



# Summit Academy Charter School

## Minutes

### Board Meeting

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**Date and Time**

Tuesday March 12, 2019 at 7:00 PM

**Location**

27 Huntington Street Brooklyn, NY 11231

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**Trustees Present**

M. Bernard, M. Washington, N. Campbell, N. Dominguez, R. Watson, Y. Houlder

**Trustees Absent**

F. Mitchell, R. Guarini

**Guests Present**

C. Swift, Chad Bascombe, Dytanya Mixson, Iveliz Colon, Jamieson Costello, Spencer Tibbals, Stephanie Douglas, Stephen Paul, Tracey Pinkard

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

M. Bernard called a meeting of the board of trustees of Summit Academy Charter School to order on Tuesday Mar 12, 2019 at 7:03 PM.

**C. Approve Minutes**

- Change the board meeting date to Feb. 21, 2019

R. Watson made a motion to approve minutes from the Board Meeting on 02-21-19  
Board Meeting on 02-21-19.

N. Dominguez seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Academic Excellence

### A. Principal's Report

Sharing more accurate data

- Newer charts illustrate how Summit performs in relation to the CSD, district, and similar students
- Mixed evidence of success in regents data
  - Regents data indicates that we are outperforming the city although the district is doing better than the city
  - Regents performance dips because of personnel but the school made adjustments and brought in new staff
  - Scholars retook the ELA assessment in January and 80% passed
- Still waiting for DOE clarity around how college readiness is calculated
  - SACS to send a formal request for a description of how college readiness is calculated

2018 - 2019 Instructional Push for ELA

- Administered mock ELA assessment and teacher analysis
- Fridays for review, re-teach, re-assess
- Focus on priority standards
- Using data, revised curriculum map to reflect attack of standards that are below mastery

Wish List

- In school tutoring service with a program like Sylvan or Kumon

## III. Development

### A. Education Matters Gala

- 160 guest attended
- The venue was nicer than previously used. We got more for our money

- The financial report will be shared at the next meeting

#### **IV. Finance**

##### **A. Cash Flow for February**

- SACS is projecting a surplus
- We are maintaining 90 cash on hand in the bank
- SACS is closing out February and will send a full report within a few days

#### **V. Renewal**

##### **A. DOE Update**

- DOE proposed restructuring or closure
- The SACS board is in full support of the school and personnel but is working with the DOE to keep the doors open
- The RFA was circulated and the board and the DOE are reviewing the applications
- SACS has given the DOE a counter proposal which will meet the school improvement needs and satisfy the school community
- Staff has questions about process and non-negotiables
- What are other schools like us doing to move scholars? Can we take that information and implement better programs? What does a candidate need to improve?
  - Strong professional development
  - Strategic Summer Institute
  - Rigorous curriculum
  - One on one coaching with teachers so that instruction that is driven by data
  - Stronger behavioral system
  - Mandatory Saturday Academy
  - Strong operations
  - Using field trips to support instruction
  - Rich in technology and advanced science
  - Addresses social emotional needs of scholars
  - Support with ICT teachers
  - How do general education teachers work with scholars who are very deficient
  - Remediation programs
  - Long term tracking of credits and attendance intervention

##### **B. School Leadership Meeting & Proposal**

- SACS Proposal for school improvement was shared with staff

#### **VI. Closing Items**

**A. Adjourn Meeting**

R. Watson made a motion to adjourn the meeting.

M. Washington seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,  
N. Campbell