

APPROVED



Summit Academy Charter School

Minutes

Board Meeting

Date and Time

Tuesday May 8, 2018 at 7:00 PM

Location

27 Huntington Street

Trustees Present

F. Mitchell, M. Bernard, M. Washington, N. Campbell, N. Dominguez, R. Guarini, R. Watson, Y. Houlder

Trustees Absent

J. Bailin

Guests Present

Mr. Bascomb

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Bernard called a meeting of the board of trustees of Summit Academy Charter School to order on Tuesday May 8, 2018 at 7:10 PM.

C. Approve Minutes

Y. Houlder made a motion to approve minutes from the Board Meeting on 04-18-18 Board Meeting on 04-18-18.

R. Watson seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Academic Excellence

A. Principal's Report

Natasha will confirm ETA on principals report by 5/18

III. Finance

A. March Financials

- Additional grant will allow us to end in the black for 2018.
- Recruitment costs higher this year due to annual costs of social media ad/marketing.
- Nestor requesting monthly cash flow statement (actual - cash in, cash out)
- Total enrollment as of 5/7 is 338
- Natasha will provide enrollment summary by grade including wait list by grade.

B. 2018 - 2019 Proposed Budget

IV. ACR Visit Review

A. ACR Report Review

Demographic

- 229 kids receive free and reduced lunch

Discipline

- Decrease in the number of in school suspensions, adjusted policies focused on major infractions.

Leadership & Staffing

- Be aware of staffing (# of teachers, etc.)
- Natasha will provide student to teacher ratio for HS and MS & also management to staff ration

Instructional Staff

- 2017 -2018 we are slightly out of compliance, number of teachers let your certification expire.
- Anyone offered a position to return who is not certified must get certified.

Enrollment

- Attendance is below the 95% -- The main office is calling parents and home daily and also advisors will call all kids in their advisory section.

Self Evaluation & Effectiveness and Ops

- BOARD TO READ IN DEPTH (Specifically from the Academic Committee)

Finance

- Reduction in staff and spending
- 2016 - 2017 (Surplus)
- 2017 -2018 (Surplus)

Increased enrollment due to:

- Marketing campagin
- increased presence of police
- better relationship with 676 (majority of 6th graders coming)

ACR Cheat sheet Board Assignments -- Attached.

-

B. Academic, Finance, & Operations Overview

V. Closing Items

A. Adjourn Meeting

R. Watson made a motion to adjourn the meeting.

M. Washington seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,

F. Mitchell