

APPROVED



# Summit Academy Charter School

## Minutes

### Board Meeting

---

#### Date and Time

Tuesday March 7, 2017 at 7:00 PM

#### Location

27 Huntington Street Brooklyn, NY 11231

---

#### Trustees Present

J. Bailin, N. Campbell, N. Dominguez, R. Guarini, Y. Houlder

#### Trustees Absent

F. Mitchell, M. Bernard

#### Guests Present

C. Swift, Chad Bascombe, Jason Lear

---

### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

Y. Houlder called a meeting of the board of trustees of Summit Academy Charter School to order on Tuesday Mar 7, 2017 at 7:10 PM.

#### C. Approve Minutes

Y. Houlder made a motion to approve minutes from the Board Meeting on 01-30-17 Board Meeting on 01-30-17.

J. Bailin seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Academic Excellence

### A. Principal's Report

#### MS Focus

- State assessments begin in two weeks
  - ELA push for next two weeks with all teachers supporting regardless of content expertise
  - Data day last week to strategize for test prep
  - 6th grade seeing the least gains. They came in as our lowest group in school history.
  - 7th grade is doing better in ELA than they were last year, especially with scholars who did not perform well in 6th grade.
  - 8th grade is on target to see gains as well in ELA.
- Concerns
  - SPED scholars are not seeing significant gains. Need to work with SPED teachers to read with emotion and inflection so scholars can understand text.
  - Staff does not have the capacity to manage classrooms and teach content.
  - Need to revamp the SPED department
  - Possible suspension of enrichment in 6th grade until after testing is over

#### HS Focus

- Graduation Rate
  - Seniors suffering from senioritis
  - Meeting with individual scholars and parents in the next few weeks
  - Empowering scholars to become advocates for themselves

#### Highlights

- A Raisin in the Sun
- Read Across America Day
- Women's History in Black
- SUNY Partnership
  - Suny will be in the school next week to ensure that scholars have applied
- Spirit week

## III. Development

### A.

## **School Led Fundraising**

- Ellen
  - \$25,000 gift for school to be considered part of \$250,000 fundraising obligation
  - \$1.6 million in scholarships
  - Robin Hood meeting on March 13th
- BPC
  - Largest woman minority run fundraising organization
  - Natasha and Yvette to work on proposals to share with BPC
- On-Line gifts over the past month: \$2,000
- Participatory Budgeting: Summit Academy is on the ballot for the first time
  - 11 education projects in the district.
  - Voting between March 25th - April 2nd
  - Need upwards of 2000 votes

## **B. Board Fundraising**

## **IV. Finance**

### **A. Framework for 2017 - 2018 Budget**

- 5-year budget available for review on board on track
- Instruction has \$2.9 million for 2017 - 2018 school year; Operations \$215,000 for 2017 - 2018 school year
- Next draft of budget available for the next board meeting

## **V. Governance**

### **A. Board Recruitment Event**

- Kevin's was not available to us so the meet and greet was cancelled
- Doodle will go out for dates.
- Yvette suggested Borough Hall.

### **B. Potential Board Member**

- Will be meeting at the school in the next few weeks
- West Point graduate
- Making congressional run next year
- Retired boxer

Interested in joining the board

## **VI. Closing Items**

**A. Adjourn Meeting**

Y. Houlder made a motion to adjourn the meeting.

R. Guarini seconded the motion.

The motion did not carry.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:32 PM.

Respectfully Submitted,

N. Campbell