

APPROVED



# Summit Academy Charter School

## Minutes

### Board Meeting

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#### Date and Time

Tuesday May 25, 2021 at 6:00 PM

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#### Trustees Present

M. Nieves (remote), V. Connelly (remote), W. Colavito (remote)

#### Trustees Absent

M. Bernard, S. Jallow

#### Guests Present

Brigitte Williams, Gustavo Leppe, Juned Haque, L. Massey (remote), M. Kohlhagen (remote), Machael Spencer-Edwards, N. Campbell (remote), S. Handshaw (remote), Stephanie Douglas, Tremaine Price

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#### I. Opening Items

##### A. Record Attendance

##### B. Call the Meeting to Order

W. Colavito called a meeting of the board of trustees of Summit Academy Charter School to order on Tuesday May 25, 2021 at 6:06 PM.

##### C. Approve Minutes

M. Nieves made a motion to approve the minutes from April Board Meeting on 04-27-21.

V. Connelly seconded the motion.  
The board **VOTED** to approve the motion.

## II. Academic Excellence

### A. Principal's Report

#### Learning Model

- April and May numbers for hybrid learning are consistent

Enrollment numbers have not changed much

Attendance percentages are consistent with a dip in 9th grade

#### Data Highlights

- PD calendar is adjusted to meet the needs of the staff.
- June PD will be to cover clerical work
- 82.41% of MS kids took the ELA assessment
- 75 students came to the school to take the state math assessment

#### Graduation

- Same as April meeting. Some students have shifted and will graduate in August as opposed to June.

#### Summer School

- HS will attend for credit accumulation
- MS attendees must attend if they failed 2 or more classes

#### Re-entry Plan

- The start of summer programs is July 6, 2021
- Summer enrichment will be facilitated by LEAP Monday to Thursday
- 3-Week Teacher Institute will begin in August
- MS and HS orientations during the last week of August

#### CEI Partnership

- Support with ELA and Math for middle school

### Recruitment and Community Partnerships

#### Post Lottery Efforts

#### Scholar Government & NHS at Summit June 7, 2021 at 3:30pm

- Academic Insight from Scholars who are doing well
- What being part of NHS has taught them
- What rewards and benefits come from NHS, and doing well in school

#### The Community June 15, 2021 at 3:30pm

- Have ambassadors share any images they have of their time at Summit, put them into a slideshow to show images of what the community is like from the perspective of students of different ages with different experiences
- People are more receptive to videos/images vs. words\*

#### Post-Lottery Communication

- Calls to each family to determine if they need support with completing the enrollment packet
- Constant Contact messages to offer enrollment application completion.
- Invitation to participate in our Coding Class with CEI

To date we have collected 20 completed applications for enrollment for 2021 – 2022. The Athletics Director is working on additional recruitment with the sports coming back.

#### Next Steps

- CEI to share enrollment tracker
- CEI to send translator for call support
- SACS and CEI team to work together to contact every person who participated in the lottery.

### **III. Finance**

#### **A. April Financials**

Cash in hand 189 days

Enrollment is at 79% of target; requires DOE approval

Deceased budget because of enrollment but spending is down

PPP loan is still on the books as the loan forgiveness has not been approved yet

### **IV. Closing Items**

#### **A. Adjourn Meeting**

V. Connelly made a motion to adjourn meeting.

M. Nieves seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:04 PM.

Respectfully Submitted,  
N. Campbell