

APPROVED



Summit Academy Charter School

Minutes

September Board Meeting

Date and Time

Tuesday September 26, 2017 at 7:00 PM

Location

27 Huntington Street

Trustees Present

F. Mitchell, J. Bailin, N. Campbell, N. Dominguez, Y. Houlder (remote)

Trustees Absent

B. Melson, M. Bernard, R. Guarini

Guests Present

C. Swift, Chad Bascombe, Erin Gage

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

F. Mitchell called a meeting of the board of trustees of Summit Academy Charter School to order on Tuesday Sep 26, 2017 at 7:06 PM.

C. Approve Minutes

Amend meeting opening. Floyd Mitchell called the meeting to order.

J. Bailin made a motion to approve minutes from the Board Meeting on 07-24-17 Board Meeting on 07-24-17.

N. Dominguez seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Academic Excellence

A. Principal's Report

Staffing

- 18 new staff members
- 19 middle school; 21 high school; 12 leadership
- Needs in SPED (HS math and science, SETTS; MS ELA, SS, SCI; Need for Math Coach and Principal Admin)
- Staffing concerns to be discussed with board in executive session

SPED Concerns

- 63 total SPED scholars
- Legal obligation to serve scholars IEP
- Board to determine how school will be in compliance and fiduciary role
- What are options to get services for scholars with IEPs? Companies with service plans
- Can we create a schedule to meet individual needs with SPED teachers

Enrollment

- Approved to have 350 scholars
- Currently have 345 scholars in ATS

State Data

ELA: 6th- 7%	7th- 32%	8th- 42%
Math: 6th- 19%	7th- 26%	8th- 39%

Board Questions:

How did interim assessments predict performance? The IA did give us some data points but did not completely predict the drops that we saw.

- Added foundational classes
- Adjusted schedules around breaks to maximize instruction before state assessments

What is the impact of SPED scholars on state assessment? 0% of SPED scholars saw gains.

Meet & Greet

Parents and scholars will meet with faculty and staff on Sept. 28th 5pm to 8pm

Areas of Need

- Skilled operational support (approximately \$65,000 - \$75,000 per year to support)
- Dedicated budget discussion looking at the newer and more accurate numbers
- Admin for Principal and APs
- Copy machines

Celebrations

- 93% of Class of 2017 are currently in college. The remaining 3 scholars are going to go school in January
- Ellen has been following 6 scholars. There will be a six episode series coming up.
- WE Day for whole school
- Sade Young (10th grader) offered college scholarship
- Much better relationship with PS 676
- Mentorship programs have rolled out
- 2 scholars who are in 11th grade but will possibly graduate early. One began as a 6th grader and one as a 9th grader
- More after school activities
- DOE has visited twice since this school year began

III. Development

A. Board Fundraiser

Tabled in Ray's absence

IV. Finance

A. Budget Review

Tabled until budget meeting

V. Governance

A. Board Recruitment

- Need to add at least one new board member within the next month
- Nestor and John have two people in the pipeline
- Meta Washington has been re-engaged for Board Membership
- Valaida Wynn Guerrero will meet with Natasha and Yvette will try to engage

B.

Reporting

- To be covered at the board retreat
- Board officers must be re-elected for the 2017 - 2018 year
- Board member will circulate offices that they intend to run for for this year

C. 2017 - 2018 Meeting Schedule

- Natasha will circulate the dates from doodle to board by Sept. 29th

D. Board Retreat

- Retreat will occur on two evenings in October 25th and 26th perhaps 6pm - 10pm

VI. Other Business

A. Staff Concerns

- One of the board members visited to the school and gathered concerns from staff to be shared with all board members
- Board will discuss in executive session

VII. Closing Items

A. Adjourn Meeting

J. Bailin made a motion to adjourn the meeting.

N. Dominguez seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:10 PM.

Respectfully Submitted,

N. Campbell