



# Summit Academy Charter School

## Minutes

### February Board Meeting

Make-up for February 15, 2022

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#### Date and Time

Monday February 28, 2022 at 6:00 PM

#### Location

<https://us02web.zoom.us/j/81738799754?pwd=RisvbnQ1Q0JiUzNUSnVWVGtuSmFyUT09>

Meeting ID: 817 3879 9754

Passcode: 9DtC7u

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#### Trustees Present

M. Bernard (remote), V. Connelly (remote), W. Colavito (remote)

#### Trustees Absent

A. Murray, M. Nieves

#### Guests Present

Brigitte Williams (remote), Carmen Morales (remote), Jana Mohammed (remote), Julia Clemente (remote), Julia Dunn (remote), Juned Haque (remote), Lottie Almonte (remote), M. Kohlhagen (remote), M. Spencer-Edwards (remote), N. Campbell (remote), S. Handshaw (remote)

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#### I. Opening Items

A.

## **Record Attendance**

### **B. Call the Meeting to Order**

W. Colavito called a meeting of the board of trustees of Summit Academy Charter School to order on Monday Feb 28, 2022 at 6:18 PM.

### **C. Approve Minutes**

There were not enough voting members present to accept the minutes from the January meeting.

## **II. Academic Excellence**

### **A. Principal's Report**

#### **Personnel**

- HS SS teacher hired, Shelly Christian
  - She has taken over the class that Principal, Assistant Principal, and Founder taught
- Still in need of SPED teachers
  - Participating in NYC Charter Center Career Fair

#### **Enrollment**

- Numbers have decreased slightly as some of the LTAs have finally been removed.
- Several scholars have moved to YABC programs
- The commercial has ended as of Feb. 27th. We will consider renewing with the cable company.
- The Parent Coordinators have been out and in local schools to recruit.
- We have begun receiving applications for next year.
  - 24 from our website
  - 75 through Facebook Lead Ad
  - 60 from School Mint
- Consider using Vanguard to ensure that we have maximum opportunities to recruit
- We will participate in the scholar recruitment fair on March 6, 2022.
- Participation in the charter school league used as a tool to recruit as the girls will likely win the championship again.

## **February Up-dates**

### **I Ready Data**

- More than 60% of MS is at risk based on data

- The number of scholars 2 or more years behind increased in ELA. In mathematics, more scholars moved out of 2 years below grade level
- Need to identify standards that need to be addressed immediately
  - Group scholars based on performance
- Revamp of Saturday for March 12
  - Entire MS mandated to attend
  - All teachers and Admin to support with targetted instruction
- Assessments
  - State ELA exam March 29 - March 31
  - State Math exam April 26 - April 28
  - Science June 3, June 8
- HS Assessments approaching
  - SAT on March 2
  - NWEA early March
  - Mock AP exams in early April
  - Mock Regents exams at the end of April

For March Meeting, discussion on reinvigorating the Arts Academy and Athletics Program.

- Moving STEM to the earlier part of the day has made the first day great.
- Seeking an additional room for the Innovation Lab

### III. Finance

#### A. January Financials

The balance sheet has been solid.

- Over 200 days of cash on hand
- Expecting a deficit of \$352,000 based on enrollment
  - It will likely improve once grants are incorporated as revenue
- The school was awarded two grants and can recognize much of the expenditures under the grant
- The audit has changed because the school received more than \$700,000 in federal grants.
  - It is longer and more expensive than the traditional audit

### IV. Closing Items

#### A. Adjourn Meeting

V. Connelly made a motion to adjourn the public portion of the meeeting.

M. Bernard seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:07 PM.

Respectfully Submitted,  
M. Bernard