APPROVED

Summit Academy Charter School

Minutes

Board Meeting

Date and Time
Tuesday October 27, 2020 at 6:00 PM

Trustees Present
M. Bernard (remote), M. Kohlhagen (remote), M. Nieves (remote), V. Connelly (remote), W. Colavito (remote)

Trustees Absent
S. Jallow

Guests Present
C. Rivera (remote), Caroline Kim (remote), Edgar Mera (remote), Elba Marquez (remote), Gustavo Leppe (remote), L. Massey (remote), Mike Nieves (remote), N. Campbell (remote), Samease Handshaw (remote), Sixto Fuentes (remote), Stephanie Douglas (remote), Tremaine Price (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

W. Colavito called a meeting of the board of trustees of Summit Academy Charter School to order on Tuesday Oct 27, 2020 at 6:07 PM.

C.

Approve Minutes

M. Nieves made a motion to approve the minutes from Board Meeting on 08-25-20.
M. Bernard seconded the motion.
The board **VOTED** to approve the motion.

II. Academic Excellence

A. Principal's Report

- Presentation of Teacher Institute calendar led by Marcia Sobers-Charles
- Reopening Plan updated
  - More robust health/safety plan
  - Addition of safety drills
  - More guidance on teaching & learning
- Quality Review criteria from DOE
  - A request was made for the criteria for judging the school during distance learning
- September Notes:
  - Instructional Focus
    - 95% attendance rate
    - vertical alignment of curriculum from grades 6th - 12th
    - Rigor increasing expectations
    - Differentiation: SACS now has a fully certified full team
    - Enrollment down to 267 for the month of September
    - 35 staff members
- October Notes
  - Learning Platform Surveys had 440 parents
  - 102 confirmed hybrid learning option
  - November survey will be sent on October 25, 2020
- CEI Supports
  - Tutoring services to be provided
  - Peer learning labs
  - PLCs around data
  - Job embedded coaching

Recruitment and Community Support

- Canvassing local Community-Based Organizations
- Tabling at Red Hook Cool Streets (July and August)
- Posters in local businesses and establishments
- Fliers distributed at Food pantry in Sunset Park
- Facebook Lead Ads
  - ✴ 2789 Views, 99 Leads
- ✴ Schola Lead Ads

- ✴ 79,891 Views, 80 Leads
- Athletic Coaches outreach within networks
- Renewed School Mint Account through the NYC Charter Center
- Summit Commercial (airing Mid-November - Mid-December)

Community Outreach August/September/October

- Food distribution weekly to Sunset Park, Park Slope, Gowanus, Red Hook Community Refrigerator
- Participation in Red Hook Ready weekly calls to action
- Facilitated installation of washers and dryers in Red Hook Fire Station & BumbleBee Daycare
- Pet food distribution with Cora Dance
- Toiletries Distribution in partnership with Red Hook Arts Project and Good Shepherds Services in Red Hook and local hospital
- Dr. Campbell appointed to Community Board 6 until March 2023

III. Finance

A. August/September Financial Reporting

Board will review the financial report

B. Audit

The audit report indicates that there are no significant findings. There is an acknowledgment that the school is under-enrolled and did not get approval from DOE. Management has the opportunity to send a response.
V. Connelly made a motion to accept the Audit report as presented.
M. Bernard seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Closing Items

A. Adjourn Meeting

V. Connelly made a motion to close the meeting.
M. Bernard seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,
M. Bernard