APPROVED

Summit Academy Charter School

Minutes

Board Meeting

Date and Time
Tuesday May 26, 2020 at 7:00 PM

Location
27 Huntington St Brooklyn NY

Trustees Present
M. Bernard (remote), S. Jallow (remote), V. Connelly (remote), W. Colavito (remote)

Trustees Absent
D. Baker, M. Nieves, V. Martin

Ex Officio Members Present
L. Cuglietto (remote)

Guests Present
Brigid Williams, Chad Bascombe, Darnell Williams, Edgar Mera, Grbriela Morales-Orzco, Gustavo Leppe, L. Massey (remote), Linda Joseph, Michael Kolhagen, N. Campbell (remote), Nicole Harris, S. Handshaw (remote), Stephanie Douglas, Tracey Pinkard, Tremaine Price, Yeila Wiesner

I. Opening Items

A. Record Attendance

B.

Call the Meeting to Order

S. Jallow called a meeting of the board of trustees of Summit Academy Charter School to order on Tuesday May 26, 2020 at 7:16 PM.

C. Approve Minutes

II. Academic Excellence

A. Principal's Report

Community Support

- Serving up to 680 meals weekly
- Loaned over 100 devices (phones, hot spots, laptops) Collection in June
- 3 Families directly impacted by COVID. Scholars are given 2 weeks to recover

Distance Learning

- 41 days
- MS Attendance 95%, HS Attendance 82%
- Ending June 12, 2020
- Social-Emotional Support
- Tutoring begins May 27, 2020, provided by CEI
- 8th grade begins Regents Exam week
- HS and 7th-grade cuspers are allowed to do make up work the week of June 15.
- Grades due June 22, 2020

Graduation

- In August for both groups
- 40 of 45 in 8th grade ready to graduate
- 36 out of 52 ready to graduate. Others may be able to graduate with summer school
- Several cohorts represented in these numbers for HS
- No senior trips but collecting monies for cap and gowns and prom
- Selecting valedictorian and salutatorian
- 36 scholars have been accepted to a college, additional numbers expected next week

Summer Programming for students who have not passed core classes

- 6 weeks for MS ELA and Mathematics
- 9 weeks for HS (up to 3 credits) any Core Class
- $30,000 set aside for Summer School, School will only use about $10,000
    - Plan for the leftover money

CEI Support

- Designing PD for 2 weeks
- Teachers helping to design curriculum
- Teachers supporting with teacher recruitment
- M. Kohlhagen to discuss federal grant
    - Teacher Incentive Fund Program (Federal)
    - Application submitted in a few days and response by early fall
- Survey Results by Louis Cuglietto
    - Domains are: Turnaround Leadership, Culture Shift, Talent Development, Instructional Transformation
    - Several strengths and areas of growth
    - Baseline data to be used to design programming and develop personnel

Up-Coming Events

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Recruitment

- 400+ Applications collected and entered into the lottery.
- Post-COVID Recruitment Efforts including Lottery Families
    - All 400 families that entered into the lottery received a call about the lottery and to answer questions about the school
    - Four (4) Constant Contact emails went out to every family about completing enrollment packets
    - Phone blast messages went out once per week to families about accepting their seat
    - Post lottery, 162 families have spoken to a member of the Community Partnership Team about accepting a seat at Summit
    - Enrollment to date:
        - 64 seats accepted (14 by paper app)
        - 24 declines
        - The remainder were undecided or did not answer. Calls will continue until the end of the year.
- Planning for re-entry to discuss mandates and preparation for the campus

W. Colavito made a motion to enter into an agreement with CEI for Federal Funding.
V. Connelly seconded the motion.
The board **VOTED** to approve the motion.

III. Finance

A. April Financial Reporting

April Report

- Adjusted per pupil reflects 20% cuts that the Governor discussed.
- School to end in the black
- Budget based on 300, 310 or 350.
    - Currently, 64 applicants have accepted seats
    - Parent concerns about re-entry
        - FInance Team looking at private bussing options

B. PPP Grant

IV. Other Business

A. Public Comments

Chad Bascombe- 8th-grade algebra testing has historically successful.
Linda Joseph- NHS Induction on June 8th and College SIgning Day on June 10th

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:26 PM.

Respectfully Submitted,
M. Bernard
S. Jallow made a motion to Adjourn meeting.
W. Colavito seconded the motion.
The board **VOTED** to approve the motion.