APPROVED

Summit Academy Charter School

Minutes

June Board Meeting

Date and Time
Tuesday June 18, 2024 at 6:00 PM

Trustees Present
A. Murray, C. McCants, D. Tomlinson, K. Montgomery, M. Bernard, V. Connelly

Trustees Absent
A. Young, L. Almonte, M. Nieves, S. Pérez-Sadler

Ex Officio Members Present
T. Price

Guests Present
Cary Broder, Duane Sleet (remote), Juned Haque (remote), Lissette (remote), N. Campbell, S. Handshaw, Tremaine P

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

M. Bernard called a meeting of the board of trustees of Summit Academy Charter School to order on Tuesday Jun 18, 2024 at 6:05 PM.

C. Approve Minutes

C. McCants made a motion to approve the minutes from May Board Meeting on 05-21-24.
A. Murray seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Academic Excellence

A. Principal's Report

Personnel
Vacancies

- Math (2 HS, 1 MS)
- Science (1 MS)
- SPED (1 MS, 2 HS)
- Academic Coach (2)
- MS Coordinator (1)
- Esports Teacher/Coach
- School Business Manager

New Hires for 24 - 25

- Spanish
- ENL

Enrollment

- **MS 92; HS 160; total of 252 - we lost one 9th grader this month**

Recruitment Tools

- **Website Revisions**
  - **www.sacsny.com**
- Ramped up social media campaign with new videos and pictures posted regularly.
- Television Appearances
  - It's a Gee Thing featured on June 13, 2024.
  - https://pix11.com/video/creating-a-career-in-gaming-in-nyc/9782520/
- Facebook Lead Ad to attract potential families to the school's landing page.

Lottery Info

- **SACS Lottery held on April 9th at 6pm**
- Applications Received total 155
  - 6th 31

    - 7th 9
    - 8th 4
    - 9th 79
    - 10th 11
    - 11th 11
    - 12th 10
- 54 completed packets have been submitted to date (several others are receiving support from our team)
    - 6th: 14
    - 7th: 5
    - 8th: 4
    - 9th: 19
    - 10th: 3
    - 11th: 7
    - 12th: 2

Testing Updates

- NYSESLAT testing has been completed
- ANet exams will be complete this week
- Regents exams have begun with MS taking Algebra I, Living Environment, and US History
    - Preliminary data indicates significant gains in pass rate
- We are already seeing strong ELA Regents scores with the inception of our new Pre-AP English course and AP Seminar course
    - 9th and 10th graders are getting a head start on an 11th grade exam

Graduation
June 26, 2024
Clara Barton High School
901 Classon Avenue
Brooklyn, NY

Middle School at 9 am High School at 12 pm

B. Summer School Plan

III. Finance

A. Proposed 2024 - 2025 Budget

Proposed Budget

- Prepared with Ms. Handshaw, Mr. Spencer-Edwards, Michael Bernard
- Based on 300 scholars
- Expect a $14,000 surplus
- Expenses will remain stable. All personnel received a 3% increase with few getting more because of education or credentials
- SPED numbers to remain the same
- Expecting IDEA federal funding
- Expecting $30,000 in new federal funding

C. McCants made a motion to accept the budget as presented on June 18, 2024.
A. Murray seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Governance

A. Board Admittance and Resignations

Duane Sleet: Candidate for Board participation

- Pastor for 17 at First Baptist Church of Far Rockaway
- Serves as the Executive Director of Church's H.O Scott Community and Education Center
- Youth Advocate
- Bachelor's of Science, Master of Arts, Doctorate of Ministry
- Works in Brooklyn and is available to be present at meetings and support within the school

Question: Share some of your work as Chaplin and in community development
Answer: Certified captain, Brooklyn North spiritual care counselor; Food pantry, prison ministry through church; works with youth especially summer programs

Question: Are you a grant writer?
Answer: Have been writing grants for the past 30 years, excellent fundraiser
C. McCants made a motion to bring Duane Sleet to the Board of Trustees.
V. Connelly seconded the motion.
The board **VOTED** unanimously to approve the motion.
Sugeni Perez and Virginia Connelly have submitted resignations from the board. Letters will be sent to the DOE.

B. Election of Officers

C. McCants made a motion to accept Kenneth Montgomery as the Board Chair.
A. Murray seconded the motion.
The board **VOTED** unanimously to approve the motion.
M. Bernard made a motion to accept Cynthia McCants as the Vice Chair of the Board.

A. Murray seconded the motion.
The board **VOTED** unanimously to approve the motion.
C. McCants made a motion to accept Alicia Murray as the Secretary of the Board.
V. Connelly seconded the motion.
The board **VOTED** unanimously to approve the motion.
M. Bernard made a motion to accept Alvin Young as the Treasurer of the Board.
C. McCants seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Board Committees

Board will begin rolling out committees to be functional by July 1.

- Governance: Entire Board
- Academic Excellence: Dr. Tomlinson, Montgomery, Murray
- Development: Dr. Sleet, Bernard, McCants
- Finance: Mr. Young, Dr. Sleet, McCants
- CEO Evaluation: Mr. Bernard, Montgomery

Board to vote on committee chairs at the next meeting.

V. Renewal Updates

A. Renewal Conditions

B. Potential Educational Partners

The board has been vetting potential partners. Once the board has met, the vendors meet with the Instructional Leadership Team.

- Lavinia
- Solved
- BRICK
- iLearn

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:20 PM.

Respectfully Submitted,
A. Murray
C. McCants made a motion to to adjourn the June meeting.

V. Connelly seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Minute Amendments as of July 16, 2024

A. Board Membership

Sugeni Perez is listed as absent from the June meeting. She resigned prior to June and should not be listed as a board member.

Duane Sleet is listed as a member of committees. He has not been approved for the board by the DOE. Duane will not be on any committees until he is officially on the board.