

APPROVED



# Summit Academy Charter School

## Minutes

### June Board Meeting

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#### Date and Time

Tuesday June 18, 2024 at 6:00 PM

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#### Trustees Present

A. Murray, C. McCants, D. Tomlinson, K. Montgomery, M. Bernard, V. Connelly

#### Trustees Absent

A. Young, L. Almonte, M. Nieves, S. Pérez-Sadler

#### Ex Officio Members Present

T. Price

#### Non Voting Members Present

T. Price

#### Guests Present

Cary Broder, Duane Sleet (remote), Juned Haque (remote), Lissette (remote), N. Campbell, S. Handshaw, Tremaine P

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### I. Opening Items

#### A. Record Attendance

#### B.

### **Call the Meeting to Order**

M. Bernard called a meeting of the board of trustees of Summit Academy Charter School to order on Tuesday Jun 18, 2024 at 6:05 PM.

### **C. Approve Minutes**

C. McCants made a motion to approve the minutes from May Board Meeting on 05-21-24.

A. Murray seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Academic Excellence**

### **A. Principal's Report**

#### **Personnel**

#### **Vacancies**

- Math (2 HS, 1 MS)
- Science (1 MS)
- SPED (1 MS, 2 HS)
- Academic Coach (2)
- MS Coordinator (1)
- Esports Teacher/Coach
- School Business Manager

#### **New Hires for 24 - 25**

- Spanish
- ENL

#### **Enrollment**

- **MS 92; HS 160; total of 252 - we lost one 9th grader this month**

#### **Recruitment Tools**

- **Website Revisions**
  - [www.sacsny.com](http://www.sacsny.com)
- Ramped up social media campaign with new videos and pictures posted regularly.
- Television Appearances
  - It's a Gee Thing featured on June 13, 2024.
  - <https://pix11.com/video/creating-a-career-in-gaming-in-nyc/9782520/>
- Facebook Lead Ad to attract potential families to the school's landing page.

#### **Lottery Info**

- **SACS Lottery held on April 9th at 6pm**
- Applications Received total 155
  - 6th 31
  - 7th 9
  - 8th 4
  - 9th 79
  - 10th 11
  - 11th 11
  - 12th 10
- 54 completed packets have been submitted to date (several others are receiving support from our team)
  - 6th: 14
  - 7th: 5
  - 8th: 4
  - 9th: 19
  - 10th: 3
  - 11th: 7
  - 12th: 2

#### Testing Updates

- NYSESLAT testing has been completed
- ANet exams will be complete this week
- Regents exams have begun with MS taking Algebra I, Living Environment, and US History
  - Preliminary data indicates significant gains in pass rate
- We are already seeing strong ELA Regents scores with the inception of our new Pre-AP English course and AP Seminar course
  - 9th and 10th graders are getting a head start on an 11th grade exam

#### Graduation

**June 26, 2024**

Clara Barton High School  
901 Classon Avenue  
Brooklyn, NY

Middle School at 9 am    High School at 12 pm

### **B. Summer School Plan**

### **III. Finance**

## A. Proposed 2024 - 2025 Budget

### Proposed Budget

- Prepared with Ms. Handshaw, Mr. Spencer-Edwards, Michael Bernard
- Based on 300 scholars
- Expect a \$14,000 surplus
- Expenses will remain stable. All personnel received a 3% increase with few getting more because of education or credentials
- SPED numbers to remain the same
- Expecting IDEA federal funding
- Expecting \$30,000 in new federal funding

C. McCants made a motion to accept the budget as presented on June 18, 2024.

A. Murray seconded the motion.

The board **VOTED** unanimously to approve the motion.

## IV. Governance

### A. Board Admittance and Resignations

**Duane Sleet:** Candidate for Board participation

- Pastor for 17 at First Baptist Church of Far Rockaway
- Serves as the Executive Director of Church's H.O Scott Community and Education Center
- Youth Advocate
- Bachelor's of Science, Master of Arts, Doctorate of Ministry
- Works in Brooklyn and is available to be present at meetings and support within the school

**Question:** Share some of your work as Chaplin and in community development

**Answer:** Certified captain, Brooklyn North spiritual care counselor; Food pantry, prison ministry through church; works with youth especially summer programs

**Question:** Are you a grant writer?

**Answer:** Have been writing grants for the past 30 years, excellent fundraiser

C. McCants made a motion to bring Duane Sleet to the Board of Trustees.

V. Connelly seconded the motion.

The board **VOTED** unanimously to approve the motion.

Sugeni Perez and Virginia Connelly have submitted resignations from the board. Letters will be sent to the DOE.

### B. Election of Officers

C. McCants made a motion to accept Kenneth Montgomery as the Board Chair.

A. Murray seconded the motion.

The board **VOTED** unanimously to approve the motion.

M. Bernard made a motion to accept Cynthia McCants as the Vice Chair of the Board.

A. Murray seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. McCants made a motion to accept Alicia Murray as the Secretary of the Board.

V. Connelly seconded the motion.

The board **VOTED** unanimously to approve the motion.

M. Bernard made a motion to accept Alvin Young as the Treasurer of the Board.

C. McCants seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Board Committees**

Board will begin rolling out committees to be functional by July 1.

- Governance: Entire Board
- Academic Excellence: Dr. Tomlinson, Montgomery, Murray
- Development: Dr. Sleet, Bernard, McCants
- Finance: Mr. Young, Dr. Sleet, McCants
- CEO Evaluation: Mr. Bernard, Montgomery

Board to vote on committee chairs at the next meeting.

### **V. Renewal Updates**

#### **A. Renewal Conditions**

#### **B. Potential Educational Partners**

The board has been vetting potential partners. Once the board has met, the vendors meet with the Instructional Leadership Team.

- Lavinia
- Solved
- BRICK
- iLearn

### **VI. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:20 PM.

Respectfully Submitted,

A. Murray

C. McCants made a motion to to adjourn the June meeting.

V. Connelly seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VII. Minute Amendments as of July 16, 2024**

### **A. Board Membership**

Sugeni Perez is listed as absent from the June meeting. She resigned prior to June and should not be listed as a board member.

Duane Sleet is listed as a member of committees. He has not been approved for the board by the DOE. Duane will not be on any committees until he is officially on the board.