

DRAFT



# Summit Academy Charter School

## Minutes

### March Board Meeting

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#### Date and Time

Tuesday March 15, 2022 at 6:00 PM

#### Location

27 Huntington Street Brooklyn, NY 11231

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#### Trustees Present

A. Murray (remote), V. Connelly (remote), W. Colavito (remote)

#### Trustees Absent

M. Bernard, M. Nieves, S. Jallow

#### Guests Present

Juned Haque (remote), Lottie Almonte (remote), M. Kohlhagen (remote), M. Spencer-Edwards (remote), N. Campbell (remote)

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

W. Colavito called a meeting of the board of trustees of Summit Academy Charter School to order on Tuesday Mar 15, 2022 at 6:17 PM.

#### C. Approve Minutes

## II. Academic Excellence

### A. Principal's Report

#### Personnel

- No new hires
- For next year, we will need an entire middle school team and sped teachers for high school and middle school
- Most persons who are departing are doing so for reasons outside of satisfaction with the school

#### Enrollment

- Our numbers have remained the same despite enrolling 4 new scholars this month
- We are recruiting heavily in local schools.
- Our applications are coming in slowly but we anticipate the numbers jumping as families are dissatisfied with their options.

#### March Updates

- Project Boost
  - Benchmarks happen twice per week
  - Robotics us once per week. Plan to expand to include more scholars
  - ESports- twice per week. Plan to build out an ESports lounge. Waiting for budget approval based on ESSR and Council Person Grants
  - Coding will be offered as a high school elective
- Exploring Driver's Education
- Masking Policy
  - March 10, 2022, Parent Town Hall about masking. The consensus was to maintain masks until after the April break.
  - Discussed the COVID uptick that occurred after the holiday break. We will monitor confirmed cases.
- Testing Schedule
  - NWEA testing last Thursday and this Thursday
  - Pre-Spring Break Mock AP exams
  - Post-Spring Break Mock Regents exams
- Mandatory Saturday Academy for all MS this weekend to prepare for the State exams. HS Saturday Academy is being adjusted to address promotion in doubt scholars
- 3rd Quarter ends on April 7th.

- Data meetings have been happening with teachers, the Principal, and APs. Teachers are creating remediation plans including Saturday School and Promotion in Doubt
- Informal observations happen daily
- Staff Joy Factor
  - Community Partnership Team hosted a school-wide rejuvenation day.
- Full Special Program Presentations for next meeting
  - Arts Academy
  - Athletics
  - ESports Program

### III. Finance

#### A. February Financials

- 209 days of cash on hand
- B&L revenue of \$3.1 million, expenditures the same
- Expect a deficit at the end of the year
- Budgeting for next year will begin within the next week or so. The board will receive the first draft before the next board meeting
- Expecting 990 drafts in the next few days. Will require board approval.

### IV. Governance

#### A. Presentation of New Members

Welcome to Alicia Murray to the Board of Summit Academy Charter School.

The board has presented Lottie Almonte as a board candidate. We need 2/3 of the membership to vote for the new candidate.

### V. Closing Items

#### A. Adjourn Meeting

V. Connelly made a motion to adjourn the meeting.

W. Colavito seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:04 PM.

Respectfully Submitted,

N. Campbell