

APPROVED



# Summit Academy Charter School

## Minutes

### Board Meeting

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#### **Date and Time**

Tuesday May 26, 2020 at 7:00 PM

#### **Location**

27 Huntington St Brooklyn NY

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#### **Trustees Present**

M. Bernard (remote), S. Jallow (remote), V. Connelly (remote), W. Colavito (remote)

#### **Trustees Absent**

D. Baker, M. Nieves, V. Martin

#### **Ex Officio Members Present**

L. Cuglietto (remote)

#### **Non Voting Members Present**

L. Cuglietto (remote)

#### **Guests Present**

Brigid Williams, Chad Bascombe, Darnell Williams, Edgar Mera, Gbriela Morales-Orzco, Gustavo Leppe, L. Massey (remote), Linda Joseph, Michael Kolhagen, N. Campbell (remote), Nicole Harris, S. Handshaw (remote), Stephanie Douglas, Tracey Pinkard, Tremaine Price, Yeila Wiesner

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#### **I. Opening Items**

**A. Record Attendance**

**B. Call the Meeting to Order**

S. Jallow called a meeting of the board of trustees of Summit Academy Charter School to order on Tuesday May 26, 2020 at 7:16 PM.

**C. Approve Minutes**

**II. Academic Excellence**

**A. Principal's Report**

Community Support

- Serving up to 680 meals weekly
- Loaned over 100 devices (phones, hot spots, laptops) Collection in June
- 3 Families directly impacted by COVID. Scholars are given 2 weeks to recover

Distance Learning

- 41 days
- MS Attendance 95%, HS Attendance 82%
- Ending June 12, 2020
- Social-Emotional Support
- Tutoring begins May 27, 2020, provided by CEI
- 8th grade begins Regents Exam week
- HS and 7th-grade cuspers are allowed to do make up work the week of June 15.
- Grades due June 22, 2020

Graduation

- In August for both groups
- 40 of 45 in 8th grade ready to graduate
- 36 out of 52 ready to graduate. Others may be able to graduate with summer school
- Several cohorts represented in these numbers for HS
- No senior trips but collecting monies for cap and gowns and prom
- Selecting valedictorian and salutatorian
- 36 scholars have been accepted to a college, additional numbers expected next week

Summer Programming for students who have not passed core classes

- 6 weeks for MS ELA and Mathematics
- 9 weeks for HS (up to 3 credits) any Core Class

- \$30,000 set aside for Summer School, School will only use about \$10,000
  - Plan for the leftover money

#### CEI Support

- Designing PD for 2 weeks
- Teachers helping to design curriculum
- Teachers supporting with teacher recruitment
- M. Kohlhagen to discuss federal grant
  - Teacher Incentive Fund Program (Federal)
  - Application submitted in a few days and response by early fall
- Survey Results by Louis Cuglietto
  - Domains are: Turnaround Leadership, Culture Shift, Talent Development, Instructional Transformation
  - Several strengths and areas of growth
  - Baseline data to be used to design programming and develop personnel

#### Up-Coming Events

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#### Recruitment

- 400+ Applications collected and entered into the lottery.
- Post-COVID Recruitment Efforts including Lottery Families
  - All 400 families that entered into the lottery received a call about the lottery and to answer questions about the school
  - Four (4) Constant Contact emails went out to every family about completing enrollment packets
  - Phone blast messages went out once per week to families about accepting their seat
  - Post lottery, 162 families have spoken to a member of the Community Partnership Team about accepting a seat at Summit
  - Enrollment to date:
    - 64 seats accepted (14 by paper app)
    - 24 declines
    - The remainder were undecided or did not answer. Calls will continue until the end of the year.
- Planning for re-entry to discuss mandates and preparation for the campus

W. Colavito made a motion to enter into an agreement with CEI for Federal Funding.

V. Connelly seconded the motion.

The board **VOTED** to approve the motion.

### III. Finance

#### A.

## April Financial Reporting

### April Report

- Adjusted per pupil reflects 20% cuts that the Governor discussed.
- School to end in the black
- Budget based on 300, 310 or 350.
  - Currently, 64 applicants have accepted seats
  - Parent concerns about re-entry
    - Finance Team looking at private bussing options

### B. PPP Grant

## IV. Other Business

### A. Public Comments

Chad Bascombe- 8th-grade algebra testing has historically successful.

Linda Joseph- NHS Induction on June 8th and College Signing Day on June 10th

## V. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:26 PM.

Respectfully Submitted,

M. Bernard

S. Jallow made a motion to Adjourn meeting.

W. Colavito seconded the motion.

The board **VOTED** to approve the motion.