

APPROVED



Summit Academy Charter School

Minutes

Board Meeting

Date and Time

Tuesday May 30, 2017 at 7:00 PM

Location

27 Huntington Street

Trustees Present

F. Mitchell, J. Bailin, M. Bernard, N. Campbell, N. Dominguez, R. Guarini

Trustees Absent

Y. Houlder

Guests Present

Chad Bascombe

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

F. Mitchell called a meeting of the board of trustees of Summit Academy Charter School to order on Tuesday May 30, 2017 at 7:09 PM.

C. Approve Minutes

M. Bernard made a motion to approve minutes from the Board Meeting on 04-04-17 Board Meeting on 04-04-17.

J. Bailin seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Academic Excellence

A. Principal's Report

- Board to discuss important areas to be discussed from Principal's Report
- School attendance below charter standard
- Is the 95% attendance rate a mandate or self imposed?
- Evaluate the attendance comparatively over the years in the month of April
- Floyd to propose NY Men Teach as a pipeline to teaching candidates

III. Development

A. Fundraising

- Fundraising year to date: \$45,000
- Pending opportunities: Site visit by Robin Hood Foundation
- Board fundraiser in September. Conversation with Red Hook Lab for space
 - Chaired by: Natasha & Ray
 - Target to have presentation for June meeting

IV. Finance

A. Finances

- Schedule a finance call to discuss staff bonuses: Possibly June 14th
- Bonuses based on merit to be dispersed in July payroll
- Board scorecard needs a line to monitor cash on hand for 60-days as per renewal

Monitoring Summit Academy Charter School's Health

- Should we design scorecards for each component of the school?
 - Academics
 - Operations
 - Fundraising
- Creating a strategic plan that monitors components that state considers for renewal
- Schedule board retreat with Dan Pasek
 - Creation of new living strategic plan
 - Creation of all inclusive scorecard

V. Governance

A. Boyd Melson

- Boyd's resume and bio has been shared with the board
- He has visited the school and expressed how he can bring resources to the school community

R. Guarini made a motion to add Boyd to the Summit Academy Charter School Board of Trustees. Boyd will be sent Financial Disclosure Forms.

N. Dominguez seconded the motion.

The board **VOTED** unanimously to approve the motion.

Creating Board Pipeline

- Natasha to communicate with board network for board membership.
- Creation of constant contact to share information about Summit and potential board membership.

VI. Closing Items

A. Adjourn Meeting

M. Bernard made a motion to adjourn the meeting.

Y. Houlder seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,

N. Campbell