

DRAFT



# Summit Academy Charter School

## Minutes

### Board Meeting

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#### Date and Time

Tuesday March 27, 2018 at 7:00 PM

#### Location

27 Huntington Street Brooklyn, NY 11231

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#### Trustees Present

F. Mitchell, M. Bernard, M. Washington, N. Campbell, N. Dominguez, R. Guarini, R. Watson, Y. Houlder

#### Trustees Absent

J. Bailin

#### Guests Present

C. Swift

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

M. Bernard called a meeting of the board of trustees of Summit Academy Charter School to order on Tuesday Mar 27, 2018 at 7:09 PM.

#### C. Approve Minutes

R. Watson made a motion to approve minutes from the Board Meeting on 02-27-18 Board Meeting on 02-27-18.

F. Mitchell seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Academic Excellence

### A. Principal's Report

1. 7 Days of instruction + 1 Saturday Academy before the State Assessment.
2. BHM program was a huge success with a big turn out from the students.
3. MS IA took place during the middle of march in preparation for the State test.
4. Charter Collaborative Site Visit was a success and was attended by 676 middle school as well as administration reps from SACS.
5. Ms. Caleb has accepted a new role and her last day with SACS will be 3/28.
6. Interim Assessment only compares multiple choice data but does not compare the written portion.
7. Groupings this year are better from last year to this year, SACS is using more data to move scholars, ELA added CIEAC
8. Board would love to understand what changes were made in 2018 and associated results.

7. Approximately 35 parents attended parent appreciation day.

Action Items

1. Mrs. Swift will get comparative IA data for District 15.
2. Natasha will complete template for SACS changes and associated results.

DOE onsite visit to take place on May 23rd.

Natasha will provide previously mentioned deliverable before the April board meeting.

## III. Development

### A. Gala Debrief

1. Hamilton contacts are very invested and involved in planning next year.
2. SACS scholars really enjoyed and got to enjoy staff in a different setting.
3. Excellent effort from the entire board.

## IV. Finance

### A. Budget to Actuals Review

1. Final budget will be approved at the April board meeting.
2. Lottery on 4/10 -- currently more applications than seats.

## V. Governance

### A. Board Pipeline

Board will develop board email to distribute to staff regarding state of school, Board Feedback Meeting, Task Force creation and implementation.

## VI. Closing Items

### A. Adjourn Meeting

N. Dominguez made a motion to adjourn the meeting.

R. Watson seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:15 PM.

Respectfully Submitted,

F. Mitchell