



Summit Academy Charter School

Minutes

Board Meeting

Date and Time

Tuesday December 11, 2018 at 7:00 PM

Location

27 Huntington Street Brooklyn, New York 11231

Trustees Present

F. Mitchell, M. Bernard, M. Washington, N. Campbell, N. Dominguez, R. Watson, Y. Houlder

Trustees Absent

R. Guarini

Guests Present

C. Swift

I. Opening Items**A. Record Attendance and Guests****B. Call the Meeting to Order**

N. Campbell called a meeting of the board of trustees of Summit Academy Charter School to order on Tuesday Dec 11, 2018 at 7:16 PM.

C. Approve Minutes

II. Academic Excellence

A. Principal's Report

- SACS data shows that scholars are small incremental gains as per ANET data. ANET team working with leadership to adjust how we use the data to inform instruction.
- Main office to send certified letters to chronically absent scholars.
- January marks shift in practice to begin test prep. Includes using old state assessments to practice and assess mastery.
- Ms. Kim will rejoin the Summit team in January and Ms. Roy will depart.

III. Development

A. Education Matters Gala

- March 3, 2019 will be the Education Matters Gala
- The committee set a goal of \$5,000 profit for the event. Still seeking sponsorship opportunities for the event.
 - Chair has visited Tesla, Fairway, and Ikea to seek sponsorship
 - Looking for elected officials to partner
- All honorees have been notified and confirmed their presence.

IV. Finance

A. Monthly Financials

- Quarter 1 financials have been submitted to DOE for review.
- SACS anticipates a small surplus at the end of the year. The budget will be revised in January/February based on spending and trends.

V. Governance

A. Board Recruitment

- The board will work to add two members in early 2019.

VI. Closing Items

A. Adjourn Meeting

Y. Houlder made a motion to adjourn the meeting.

N. Dominguez seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:12 PM.

Respectfully Submitted,
N. Campbell