

APPROVED



Summit Academy Charter School

Minutes

Board Meeting

Date and Time

Monday July 24, 2017 at 7:00 PM

Location

27 Huntington Street

Trustees Present

B. Melson, F. Mitchell, J. Bailin, N. Campbell, N. Dominguez, R. Guarini, Y. Houlder

Trustees Absent

M. Bernard

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

N. Campbell called a meeting of the board of trustees of Summit Academy Charter School to order on Monday Jul 24, 2017 at 7:07 PM.

There were no adjustments made to the agenda for this evening's meeting.

C. Approve Minutes

N. Dominguez made a motion to approve minutes from the Board Meeting on 06-21-17 Board Meeting on 06-21-17.

J. Bailin seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Academic Excellence

A. Principal's Report

- Principal's report will be sent out by the end of the week.
- Preliminary data for MS scores shows that less scholars got "1" on the assessment than in years past.

III. Development

A. Board Fundraiser

- Meeting with Bryan Clarke from Hamilton for performances
- Ray has spoken to Function House in Red Hook about discounted or free entertainment
- Propose late November for event, giving us 3 months for planning and implementation
- Fundraiser goal of \$20,000 for Summit Academy Enrichment Center
 - Entertainment
 - Silent Auction
 - Looking at free food
 - Ray has a vendor who may give free hor d'oeuvres
 - No sit down dinner but stations with various hor d'oeuvres
- Full proposal with budget to board before next meeting

B. Grants

- Received \$115,000 from the Brooklyn Borough President's Office for Capital Funding for STEM
- Robin Hood will visit Summit in September
- Transportation program for hands on activities with DOT at no cost to the school

IV. Finance

A. Budget Review

- If SACS hires according above allocated funds, budget will be in red.
- Board has confirmed that the allocated funds for instructional staff is not going to increase
 - School leadership will need to restructure staff to meet that number
- Refined budget to be circulated this week for review and approval

V. Governance

A. Board Meet & Greet

- Board members host meet and greets with their networks.
- Ray has a potential candidate who is a principal at Success Academy.
- Propose re-engaging Meta Washington for board membership. Ms. Washington was in the pipeline two years ago but dropped out of the running for personal reasons
- John and Nestor have a dinner party to discuss potential board membership with a couple around August 10th
- Yvette has several potential candidates (Anita Miller, MTA and Rhonda H., Learning & Development at MTA)
 - Possible other candidates from private sector
 - Candidates can possibly be invited to Board Retreat

B. Reporting

- A couple board members still must submit paperwork by July 25th for uploading to the portal.

VI. Other Business

A. Board Retreat

- Board retreat date proposed for August 12th. Ray and John will not be available.
- Board to choose date via doodle.

VII. Closing Items

A. Adjourn Meeting

Board will go into executive session to discuss Executive Director salary.

Y. Houlder made a motion to adjourn the meeting.

N. Dominguez seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:24 PM.

Respectfully Submitted,

N. Campbell