



Summit Academy Charter School

Minutes

October Board Meeting

Date and Time

Wednesday November 2, 2022 at 6:00 PM

Location

Summit Academy Charter School
27 Huntington Street
Brooklyn, NY 11231

Trustees Present

A. Murray (remote), M. Bernard, V. Connelly (remote)

Trustees Absent

M. Nieves

Guests Present

C. McCants, Juned Haque (remote), Kenneth Montgomery, L. Almonte, M. Kohlhagen, N. Campbell, S. Handshaw

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

M. Bernard called a meeting of the board of trustees of Summit Academy Charter School to order on Wednesday Nov 2, 2022 at 6:19 PM.

C. Approve Minutes

V. Connelly made a motion to approve the minutes from September 2022 September Board Meeting on 10-03-22.

M. Bernard seconded the motion.

The board **VOTED** to approve the motion.

II. Academic Excellence

A. Principal's Report

Vacancies

- 1 HS Math Teacher
- 1 HS History Teacher
- Possibly 1 MS Humanities Teacher

Testing

1. IReady is complete for Middle School
2. NWEA will occur on Nov. 14th and 15th

Enrollment

Launch of 2023 Efforts

- Proposal from Lincoln Barretta
- Digital Recruitment Plan
- Community Canvassing
- Tabling at strategic locations including HRA building
- Giving out fliers at local elementary schools (Parent Coord., parents)
- Hosting Open House Sessions (to be posted on the website by this Friday)
- Vanguard Postcards
- Continued Public Relations Opportunities

Enrollment

1. 205 enrolled for the month

Ribbon Cutting Ceremony

- A commendation from the board to the staff regarding the success of the event on November 1, 2022.

- Well attended and well organized.

III. Finance

A. September Financials

- 179 days of cash on hand
- Enrollment is a concern as it relates to the financial health of the school
- Audit is complete and the report is positive.
 - no serious findings

B. Financial Audit

M. Bernard made a motion to accept the Financial Audit 2021.

V. Connelly seconded the motion.

The board **VOTED** to approve the motion.

IV. Governance

A. Presentation of New Members

Presentation of Kenneth Montgomery

- Born and raised in Brooklyn, NY
- Practicing law for 25 years; founding trial attorney in the gang unit
- Began own practice in 2001
- Last 15 years practicing federal death penalty defense across the country
- Father of 3 children
- Founder of Brooklyn Combine offers mentoring and academic services to the community
 - Program was at Summit through the Red Hook Justice Center
- Brooklyn to Alaska- a second program
 - kids learn how to grow food
 - no phones
 - learning to live in the world without the distractions
- Education is the liberation for young people

M. Bernard made a motion to accept Kenneth Montgomery onto the board of Summit Academy Charter School.

V. Connelly seconded the motion.

The board **VOTED** to approve the motion.

B. Election of Board Officers

Nominations for Board Officers. We will vote on the Treasurer at the November meeting.

V. Connelly made a motion to Accept Michael Bernard as Board Chair.

A. Murray seconded the motion.

The board **VOTED** to approve the motion.

M. Bernard made a motion to Virginia Connelly as the Board Vice Chair.

The board **VOTED** to approve the motion.

M. Bernard made a motion to accept Lottie Almonte as the Board Treasurer.

V. Connelly seconded the motion.

The board **VOTED** to approve the motion.

V. Renewal Preparation

A. Pasek Proposal

Summit has chosen to work with Dan Pasek for the renewal process. Pasek has been collecting data from the school to begin the process.

Pasek will begin facilitating board training in preparation for a stronger board and an outstanding renewal.

V. Connelly made a motion to accept the proposal from Pasek Consulting for support with renewal writing.

M. Bernard seconded the motion.

The board **VOTED** to approve the motion.

VI. Closing Items

A. Adjourn Meeting

Next board meeting will be on November 29, 2022 at 6pm. That date is already posted and will remain the same. The board will amend the December meeting to the 20th vs. the 21st.

M. Bernard made a motion to shift the December meeting from December 21st to December 20th.

V. Connelly seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:20 PM.

Respectfully Submitted,

M. Bernard