N. Campbell