



Summit Academy Charter School

Minutes

Board Meeting

Date and Time

Tuesday September 28, 2021 at 5:00 PM

Location

27 Huntington St
Brooklyn NY

Trustees Present

M. Bernard (remote), M. Nieves (remote), S. Jallow (remote), V. Connelly (remote), W. Colavito (remote)

Trustees Absent

None

Guests Present

Juned Haque (remote), Laurie Hazley, M. Kohlhagen (remote), M. Spencer-Edwards, N. Campbell, S. Handshaw

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

S. Jallow called a meeting of the board of trustees of Summit Academy Charter School to order on Tuesday Sep 28, 2021 at 5:15 PM.

C. Approve Minutes

M. Bernard made a motion to approve the minutes from August Board Meeting on 08-30-21.

W. Colavito seconded the motion.

The board **VOTED** to approve the motion.

II. Academic Excellence

A. Principal's Report

Personnel

- SACS has hired a HS math teacher, MS & HS supports teacher, MS PE teacher
- 3 persons have left for personal areas
- Recruitment efforts have been maintained

Scholar Enrollment & Recruitment

- MS has 65
- HS has 160
- 1 LTA and 16 No shows
 - Mrs. Turner has been in communication with those persons
- Efforts include tabling, meeting parent coordinators, integrating programs into the building
- Consider how to collapse classes based on small numbers in MS

Vaccinations

- 35 SACS staff members have received at least one shot. The other 2. are scheduled to get the shot this week.
- Of 231 responses, 131 have received at least one shot of the vaccine
- 10% of unvaccinated students will be test weekly through DOE vendor

MS Updates

- IReady began today
- Enrichment will begin on Oct. 4, 2021
 - LEAP- Theater, Photography
 - CEI- STEM
 - SACS- Dance, Creative Writing
 - Considering adding CEI Stem as an after school program
- MS Community Circle
 - Brooklyn Public library will be the first guest on Oct. 1
- Contingency Plan

- Google classrooms or zoom set up and shared in the event that if the school closes, we are prepared to continue instruction
- 95% of Scholars have received Chrome books and/or hotspots.

HS Update

- College Family Night
 - Application process
 - Essay writing
 - Financial Aide
 - Scholarships
 - 22 families attended
 - Computers have been put into rooms
- Contingency Planning
 - Textbooks and workbooks scanned for remote access
 - Scholars have been receiving devices
 - Zoom links and google classrooms have been shared with families
- College Expos for HS scholars
 - Oct. 1
 - Oct. 15
- PSAT and SAT exams in school

School Facilities

- The auditorium upgrade will begin in October lasting the entire school year

B. Evaluation Action Plan Report

Evaluation Action Plan Reporting

- SACS team is gathering data to populate the report to share with the DOE and to inform the work of the instructional leadership team

III. Finance

A. August Financials

- \$3.29 million in the bank as cash on hand
 - 50 days of cash on hand required; SACS has 245 days of cash on hand
 - included over \$700,000 of PPP loans
- \$3.9 in current assets
- SBA Loan
- Purchase of computers that are paid for by grant
- Budget based on 261 scholars, actual closer to 230
 - Budget to readjusted as the year goes on

- SACS is spending conservatively in preparation for the decreased number of scholars

B. Revised 2021 - 2022 Budget Review and Approval

IV. Governance

A. Potential Board Member Resumes

- Three potential member resumes have been submitted to the board for discussion

B. New Member Information

C. Document Adoption

D. Final Board Meeting Schedule for 2021 - 2022

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,
M. Bernard