



Summit Academy Charter School

Minutes

Board Meeting

Date and Time

Tuesday November 13, 2018 at 7:00 PM

Location

27 Huntington Street Brooklyn, NY 11231

Trustees Present

F. Mitchell, M. Bernard, N. Campbell, N. Dominguez, R. Watson, Y. Houlder

Trustees Absent

J. Bailin, M. Washington, R. Guarini

Guests Present

C. Swift, Chad Bascombe, Iveliz Colon, Stephanie Douglas, Stephen Paul

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Bernard called a meeting of the board of trustees of Summit Academy Charter School to order on Tuesday Nov 13, 2018 at 7:06 PM.

C. Approve Minutes

F. Mitchell made a motion to approve minutes from the Board Meeting on 10-09-18 Board Meeting on 10-09-18.

Y. Houlder seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Academic Excellence

A. Principal's Report

- Currently in need of SPED teachers.
- Will address additional concerns about a specific teacher.
- New teacher institute kicked off on 11/2
- 100% of staff has been observed at least once.
- End of the quarter, need to focus on what has been mastered. In SPED, need to figure out how to pick up the pace.
- Graduation concerns regarding specific scholars --roughly 40 scholars are seniors many of them we have some concerns.
- Parents will be in the building on Thurs 11/15.
- I am thankful FEAST

For additional details, please view detailed academic report.

III. Development

A. Education Matters Gala

- Possible location as in BK borough
- Liberty House need to confirm for multiple dates in March.
- Natasha will go back to committee with feedback.
- Natasha will confirm with board focus for the event by the end of the week.

IV. Finance

A. First Quarter Financials

- Enrollment is hurting enrollment
- Natasha may look to partner with local elementary schools
- Subcommittee -- Enrollment/Recruitment
- Clean audit, no material findings.

V. Other Business

A. SACS Celebrations

Please see flyers for more details.

Mr. Bascombe asked for feedback on the Town Hall which hasn't been executed.

VI. Closing Items

A. Adjourn Meeting

F. Mitchell made a motion to adjourn the meeting.

Y. Houlder seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,

F. Mitchell