



# Summit Academy Charter School

## Minutes

### SACS November Board Meeting

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#### Date and Time

Tuesday November 30, 2021 at 6:00 PM

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#### Trustees Present

M. Bernard (remote), M. Nieves (remote), V. Connelly (remote), W. Colavito (remote)

#### Trustees Absent

S. Jallow

#### Guests Present

Alicia Murray (remote), M. Kohlhagen (remote), M. Spencer-Edwards, N. Campbell, Nicole Harris (remote)

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

V. Connelly called a meeting of the board of trustees of Summit Academy Charter School to order on Tuesday Nov 30, 2021 at 6:00 PM.

#### C. Approve Minutes

The October Minutes were not visible so they will be approved at the December meeting.

## **II. Academic Excellence**

### **A. Principal's Report**

#### Personnel

- o New Hires: Travis Hamilton
- o Vacancies: MS Math, HS History, SPED in MS and HS
- o Recruitment ads are still out
- o Lou C. is working with schools to get teachers

#### Recruitment

- o SACS enrolled 2 new scholars in November but numbers remained steady because LTAs were removed. We are down to 2 LTAs
- o The commercial is running and will continue until February
- o Principal Edwards will join the recruitment team to begin meeting with local elementary schools
- o SACS new website is underway

#### End of Quarter 1 Update

- o Ended Nov. 12th with PTC on November 18, 2021
- o Aggregated data will be shared at the next board meeting
- o Saturday Academy began on with 16 participants; HS had 58 scholars attend
- o SACS has purchased additional interventions with I-Ready
- o Diagnostic results presented. APs will work with Spencer-Edwards to create a strategic plan for each cohort of scholars tested
- o Leadership team has begun to roll out an action plan with the goal of achieving the goals set by Mr. Spencer-Edwards

## **III. Finance**

### **A. October Financials**

- SACS has over 220 days of cash on hand, despite under enrollment
- The finance committee will meet in January to comb through the budget and make adjustments based on actuals and trends
- SACS will working to land in the black, despite enrollment challenges

## **IV. Governance**

### **A. Potential Board Members**

#### Alicia Murray

- Former SACS parent, still heavily involved with current scholars.
- Works for SCA, formerly at Hunter College

- Interested in joining the board to enhance the school's programming and recruit scholars

W. Colavito made a motion to bring Alicia J. Murray onto the board of trustees.

V. Connelly seconded the motion.

The board **VOTED** to approve the motion.

## **B. Old Business**

Michael Kohlhagen was not approved as a board member and must be removed from previous minutes where he was listed as a board member. The board must vote to accept the adjustments to all minutes.

V. Connelly made a motion to to remove Michael Kolhagen from all previous board minutes where he is listed as a board member.

M. Nieves seconded the motion.

The board **VOTED** to approve the motion.

## **V. Executive Session**

### **A. Department of Education Response**

V. Connelly made a motion to adjourn the regular board meeting and go into executive session.

W. Colavito seconded the motion.

The board **VOTED** to approve the motion.

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,  
M. Bernard

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## **Documents used during the meeting**

*None*