

APPROVED



Summit Academy Charter School

Minutes

Board Meeting

Date and Time

Monday July 24, 2017 at 7:00 PM

Location

27 Huntington Street

Trustees Present

B. Melson, F. Mitchell, J. Bailin, N. Campbell, N. Dominguez, R. Guarini, Y. Houlder

Trustees Absent

M. Bernard

I. Opening Items**A. Record Attendance and Guests****B. Call the Meeting to Order**

N. Campbell called a meeting of the board of trustees of Summit Academy Charter School to order on Monday Jul 24, 2017 at 7:07 PM.

There were no adjustments made to the agenda for this evening's meeting.

C. Approve Minutes

N. Dominguez made a motion to approve minutes from the Board Meeting on 06-21-17 Board Meeting on 06-21-17.

J. Bailin seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Academic Excellence

A. Principal's Report

- Principal's report will be sent out by the end of the week.
- Preliminary data for MS scores shows that less scholars got "1" on the assessment than in years past.

III. Development

A. Board Fundraiser

- Meeting with Bryan Clarke from Hamilton for performances
- Ray has spoken to Function House in Red Hook about discounted or free entertainment
- Propose late November for event, giving us 3 months for planning and implementation
- Fundraiser goal of \$20,000 for Summit Academy Enrichment Center
 - Entertainment
 - Silent Auction
 - Looking at free food
 - Ray has a vendor who may give free hor d'oeuvres
 - No sit down dinner but stations with various hor d'oeuvres
- Full proposal with budget to board before next meeting

B. Grants

- Received \$115,000 from the Brooklyn Borough President's Office for Capital Funding for STEM
- Robin Hood will visit Summit in September
- Transportation program for hands on activities with DOT at no cost to the school

IV. Finance

A. Budget Review

- If SACS hires according above allocated funds, budget will be in red.
- Board has confirmed that the allocated funds for instructional staff is not going to increase
 - School leadership will need to restructure staff to meet that number
- Refined budget to be circulated this week for review and approval

V. Governance

A. Board Meet & Greet

- Board members host meet and greets with their networks.
- Ray has a potential candidate who is a principal at Success Academy.
- Propose re-engaging Meta Washington for board membership. Ms. Washington was in the pipeline two years ago but dropped out of the running for personal reasons
- John and Nestor have a dinner party to discuss potential board membership with a couple around August 10th
- Yvette has several potential candidates (Anita Miller, MTA and Rhonda H., Learning & Development at MTA)
 - Possible other candidates from private sector
 - Candidates can possibly be invited to Board Retreat

B. Reporting

- A couple board members still must submit paperwork by July 25th for uploading to the portal.

VI. Other Business

A. Board Retreat

- Board retreat date proposed for August 12th. Ray and John will not be available.
- Board to choose date via doodle.

VII. Closing Items

A. Adjourn Meeting

Board will go into executive session to discuss Executive Director salary.

Y. Houlder made a motion to adjourn the meeting.

N. Dominguez seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:24 PM.

Respectfully Submitted,

N. Campbell