



Summit Academy Charter School

Minutes

Board Meeting

Date and Time

Wednesday June 21, 2017 at 7:00 PM

Trustees Present

F. Mitchell, J. Bailin, N. Campbell, N. Dominguez, R. Guarini, Y. Houlder

Trustees Absent

B. Melson, M. Bernard

Guests Present

C. Swift

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

F. Mitchell called a meeting of the board of trustees of Summit Academy Charter School to order on Wednesday Jun 21, 2017 at 7:07 PM.

C. Approve Minutes

J. Bailin made a motion to approve minutes from the Board Meeting on 05-30-17 Board Meeting on 05-30-17.

Y. Houlder seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Academic Excellence

A. Principal's Report

- MS applications have increased dramatically (80 returned applications; 48 6th graders confirmed)
 - Can be attributed to Ellen, new marketing
 - 27 new SPED scholars meaning staffing structure must be adjusted
 - Possibly consider a person who just does recruitment
 - Ms. Handshaw has spoken to CSBM consultant to learn more about recruitment support
 - Budget to change to reflect the new SPED population
- Walmart scholarship information session and gave each scholar a \$500 gift card for scholars to purchase laptop computers
- Regents testing has ended
 - 100% of 8th graders passed Algebra Regents
 - 82% of all scholars passed Algebra Regents
- Cut scores for 6th - 8th grade assessment have been issued
 - 90% of 6th grade met the criteria for promotion (2-4)
 - 97% in math have met the criteria for promotion (2-4)
- 100% of graduating class accepted to college
- Swift and Campbell gifted trip to Ecuador Amazon in July
- 9th Grade Orientation
- HS Graduation
 - Yvette and Boyd be present; Ray may attend
 - Yvette and Boyd will present awards

III. Development

A. Board Fundraiser

Tabled until the next board meeting

- Red Hook function house as another possible venue.

IV. Finance

A. Pre-Audit Meeting

N. Dominguez made a motion to adjust the FPP to grant school leadership permission to electronically deposit checks to the school operating account.

J. Bailin seconded the motion.

The board **VOTED** unanimously to approve the motion.

- Board to finalize schedule for finance committee reporting.

V. Governance

A. Board Meet & Greet

- Board members have been meeting within their networks to recruit members for the board. They have not gotten any commitments.
- Determining if a full board meet and greet which would be the best way to bring on membership.
- At least three people in conversation for membership.
- Board to establish an Advisory Board for those who are unable to attend monthly meetings
- Each board member to share info with networks on social media

B. Reporting

VI. Other Business

A. Board Retreat

- Board/Leadership Retreat proposed dates August 11th & August 12th
 - Proposed Agenda Items for the Board Retreat
 - Scorecards for each of the departments of the school (finance, operations, instruction, governance, development)
 - Determine and capture school story
- Board to complete documentation for Annual Report

VII. Closing Items

A. Adjourn Meeting

J. Bailin made a motion to adjourn the meeting.

N. Dominguez seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:35 PM.

Respectfully Submitted,
N. Campbell