

APPROVED



# Summit Academy Charter School

## Minutes

### Board Meeting

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#### Date and Time

Wednesday January 16, 2019 at 7:00 PM

#### Location

27 Huntington Street

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#### Trustees Present

F. Mitchell (remote), M. Bernard, M. Washington, N. Campbell, N. Dominguez, R. Watson, Y. Houlder

#### Trustees Absent

*None*

#### Guests Present

Chad Bascombe, Maria Sanchez

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

N. Campbell called a meeting of the board of trustees of Summit Academy Charter School to order on Wednesday Jan 16, 2019 at 7:10 PM.

#### C. Approve Minutes

## Principal's Report

- Although there are 40 scholars eligible for graduation this year, there are several who have academic concerns.

Adjustment to the finance section.

- Enrollment is hurting finances

R. Watson made a motion to approve minutes from the Board Meeting on 11-13-18 Board Meeting on 12-11-18.

N. Dominguez seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Academic Excellence

### A. Principal's Report

Please see attached report for scholar performance update.

## III. Development

### A. Education Matters Gala

Summit has confirmed with Princess Manor for 150 guests. We expect to meet that number given the fact that we are honoring 7 education pioneers.

- Each board member is responsible for purchasing one table.
- SACS will notify parents and staff about discounted tickets
- SACS still trying to secure a keynote speaker as we have not heard back from MLK, III.

## IV. Finance

### A. 2nd Quarter Financials

Financials will be submitted to the DOE before Feb. 1.

- Spending is aligned to budget with an anticipated surplus.

## V. Governance

### A. Board Recruitment

- Board to schedule a meet and greet to recruit additional board members.

## **VI. Other Business**

### **A. Town Hall Next Steps**

- Two responses from staff regarding participation in Task Forces. Chad Bascombe will lead staff and student retention committee. Nestor to work with Mr. Bascombe.
- Board to send another email to staff to garner participation from staff. Committees will begin working to get framework by Feb. 1, 2019.
  - New correspondence to address expectations and time requirements.  
Revisit the temperature of the school now.

Board Chairs for Committees

Enrollment- Nestor, Rich

Leadership- Michael

Academic- Yvette

Operations- Rich

Communication- Floyd

Fundraising-

### **B. Renewal Up-Date**

- The chair and vice-chair have been working with the DOE to determine outcome for our pending renewal.
- SACS has submitted various clarifications to satisfy questions from DOE.

## **VII. Closing Items**

### **A. Adjourn Meeting**

M. Washington made a motion to adjourn the meeting.

N. Dominguez seconded the motion.

The motion did not carry.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,

N. Campbell