



# Summit Academy Charter School

## Board Meeting

### Date and Time

Tuesday September 28, 2021 at 5:00 PM EDT

### Location

27 Huntington St  
Brooklyn NY

### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:00 PM</b>
<b>A. Record Attendance</b>		Shelley Jallow	5 m
<b>B. Call the Meeting to Order</b>		Shelley Jallow	5 m
<b>C. Approve Minutes</b>	Approve Minutes	Shelley Jallow	10 m
Approve minutes for Board Meeting on July 29, 2021			
<b>II. Academic Excellence</b>			<b>5:20 PM</b>
<b>A. Principal's Report</b>	Discuss	Machael Spencer-Edwards	20 m
<b>B. Evaluation Action Plan Report</b>	Discuss	Machael Spencer-Edwards	10 m
<b>III. Finance</b>			<b>5:50 PM</b>
<b>A. August Financials</b>		William Colavito	15 m
<b>B. Revised 2021 - 2022 Budget Review and Approval</b>	Vote	William Colavito	30 m
<b>IV. Governance</b>			<b>6:35 PM</b>

	<b>Purpose</b>	<b>Presenter</b>	<b>Time</b>
<b>A. Potential Board Member Resumes</b>			5 m
<b>B. New Member Information</b>	Discuss		10 m
- Board Application (member obligations, committee descriptions)			
- Summit Brochure/Catalog			
<b>C. Document Adoption</b>			10 m
• By-laws			
• Conflict of Interest Policy			
<b>D. Final Board Meeting Schedule for 2021 - 2022</b>	Discuss	Michael Bernard	5 m
<b>V. Executive Session</b>			
<b>VI. Closing Items</b>			<b>7:05 PM</b>
<b>A. Adjourn Meeting</b>	Vote	Shelley Jallow	10 m