

APPROVED



Summit Academy Charter School

Minutes

Board Meeting

Date and Time

Monday January 30, 2017 at 7:00 PM

Location

27 Huntington Street Brooklyn, NY 11231

Trustees Present

F. Mitchell, M. Bernard, N. Campbell, N. Dominguez, R. Guarini

Trustees Absent

J. Bailin, Y. Houlder

Guests Present

Chad Bascombe

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

F. Mitchell called a meeting of the board of trustees of Summit Academy Charter School to order on Monday Jan 30, 2017 at 7:10 PM.

C. Approve Minutes

M. Bernard made a motion to approve minutes from the Board Meeting on 12-20-16 Board Meeting on 12-20-16.

N. Dominguez seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Academic Excellence

A. Renewal Up-Date

- Renewal Report submitted to the school for factual changes. School leadership and board chair facilitated call with the DOE.
- Changes submitted.
- DOE to call on Feb. 1 with decision.

B. Scholar & Teacher Retention/Recruitment

- Marketing plan has rolled out
- In two weeks the video has received 10,000 views and our ads have over 8000 views
- Translated into about 25 applications
- Marketing team making adjustments as needed on other collateral.

III. Development

A. Fund Raising Efforts

- Pitchbook has been helpful in terms of grant applications
- Board to make plan for use with specific organizations and foundations
 - Achelis and Bodman Foundations
 - Robin Hood Foundation
- Board planning one big fundraiser closer to the end of the year (April/May)
 - Possibly using Gourmet Cooking and Living
 - Potential speaker for event: Boyd Melson
 - Imlay Street venue
 - Italian Opera Company
- Ray and Natasha to work on proposal to send out to the board within a week

IV. Finance

A. Renewal Up-Dates

- School must have 60 of cash on hand at all times. Finance team will review scorecard to add that metric to our dashboard monthly.

V. Governance

A. Board Recruitment Event

- Board recruitment at Kevin's in Red Hook
- Date: February 22, 2017
 - Floyd donating food
 - Natasha donating red and white wine
- Natasha to put together event material
- Board members to send names to Natasha for recruitment event

VI. Other Business

A. By-Law Amendments

- DOE indicated that SACS is out of compliance based on number of board meetings per year.

N. Dominguez made a motion to Increase the number of annual board meetings from 10 per year to 12 per year.

M. Bernard seconded the motion.

The board **VOTED** unanimously to approve the motion.

VII. Closing Items

A. Adjourn Meeting

M. Bernard made a motion to adjourn the meeting.

R. Guarini seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,

N. Campbell