

DRAFT



Summit Academy Charter School

Minutes

December Board Meeting

Date and Time

Wednesday January 4, 2023 at 6:00 PM

Trustees Present

A. Murray (remote), C. McCants (remote), L. Almonte (remote), M. Bernard (remote), V. Connelly (remote)

Trustees Absent

M. Nieves

Guests Present

Juned Haque (remote), K. Montgomery (remote), M. Spencer-Edwards (remote), N. Campbell (remote), S. Handshaw (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

M. Bernard called a meeting of the board of trustees of Summit Academy Charter School to order on Wednesday Jan 4, 2023 at 6:11 PM.

C. Approve Minutes

V. Connelly made a motion to approve the minutes from November Board Meeting on 11-29-22.

M. Bernard seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Academic Excellence

A. Principal's Report

Personnel

- Hans Francois was hired for MS Humanities
- Candidate to be interviewed for HS Math
- Need of HS Social Studies Teacher
- Need for MS Math as Mr. Rosow has departed after 7 years with SACS

Scholar Recruitment

- We begin work with Lincoln Barretto, with a launch date of Dec. 1, 2022.
- For the month of December we have received 10 interested families from this service.
- We should engage Vanguard if we want to engage more families.
- We have received applications through school mint and the school website

School Visits

- The parent coordinator Ms. Gonzalez is visiting schools to share information about SACS. We have parents attending with her.
- We would like to have Counselors set up MS Chats with 5th graders in the schools that they came from.

BLACC Consortium

- We are proposing several recruitment ideas to BLACC as many of the schools are suffering with low enrollment.
- Campbell will meet with the CEO on Thursday, Jan 5, 2023 to discuss and will share the results once the meeting is over.

Website

- We have been enhancing our school website to make it more accessible and user friendly.
- Our social media site are more active as we have a staff member overseeing weekly posts.

Here are some important dates for the end of our 1st semester:

- End of Quarter 2 (1st Semester)- January 20
- Mid Term/Regents Week- January 24-27
- Beginning of Semester 2- January 31
- Report Cards Distribution- February 2
- Parent-Teacher Conferences- February 2

Program Changes

- In middle school beginning January 31st, CEI will co-teach our Robotics curriculum every Tuesday for the rest of the semester with our teacher Ms. Black. It is a scripted curriculum created by CEI that provides early immersion into robotics and coding using the robotics equipment already in place in our STEM Lab.
- In our middle school, students will improve and develop their test taking skills by engaging in our new skills building sessions.

III. Finance

A. November Finance Report

November Finance Report

- PNL deficit of about \$96,000 based on 196 students
- Total projected deficit of \$87,000 (accrual) \$716,000 (cash based) at the end of the year
- Cash on hand is 191.3 days
- DOE requires 60 days of operating cash on hand; some board look for 90 days

Stream of Revenue

- Technology grant anticipated
- Looking at decreasing some spending for the remainder of the year
- Break even enrollment of 230 scholars would render a deficit of \$274,000

IV. Governance

A. Renewal

- Pasek has been collecting data from school personnel.
- He is interested in knowing how serious we are about private space.
- Proposed a partnership with the the Brooklyn STEAM Center in the Navy Yard.
 - The board will determine if they will explore private space.

V. Closing Items

A.

Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,
M. Bernard