



# Summit Academy Charter School

## Minutes

### Board Meeting

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#### Date and Time

Tuesday November 13, 2018 at 7:00 PM

#### Location

27 Huntington Street Brooklyn, NY 11231

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#### Trustees Present

F. Mitchell, M. Bernard, N. Campbell, N. Dominguez, R. Watson, Y. Houlder

#### Trustees Absent

J. Bailin, M. Washington, R. Guarini

#### Guests Present

C. Swift, Chad Bascombe, Iveliz Colon, Stephanie Douglas, Stephen Paul

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

M. Bernard called a meeting of the board of trustees of Summit Academy Charter School to order on Tuesday Nov 13, 2018 at 7:06 PM.

#### C. Approve Minutes

F. Mitchell made a motion to approve minutes from the Board Meeting on 10-09-18 Board Meeting on 10-09-18.

Y. Houlder seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Academic Excellence**

### **A. Principal's Report**

- Currently in need of SPED teachers.
- Will address additional concerns about a specific teacher.
- New teacher institute kicked off on 11/2
- 100% of staff has been observed at least once.
- End of the quarter, need to focus on what has been mastered. In SPED, need to figure out how to pick up the pace.
- Graduation concerns regarding specific scholars --roughly 40 scholars are seniors many of them we have some concerns.
- Parents will be in the building on Thurs 11/15.
- I am thankful FEAST

For additional details, please view detailed academic report.

## **III. Development**

### **A. Education Matters Gala**

- Possible location as in BK borough
- Liberty House need to confirm for multiple dates in March.
- Natasha will go back to committee with feedback.
- Natasha will confirm with board focus for the event by the end of the week.

## **IV. Finance**

### **A. First Quarter Financials**

- Enrollment is hurting enrollment
- Natasha may look to partner with local elementary schools
- Subcommittee -- Enrollment/Recruitment
- Clean audit, no material findings.

## **V. Other Business**

### **A. SACS Celebrations**

Please see flyers for more details.

Mr. Bascombe asked for feedback on the Town Hall which hasn't been executed.

## VI. Closing Items

### A. Adjourn Meeting

F. Mitchell made a motion to adjourn the meeting.

Y. Houlder seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,

F. Mitchell