



# Summit Academy Charter School

## Board Meeting

**Date and Time**

Tuesday November 15, 2016 at 7:00 PM EST

**Location**

27 Huntington Street Brooklyn, NY 11231

**Agenda**

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>7:00 PM</b>
Opening Items			
<b>A. Record Attendance and Guests</b>		Michael Bernard	5 m
<b>B. Call the Meeting to Order</b>		Michael Bernard	5 m
<b>C. Approve Minutes</b>	Approve Minutes	Michael Bernard	
Approve minutes for Board Meeting on October 25, 2016			
<b>II. Academic Excellence</b>			<b>7:10 PM</b>
Academic Excellence			
<b>A. Principal's Report</b>	FYI	Natasha Campbell	20 m
<b>III. Development</b>			<b>7:30 PM</b>
Development			
<b>A. Pitch Book</b>	Discuss	Nestor Dominguez	10 m
• Completion Date			
• Use in fundraising			

	Purpose	Presenter	Time
<ul style="list-style-type: none"> <li>• Use in board/friend recruitment</li> </ul>			
<b>B. Fundraising Events</b>	Discuss	Natasha Campbell	15 m
<ul style="list-style-type: none"> <li>• Review of event proposals</li> </ul>			
<b>C. Marketing</b>	Discuss	Natasha Campbell	35 m
<ul style="list-style-type: none"> <li>• Presentation by Marketing Firm for campus wide campaign to raise awareness, revenue and recruitment</li> </ul>			
<b>IV. Finance</b>			<b>8:30 PM</b>
Finance			
<b>A. October Financials</b>	Discuss	Michael Bernard	5 m
<b>V. Governance</b>			<b>8:35 PM</b>
<b>A. Board Membership</b>	FYI	Michael Bernard	5 m
<ul style="list-style-type: none"> <li>• Board recruitment pipeline</li> </ul>			
<b>VI. Closing Items</b>			<b>8:40 PM</b>
<b>A. Adjourn Meeting</b>	Vote	Michael Bernard	5 m