

APPROVED



# Summit Academy Charter School

## Minutes

### September Board Meeting

---

#### Date and Time

Tuesday September 26, 2017 at 7:00 PM

#### Location

27 Huntington Street

---

#### Trustees Present

F. Mitchell, J. Bailin, N. Campbell, N. Dominguez, Y. Houlder (remote)

#### Trustees Absent

B. Melson, M. Bernard, R. Guarini

#### Guests Present

C. Swift, Chad Bascombe, Erin Gage

---

### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

F. Mitchell called a meeting of the board of trustees of Summit Academy Charter School to order on Tuesday Sep 26, 2017 at 7:06 PM.

#### C. Approve Minutes

Amend meeting opening. Floyd Mitchell called the meeting to order.

J. Bailin made a motion to approve minutes from the Board Meeting on 07-24-17 Board Meeting on 07-24-17.

N. Dominguez seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Academic Excellence

### A. Principal's Report

#### Staffing

- 18 new staff members
- 19 middle school; 21 high school; 12 leadership
- Needs in SPED (HS math and science, SETTS; MS ELA, SS, SCI; Need for Math Coach and Principal Admin)
- Staffing concerns to be discussed with board in executive session

#### SPED Concerns

- 63 total SPED scholars
- Legal obligation to serve scholars IEP
- Board to determine how school will be in compliance and fiduciary role
- What are options to get services for scholars with IEPs? Companies with service plans
- Can we create a schedule to meet individual needs with SPED teachers

#### Enrollment

- Approved to have 350 scholars
- Currently have 345 scholars in ATS

#### State Data

ELA: 6th- 7%	7th- 32%	8th- 42%
Math: 6th- 19%	7th- 26%	8th- 39%

#### Board Questions:

How did interim assessments predict performance? The IA did give us some data points but did not completely predict the drops that we saw.

- Added foundational classes
- Adjusted schedules around breaks to maximize instruction before state assessments

What is the impact of SPED scholars on state assessment? 0% of SPED scholars saw gains.

### **Meet & Greet**

Parents and scholars will meet with faculty and staff on Sept. 28th 5pm to 8pm

### **Areas of Need**

- Skilled operational support (approximately \$65,000 - \$75,000 per year to support)
- Dedicated budget discussion looking at the newer and more accurate numbers
- Admin for Principal and APs
- Copy machines

### **Celebrations**

- 93% of Class of 2017 are currently in college. The remaining 3 scholars are going to go school in January
- Ellen has been following 6 scholars. There will be a six episode series coming up.
- WE Day for whole school
- Sade Young (10th grader) offered college scholarship
- Much better relationship with PS 676
- Mentorship programs have rolled out
- 2 scholars who are in 11th grade but will possibly graduate early. One began as a 6th grader and one as a 9th grader
- More after school activities
- DOE has visited twice since this school year began

## **III. Development**

### **A. Board Fundraiser**

Tabled in Ray's absence

## **IV. Finance**

### **A. Budget Review**

Tabled until budget meeting

## **V. Governance**

### **A. Board Recruitment**

- Need to add at least one new board member within the next month
- Nestor and John have two people in the pipeline
- Meta Washington has been re-engaged for Board Membership
- Valaida Wynn Guerrero will meet with Natasha and Yvette will try to engage

### **B.**

## Reporting

- To be covered at the board retreat
- Board officers must be re-elected for the 2017 - 2018 year
- Board member will circulate offices that they intend to run for for this year

### C. 2017 - 2018 Meeting Schedule

- Natasha will circulate the dates from doodle to board by Sept. 29th

### D. Board Retreat

- Retreat will occur on two evenings in October 25th and 26th perhaps 6pm - 10pm

## VI. Other Business

### A. Staff Concerns

- One of the board members visited to the school and gathered concerns from staff to be shared with all board members
- Board will discuss in executive session

## VII. Closing Items

### A. Adjourn Meeting

J. Bailin made a motion to adjourn the meeting.

N. Dominguez seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:10 PM.

Respectfully Submitted,

N. Campbell