



Summit Academy Charter School

Minutes

Board Meeting

Date and Time

Tuesday December 20, 2016 at 7:00 PM

Location

27 Huntington Street Brooklyn, NY 11231

Trustees Present

F. Mitchell, J. Bailin, M. Bernard, N. Campbell, N. Dominguez, Y. Houlder

Trustees Absent

None

Guests Present

Chad Bascombe, Cheryl Swift

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

F. Mitchell called a meeting of the board of trustees of Summit Academy Charter School to order on Tuesday Dec 20, 2016 at 7:18 PM.

C. Approve Minutes

N. Dominguez made a motion to approve minutes from the Board Meeting on 11-15-16 Board Meeting on 11-15-16.

J. Bailin seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Development

A. Marketing

1. Theme: We don't just prepare students for college; we prepare them for life
2. F. Mitchell requested to add a guest to capture name, address and contact info prior to the application
3. The website will be modifiable using a content manager
4. They can add a donate page

Recruitment season is between now and April

B. Fund Raising

Fundraising and Partnership

- We are now receiving a list of state grants and Natasha is reviewing to identify which we are eligible to receive
- Reached out to a number of foundations such as Carmello Anthony, Will & Jada Smith, Ellen Show (phone interview with Natasha and other staff members)
- Participator Budgets – Technology Grant: science equipment, 20 smartboards and 20 ipads

Assessment needs to be completed by the School Construction Authority (improvements for wiring and Auditorium)

Proposals are due January 11th. Mr. Shuck and Bascome have been involved in the assessment

C. Partnerships

Yvette spoke about the mentorship program with NYS. Natasha to speak with Keith Howard.

III. Academic Excellence

A. Principal's Report

Presentation of Principal's Report. See attached.

IV. Finance

A. November Financials

Bonus Letter

- Board to provide feedback on the letter by Wednesday; letter delivered to mailboxes on Friday 12/23
- There is a glimmer of hope that we will be able to give some sort of compensation

V. Governance

A. Board Membership

- Plan a set down to focus in increasing board membership
- Every board member bring one person. Focus on committed individuals who are willing to do actual work

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:15 PM.

Respectfully Submitted,
N. Campbell