



# Summit Academy Charter School

## Minutes

### Board Meeting

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#### Date and Time

Tuesday December 11, 2018 at 7:00 PM

#### Location

27 Huntington Street Brooklyn, New York 11231

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#### Trustees Present

F. Mitchell, M. Bernard, M. Washington, N. Campbell, N. Dominguez, R. Watson, Y. Houlder

#### Trustees Absent

R. Guarini

#### Guests Present

C. Swift

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

N. Campbell called a meeting of the board of trustees of Summit Academy Charter School to order on Tuesday Dec 11, 2018 at 7:16 PM.

#### C. Approve Minutes

## II. Academic Excellence

### A. Principal's Report

- SACS data shows that scholars are small incremental gains as per ANET data. ANET team working with leadership to adjust how we use the data to inform instruction.
- Main office to send certified letters to chronically absent scholars.
- January marks shift in practice to begin test prep. Includes using old state assessments to practice and assess mastery.
- Ms. Kim will rejoin the Summit team in January and Ms. Roy will depart.

## III. Development

### A. Education Matters Gala

- March 3, 2019 will be the Education Matters Gala
- The committee set a goal of \$5,000 profit for the event. Still seeking sponsorship opportunities for the event.
  - Chair has visited Tesla, Fairway, and Ikea to seek sponsorship
  - Looking for elected officials to partner
- All honorees have been notified and confirmed their presence.

## IV. Finance

### A. Monthly Financials

- Quarter 1 financials have been submitted to DOE for review.
- SACS anticipates a small surplus at the end of the year. The budget will be revised in January/February based on spending and trends.

## V. Governance

### A. Board Recruitment

- The board will work to add two members in early 2019.

## VI. Closing Items

### A. Adjourn Meeting

Y. Houlder made a motion to adjourn the meeting.

N. Dominguez seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:12 PM.

Respectfully Submitted,  
N. Campbell